

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA
INTERNAL QUALITY ASSURANCE CELL
(01.7.2016 to 30.6.2017)

**Minutes of the meetings of the IQAC and Action
Taken Report:**

IQAC Body	Constituted on
DATE OF FORMATION:	11.07.2016 at 4 P.M.
VENUE:	PRINCIPAL'S CHAMBER, GOUR MAHAVIDYALAYA, MANGALBARI, MALDA
MEMBERS:	
1.DR.NIRANJAN KUMAR MRIDHA	TEACHER-IN-CHARGE/CHAIRMAN
2.BDO	MEMBER, ADMINISTRATION, OLD MALDA BLOCK, OLD MALDA
3.DR .PULAK KUMAR KUNDU, ASSOCIATE PROFESSOR	COORDINATOR
4.DR.SUSMITA SHOME, ASSOCIATE PROFESSOR	MEMBER, TEACHER REPRESENTATIVE
5.DR.ANJAN DASGUPTA, ASSISTANT PROFESSOR	MEMBER, CONVENOR, NAAC SCREENING COMMITTEE, TEACHER REPRESENTATIVE
6.DR>SOUMEN GHOSH, ASSISTANT PROFESSOR	MEMBER, TEACHER REPRESENTATIVE
7.SRI RAKESH SARKAR, ASSISTANT PROFESSOR	MEMBER, TEACHER REPRESENTATIVE
8.SYFUJJAMAN TARAFDER, ASSISTANT PROFESSOR	MEMBER, TEACHER REPRESENTATIVE
9.SRI ARIJIT BHATTACHARYA, ASSISTANT PROFESSOR	MEMBER, TEACHER REPRESENTATIVE
10.MD.MURSED ALAM, ASSISTANT PROFESSOR	MEMBER, TEACHER REPRESENTATIVE
11.DR.RISHI GHOSH, ASSISTANT PROFESSOR	MEMBER, TEACHER REPRESENTATIVE
12.DR.K.MAHATA, ASSISTANT PROFESSOR, N.S.S. PROGRAMMEE OFFICER	MEMBER, MANAGEMENT
13.SRI KARTIK GHOSH, CHAIRMAN,	MEMBER, ADMINISTRATION, ALUMNI

14.UJJAWAL HALDER, ASSISTANT PROFESSOR,UNIVERSITY OF GOUR BANGA	MEMBER,ALUMNI
15.PROFESSOR SAKTIPADA PATRA,EX-PRINCIPAL, MALDA GOVERNMENT B.ED. COLLEGE	MEMBER,EDUCATIONIST

GOUR MAHAVIDYALAYA,MANGALBARI,MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC Meeting No.	01
Minutes of the proceedings of the meetings of the IQAC	01
Venue:	Principal's chamber
Date:	04.08.2016
Time:	5 P.M. to 7 P.M.-2 Hour
Agenda of the Meeting	1.To confirm the resolutions of the previous meeting.
	2.Preparation for 2nd Cycle NACC Accreditation,2016.
	AGENDA3. Submission of AQAR.

Minutes of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 04.08.2016 at 5 P.M. to 7 P.M. in the Principal's chamber(2 Hours):

Agenda of the meeting:1.To confirm the resolutions of the previous meeting.

1.Resolved that the resolutions of the previous meeting are read out and confirmed.

Agenda of the meeting:2.Preparation for 2nd Cycle NACC Accreditation,2016.

2.DR.Anjan Dasgupta,Convenor,NAAC screening committee, 2nd cycle, and members of the IQAC,Gour Mahavidyalaya,Mangalbari,Malda,are requested to complete pending all tasks related to NAAC,2nd cycle,2016.it is observed that 21 files are prepared.It is also observed thatDr.N.K.Mridha, TeacherinCharge,andDr.AnjanDasgupta,Convenor, NACCscreeningcommittee,Gour Mahavidyalaya, Mangalbari,Malda, have reviewd data concerning different items of SSR .

Agenda of the meeting:3. Submission of AQAR.

3.Dr.Pulak Kumar Kundu,Coordinator,IQAC, is requested to submit pending AQARS to theappropriate authority as early as possible and SriAnjanDasgupta,Convenor,NAACscreeningcomme e,Gour Mahavidyalaya,Mangalbari,Malda,is

requested to complete pending all tasks related to NAAC,2nd cycle,2016.it is observed that 21 files are prepared.It is also observed thatDr.N.K.Mridha, Teacher-in-Charge, and Dr.Anjan Dasgupta,Convenor,NACCscreeningcommittee,Gour Mahavidyalaya, Mangalbari,Malda, have reviewed data concerning different items of SSR .

