

GOUR MAHAVIDYALAYA, MANGALBARI, MALDA

INTERNAL QUALITY ASSURANCE SYSTEM

MINUTES OF THE MEETINGS OF THE IQAC, GOUR MAHAVIDYALAYA, MANGALBARI, MALDA, 01.07.2017 to 30.06.2018.

Internal Quality Assurance Cell	Constituted on 13.05.2019.
(1) Dr. Ashim Kumar Sarkar, Principal and Chairman.	, Principal and Chairman.
(2) Dr. Pulak Kumar Kundu, Associate Professor.	Coordinator.
(3) Dr. Susmita Shome, Associate Professor.	Member, Teacher Representative.
(4) Arijit Bhattacharya, Assistant Professor.	Member, Representative, Administration, Secretary Teachers' Council.
(5) Md Mursed Alam, Assistant Professor.	Member, Teacher Representative.
(6) Dr. N.K. Mridha, Assistant Professor.	Member, Bursar, Representative, Administration.
(7) Smt. Supriya Biswas, Assistant professor.	Member, Teacher Representative.
(8) Sri Kartik Ghosh, Chairman, Old Malda Municipality.	Member, Administration.
(9) Dr. Dhurjoti Roy, M.D.	Member, Educationist.
(10) Representative of Malda Mango Merchants' Association.	Member, Representative, Local Merchants' Association.

NOTICE

MEETING NO.01.

A meeting of the IQAC,Gour Mahavidyalaya,Mangalbari,Malda, will be held on27.07.2017 at 1 P.M. to 2 P.M.(1 hour) in the principal's room.All themembers are requested to attend the meeting.

Agenda :1:To confirm the resolutions of the previous meeting.

Agenda :2:Discussion on use ofAudio- visual aids to enliven classroom lectures.

Agenda:3:Discussion on extension activities.

Agenda :4:Construction of virtual class room.

Agenda :5:Programme on SWACHH BHARAT ABHIYAN.

Proceedings of the meeting of the IQAC,Gour Mahavidyalaya,Mangalbari,Malda,held on27.07.2017 at 1 P.M. to 2 P.M. in the principal's room.

Dr.Ashim Kumar Sarkar,Principal, takes the chair and initiates the discussion.

Agenda of the meeting:1.To confirm the resolutions of the previous meeting.

Agenda of the meeting:2. Discussion on use ofAudio-visual aids to enliven classroom lectures.

2.Resolved that the faculty members of Science subjects are requested to use ICT tools to enliven classroom lectures.

Agenda of the meeting:3.Discussion on extension activities.