AGENDA:3. Submission of AQAR.

3.Dr.Pulak Kumar Kundu,Coordinator,IQAC, is requested to submit pending AQARS to the appropriate authority as early as possible.

Pulak Kumar Kundu 04.08.2016 Niranjam Kumar Mridha
Dr.Pulak Kumar Kundu, DR.Niranjam Kumar Mridha,
Co-ordinator
Coordinator,IQAC, Teacher-in-Charge/Chairman
04.08.2016
Gour Mahavidyalaya,Mangalbari,Malda

GOUR MAHAVIDYALAYA,MANGALBARI,MALDA	
INTERNAL QUALITY ASSURANCE CELL	
DATE OF FORMATION:	11.07.2016 at 4 P.M.
VENUE:	PRINCIPAL'S CHAMBER,GOUR MAHAVIDYALAYA,MANGALBARI,MALDA
MEMBERS:	
1.DR.NIRANJAN KUMAR MRIDHA	TEACHER-IN-CHARGE/CHAIRMAN
2.BDO	MEMBER,ADMINISTRATION,OLD MALDA BLOCK,OLD MALDA
3.DR .PULAK KUMAR	COORDINATOR

ACTION TAKEN REPORT

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 04.08.2016 at 5 P.M. to 7 P.M. in the Principal's chamber(2 Hours).

Action taken report on the basis of the meeting of the IQAC held on 04.08.2016 at 5 P.M. to 7 P.M. in the Principal's chamber(2 Hours):

Sl.No.	Agenda	Discussion	Action taken report
1.	1.To confirm the resolutions of the previous meeting.	Dr.P.K.Kundu, Coordinator, IQAC, read out the resolutions of the previous meeting.	The resolutions of the previous meeting(08.07.2016) were unanimously confirmed.
2.	2.Preparation for 2nd Cycle NACC Accreditation, 2016.	Dr.N.K.Mridha, Teacher-in-Charge, Dr.A.Dasgupta, Convenor, NAAC screening committee, and other members checked data of the SSR.	Members of the IQAC decided to apply for 2nd cycle re-accreditation.
3.	3. Submission of the AQARS.	Members of the IQAC prepared the AQARS of the preceding years.	Pending AQARS were submitted.

IQAC Body:	Constituted on 11.07.2016 at 4 P.M.
VENUE:	PRINCIPAL'S CHAMBER, GOUR MAHAVIDYALAYA, MANGALBARI, MALDA
MEMBERS:	
1.DR.NIRANJAN KUMAR MRIDHA	TEACHER-IN-CHARGE/CHAIRMAN
2.BDO	MEMBER, ADMINISTRATION, OLD MALDA BLOCK, OLD MALDA

3.DR .PULAK KUMAR KUNDU,ASSOCIATE PROFESSOR	COORDINATOR
4.DR.SUSMITA SHOME,ASSOCIATE PROFESSOR	MEMBER, TEACHER REPRESENTATIVE
5.DR.ANJAN DASGUPTA,ASSISTANT PROFESSOR	MEMBER,CONVENOR,NAAC SCREENING COMMITTEE,TEACHER REPRESENTATIVE
6.DR>SOUMEN GHOSH,ASSISTANT PROFESSOR	MEMBER,TEACHER REPRESENTATIVE
7.SRI RAKESH SARKAR,ASSISTANT PROFESSOR	MEMBER,TEACHER REPRESENTATIVE
8.SYFUJJAMAN TARAFDER, ASSISTANT PROFESSOR	MEMBER,TEACHER REPRESENTATIVE
9.SRI ARIJIT BHATTACHARYA,ASSISTANT PROFESSOR	MEMBER,TEACHER REPRESENTATIVE
10.MD.MURSED ALAM, ASSISTANT PROFESSOR	MEMBER,TEACHER REPRESENTATIVE
11.DR.RISHI GHOSH, ASSISTANT PROFESSOR	MEMBER,TEACHER REPRESENTATIVE
12.DR.K.MAHATA, ASSISTANT PROFESSOR,N.S.S. PROGRAMMEE OFFICER	MEMBER,MANAGEMENT
13.SRI KARTIK GHOSH,CHAIRMAN,OLD MALDA MUNICIPALITY	MEMBER,ADMINISTRATION,ALUMNI
14.UJJAWAL HALDER, ASSISTANT PROFESSOR,UNIVERSITY OF GOUR BANGA	MEMBER,ALUMNI
15.PROFESSOR SAKTIPADA PATRA,EX-PRINCIPAL, MALDA GOVERNMENT B.ED.	MEMBER,EDUCATIONIST

COLLEGE	
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GOUR MAHAVIDYALAYA, MANGALBARI, MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC Meeting No.	02
Minutes of the proceedings of the meetings of the IQAC	02
Venue:	Principal's chamber
Date:	27.01.2017
Time:	2 P.M. to 3 P.M.-1 Hour
Agenda of the meeting	1.To confirm the resolutions of the previous meeting.
	2.Discussion on utilization of the remaining amount of IQAC.
	3.Selection of Coordinator/convenor of NAAC screening committee for 3rd cycle reaccreditation.
	4.Preparation of Plan of action of the year 2017.

Minutes of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 27.01.2017 2 P.M. to 3 P.M. (1 Hour) in the Principal's chamber.

Agenda:1.To confirm the resolutions of the previous meeting.

1.Resolved that the resolutions of the previous meeting are read out and confirmed.

Agenda:2.Discussion on utilization of the remaining amount of IQAC.

2.Resolved that remaining amount of IQAC is be utilized as per UGC guidelines(12th plan).

Agenda:3.Selection of Coordinator/convenor of NAAC screening committee for 3rd cycle reaccreditation.

3.Resolved that Sri Arjit Bhattacharya and Md Mursed Alam,Assistant Professor, will act as Coordinator and Joint –Coordinator of NAAC screening committee respectively.

Agenda:3.Preparation of Plan of action of the year 2017.

3.Resolved that the following Plan of Action for the year 2017 is approved.

Plan of Action

1.Preparation of sending AQAR(NAAC format) of the year 2016-17.

2.Construction of virtual class room.

3.Renovation of the room of the IQAC.

4.Purchase of equipments.

5.Upgradation of the college website.

6.Formation of the ICT committee and launching of college App.

7.Holding of NAAC peer team review meeting.

8.Holding of Workshop on NAAC Vision,2021.

9.Upgradation of the college Library.

10.Reconstitution of the IQAC body.

11.Formation of different committees.

12.Implementation of e-tender.

13. Apply for RUSA grants.
14. Extension of Solar power plan.
15. Submission of AISHE.
16. Computerization of all records of the Governing Body.
17. Computerization of the AQAR.
18. Processing of CAS papers of Md Mursed Alam.
19. Implementation of online admission.
20. Linkage with National or International Academic Research Body.
21. Holding of Annual Cultural programme.
22. Filling of AQAR –Annexure-1.

The meeting came to an end with a vote of thanks to and from the chair.

Pulak Kumar Kundu
27.01.2017
Dr. Pulak Kumar Kundu, DR. Ashim Kumar Sarkar,
Coordinator, IQAC,
Gour Mahavidyalaya, Mangalbari, Malda

Ashim Kumar Sarkar
Principal/Chairman
Gour Mahavidyalaya, Mangalbari, Malda.
27.01.2017

INTERNAL	QUALITY	RE-CONSTITUTED	ON
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ACTION TAKEN REPORT

Minutes of the proceedings of the meetings of the IQAC, GourMahavidyalaya, Mangalbari, Malda, held on 27.01.2017 at 2 P.M. to 3 P.M.(1 Hour) in the Principal's chamber(2 Hours)

Action taken report on the basis of the meeting of the IQAC held on 27.01.2017 at 2 P.M. to 3 P.M.(1 Hour) in the Principal's chamber(2 Hours):

Sl. No.	Agenda	Discussion	Action taken report
1.	1.To confirm the resolutions of the previous meeting.	Dr.P.K.Kundu, Coordinator,IQAC, read out the resolutions of the previous meeting.	The resolutions of the previous meeting(dated-04.08.2016) were unanimously confirmed.
2.	2.Discussion on utilization of the remaining amount of IQAC.	Members of the IQAC, agreed that the remaining amount of the IQAC grants will be spent as per UGC guidelines(XII the plan).	Equipments out of UGC -IQAC-grants were purchased and UC and Governing Body's resolution was submitted in 2017.
3.	3.Preparation of Plan of action of	Members of the IQAC discussed about Plan of	Plan of Action of the year 2017 was prepared

	the year 2017.	Action,2017.	on27.01.2017.
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INTERNAL QUALITY ASSURANCE CELL	RE-CONSTITUTED ON 13.05.2017
(1) Dr. Ashim Kumar Sarkar,	Principal and Chairman
(2) Dr.Pulak Kumar Kundu, Associate Professor	Coordinator
(3) Dr.Susmita Shome, Associate Professor	Member,Teacher Representative.
(4) Arijit Bhattacharya, Assistant Professor	Member,Secretary,Teachers' Council,Administration.
(5)Md Mursed Alam, Assistant Professor	Member,Teacher Representative.
(6)Dr.N.K.Mridha, Assistant Professor	Member,Teacher Representative.
(7)Smt. Supriya Biswas, Assistant professor	Member,Teacher Representative.
(8)Sri Kartik Ghosh, Chairman, Old Malda Municipality	Member,Representative from Administration, Alumni.
(9)Dr.Dhurjoti Roy, M.D. Member	Member,Representative
(10)Representative of Malda Mango Merchants' Association	Member,Representative, Local Body.

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC: Meeting	No: 03.
Minutes of the proceedings of the meetings of the IQAC:	No: 03.
Venue:	Principal's Chamber.
Date:	24.05.2017.
Time:	2 P.M. to 3 P.M.-1 Hour.
Agenda of the meeting:	1. To confirm the resolutions of the previous meeting.
	2. Review of CAS papers submitted by Md Mursed Alam, Assistant Professor in English.
	3. Miscellaneous.

Minutes of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 24.05.2017 at 2 P.M. to 3 P.M. in the Principal's chamber.

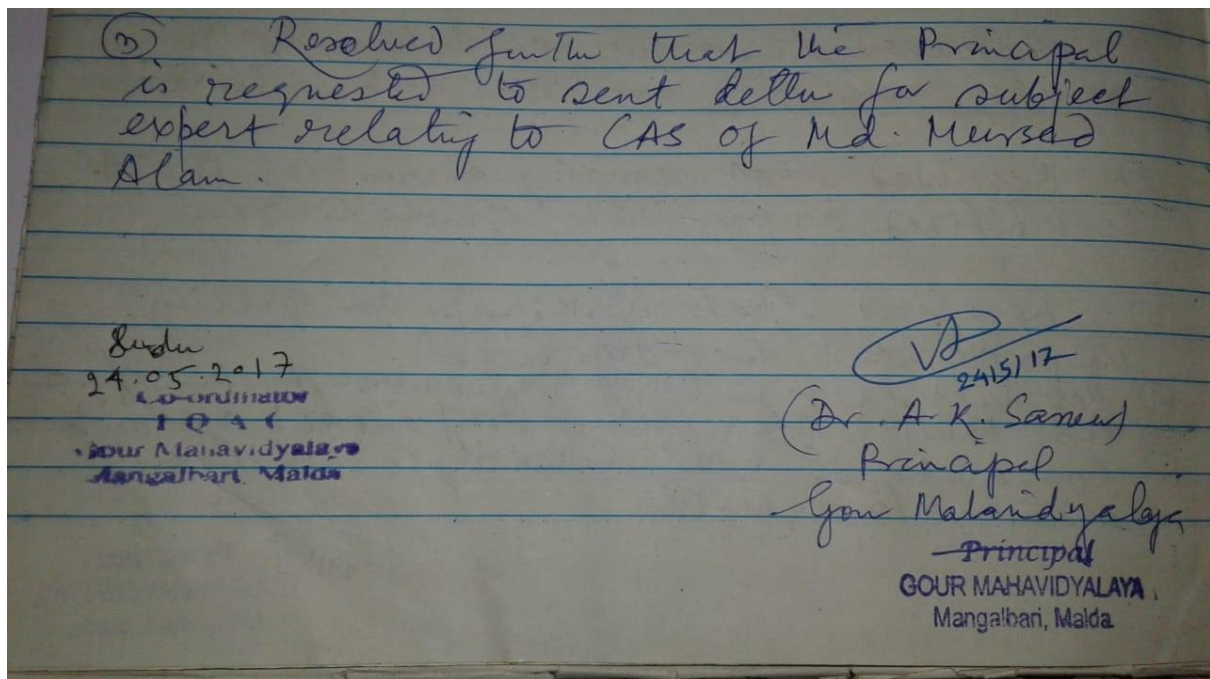
Agenda: 1. To confirm the resolutions of the previous meeting.

1. Resolved that the resolutions of the previous meeting are read out and confirmed.

Agenda: 2. Review of CAS papers submitted by Md Mursed Alam, Assistant Professor in English.

2.Resolved that CAS papers submitted by Md.Mursed Alam,Assistant Professor in English,is accepted.

3.Resolved further that the Principal is requested to send letter for subject expert related to CAS of Md Mursed Alam.



ACTION TAKEN REPORT

Minutes of the proceedings of the meetings of the IQAC, GourMahavidyalaya,Mangalbari,Malda,heldon24.05.2017 at 2 P.M. to 3 P.M.(1 Hour) in the Principal's chamber:

Action taken report on the basis of the meeting of the IQAC held on24.05.2017 at 2 P.M. to 3 P.M.(1 Hour) in the Principal's chamber:

Sl.	Agenda	Discussion	Action taken
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No.			report
1.	1.To confirm the resolutions of the previous meeting.	Dr.P.K.Kundu, Coordinator,IQAC, read out the resolutions of the previous meeting.	The resolutions of the previous meeting(27.01.2017) were unanimously confirmed.
2.	2.Review of CAS papers submitted by Md Mursed Alam,Assistant Professor in English.	2.Members checked CAS papers.	CAS paper of MD.Mursed Alam,Assistant Professor in English,was accepted.

INTERNAL QUALITY ASSURANCE CELL	RE-CONSTITUTED ON 13.05.2017
(1) Dr. Ashim Kumar Sarkar,	Principal andChairman
(2) Dr.Pulak Kumar Kundu, Associate Professor	Coordinator
(3) Dr.Susmita Shome, Associate Professor	Member,Teacher Representative.
(4) Arijit Bhattacharya, Assistant Professo	Member,Secretary,Teachers' Council,Administration.
(5)Md Mursed Alam, Assistant Professor	Member,Teacher Representative.
(6)Dr.N.K.Mridha, Assistant Professor	Member,Teacher Representative.
(7)Smt. Supriya Biswas, Assistant professor	Member,Teacher Representative
(8)Sri Kartik Ghosh, Chairman, Old Malda Municipality	Member,Representative ,Administration,Alumni.

(9)Dr.Dhurjoti Roy, M.D. Member	Member,Representative, Prominent Academician.
(10)Representative of Malda Mango Merchants' Association	Member,Representative, Local Merchants' Association.
GOUR MAHAVIDYALAYA,MANGALBARI,MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC:Meeting	No:04.
Minutes of the proceedings of the meetings of the IQAC:	No:04.
Venue:	Principal's Chamber.
Date:	16.06.2017
Time:	12 noon to 1 P.M.(1 hour)
Agenda of the meeting:	1.To confirm the resolutions of the previous meeting.
	2.Discussion on proposals of holding UGC sponsored seminars.
	3.Approval of AQAR(2016-17).

Minutes of the proceedings of the meetings of the IQAC,GourMahavidyalaya,Mangalbari,Malda,heldon 16.06.2017 at 12 Noon to 1 P.M.(1 Hour) in the Principal's chamber:

Dr.AshimKumarSarkar,Principal,GourMahavidyalaya,Mangalbari,Malda,takes the chair and initiates the discussion.

Agenda:1.To confirm the resolutions of the previous meeting.

1.Resolved that the resolutions of the previous meeting are read out and confirmed.

Agenda.2.Discussion on proposals of holding UGC sponsored seminars.

2.It is observed that the different Departments have submitted proposals.Considered the proposals for holding UGC sponsored seminars and proposals are approved.

Agenda:3.Approval of the AQAR(2016-17).

3. The AQAR of the year2016-17is approved, but new data related to workshop/seminars attended by the faculty members is to be included.

TEM no. 3. AQAR (16-17) ^{of the year 2016} confirmed, but new data related to workshop/seminars attended by the faculty members is to be entered.

Pubk Kundu
16.06.2017
1041
Gour Mahavidyalaya
Mangalbari, Malda

(Dr. AK. Sarkar)
Principal
Gour Mahavidyalaya

Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda

ACTION TAKEN REPORT

Minutes of the proceedings of the meetings of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 16.06.2017 at 12 Noon to 1 P.M. (1 Hour) in the Principal's chamber:

Action taken report on the basis of the meeting of the IQAC held on 16.06.2017 at 12 Noon to 1 P.M. (1 Hour) in the Principal's chamber:

Sl. No.	Agenda	Discussion	Action taken report
1.	1. To confirm the resolutions of the previous meeting.	Dr. P. K. Kundu, Coordinator, IQAC, read out the resolutions of the previous meeting.	The resolutions of the previous meeting (27.01.2017) were unanimously confirmed.
2.	2. Discussion on proposals of holding UGC sponsored seminars.	Members checked proposals.	Although proposals were approved, but we failed to submit proposals to the

			UGC office,Kolkata, due to administrative problem.
3.	3.Approval of the AQAR(2016-17).	Members discussed and suggested to entry new data related to workshop/seminars attended by the faculty members.	3.Suggestion was accepted.

INTERNAL QUALITY ASSURANCE CELL	RE-CONSTITUTED ON 13.05.2017
(1) Dr. Ashim Kumar Sarkar,	Principal and Chairman.
(2) Dr.Pulak Kumar Kundu, Associate Professor	Coordinator.
(3) Dr.Susmita Shome, Associate Professor	Member,Teacher Representative
(4) Arijit Bhattacharya, Assistant Professor	Member,Secretary,Teachers' Council,Administration.
(5)Md Mursed Alam, Assistant Professor	Member,Teacher Representative.
(6)Dr.N.K.Mridha, Assistant Professor	Member,Teacher Representative.
(7)Smt. Supriya Biswas, Assistant professor	Member,Teacher Representative
(8)Sri Kartik Ghosh, Chairman, Old Malda Municipality	Member,Representative, Administration,Alumni.

(9)Dr.Dhurjoti Roy, M.D. Member	Member,Representative, Prominent Academician.
(10)Representative of Malda Mango Merchants' Association	Member,Representative, Local Merchants' Association.

GOUR MAHAVIDYALAYA,MANGALBARI,MALDA	
INTERNAL QUALITY ASSURANCE CELL	
IQAC:Meeting	No:05.
Minutes of the proceedings of the meetings of the IQAC:	No:05.
Venue:	Principal's Chamber.
Date:	28.06.2017
Time:	2 P.M. to 3 P.M.(1 hour)
Agenda of the meeting:	1.To confirm the resolutions of the previous meeting.
	2.Approval of the AQAR of the year2016-17 and submission of the AQAR.

Minutes of the proceedings of the meetings of the IQAC,GourMahavidyalaya,Mangalbari,Malda,heldon 18.06.2017 at 2 P.M. to 3 P.M.(1 Hour) in the Principal's chamber:

Dr.AshimKumarSarkar,Principal,GourMahavidyalaya,Mangalbari,Malda,takes the chair and initiates the discussion.

Agenda:1.To confirm the resolutions of the previous meeting.

1.Resolved that the resolutions of the previous meeting are read out and confirmed.

Agenda:2.Approval of the AQAR of the year 2016-17 and submission of the AQAR.

2.The AQAR of the year 2016-17 is approved and is to be send to the appropriate authority.

The meeting came to an end with a vote of thanks to and from the chair.

ACTION TAKEN REPORT

Minutes of the proceedings of the meetings of the IQAC, GourMahavidyalaya,Mangalbari,Malda,heldon28.06.2017 at 2 P.M. to 3 P.M. P.M.(1 Hour) in the Principal's chamber:

Action taken report on the basis of the meeting of the IQAC held on28.6.2017 at 2 P.M. to 3 P.M.(1 hour) in the Principal's chamber:

Sl. No.	Agenda	Discussion	Action taken report
1.	1.To confirm the resolutions of thepreviousmee ting.	Dr.P.K.Kundu, Coordinator,IQAC, read out the resolutions of the previous meeting.	The resolutions of the previous meeting(16.01.20 17) were unanimously

			confirmed.
2.	2.Approval of the AQAR of the year 2016-17 and submission of the AQAR.	Members of the IQAC checked data of the AQAR of the year 2016-17.	The AQAR of the year 2016-17 was approved .