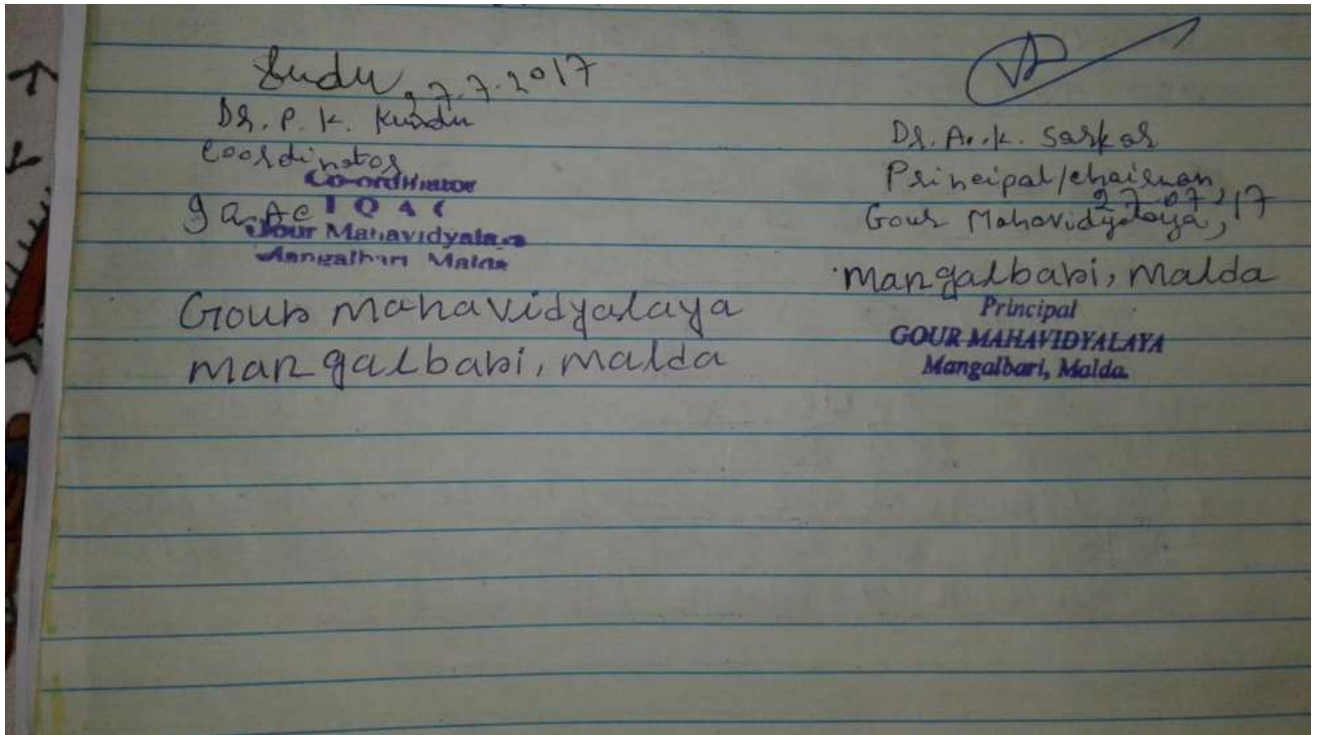
3. Sri Rakesh Sarkar and Sri Arup Kr.Ray,Programme officers of the N.S.S. unit1 and11 are requested to start the process of adopting a village.

Agenda of the meeting:4.Construction of virtual class room.

4.Resolved that the construction work of virtual class room is to be completed within 30.03.2018.

Agenda of the meeting:5.Programme on SWACHH BHARAT ABHIYAN.

5. Resolved that the programme on SWACHH BHARAT ABHIYAN will be held on 02.10.2017.



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Associate Professor.	
(3) Dr.Susmita Shome, Associate Professor.	Member,Teacher Representative.
(4) Arijit Bhattacharya, Assistant Professor.	Member ,Representative,Administration, Secretary Teachers' Council.
(5)Md Mursed Alam, Assistant Professor.	Member,Teacher Representative.
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NOTICE

MEETING NO.2.

A meeting of the IQAC,Gour Mahavidyalaya,Mangalbari,Malda, will be held on23.11.2017 at 1 P.M. to 2 P.M.(1 hour) in the principal's chamber.All themembers are requested to attend the meeting.

Agenda :1.To confirm the resolutions of the previous meeting.

Agenda:2.Approval of CAS of Md Mursed Alam,Assistant Professor in English.

Agenda :3.Approval of CAS of Dr. Kshitish Chandra Mahata,Assistant Professor in Bengali.

Proceedings of the meeting of the IQAC,Gour Mahavidyalaya,Mangalbari,Malda,held on23.11.2017 at 1 P.M. to 2 P.M. in the principal's room.

Dr.Ashim Kumar Sarkar,Principal, takes the chair and initiates the discussion.

Agenda of the meeting:1.To confirm the resolutions of the previous meeting.

1.Resolved that the resolutions of the previous meeting are read out and conformed.

Agenda of the meeting:2.Approval of CAS of Md Mursed Alam,Assistant Professor in English.

2.Members of the IQAC,Gour Mahavidyalaya,Mangalbari,Malda, in its meeting dated 23.11.2017 at 1 P.M. in the principal's chamber discussed on the proposal of Md. Mursed Alam,Assistant Professor in English,for placement from stage 1 to stage11 in the academic grade pay of Rs.7000/ w.e.f. 12.03.2016.

Members of the IQAC verified and checked all the documents submitted by Md.Mursed Alam,Assistant Professor in English,Gour Mahavidyalaya and approved the proposal.The members of the IQAC recommends that Md.Mursed Alam be placed from stage1 to stage11

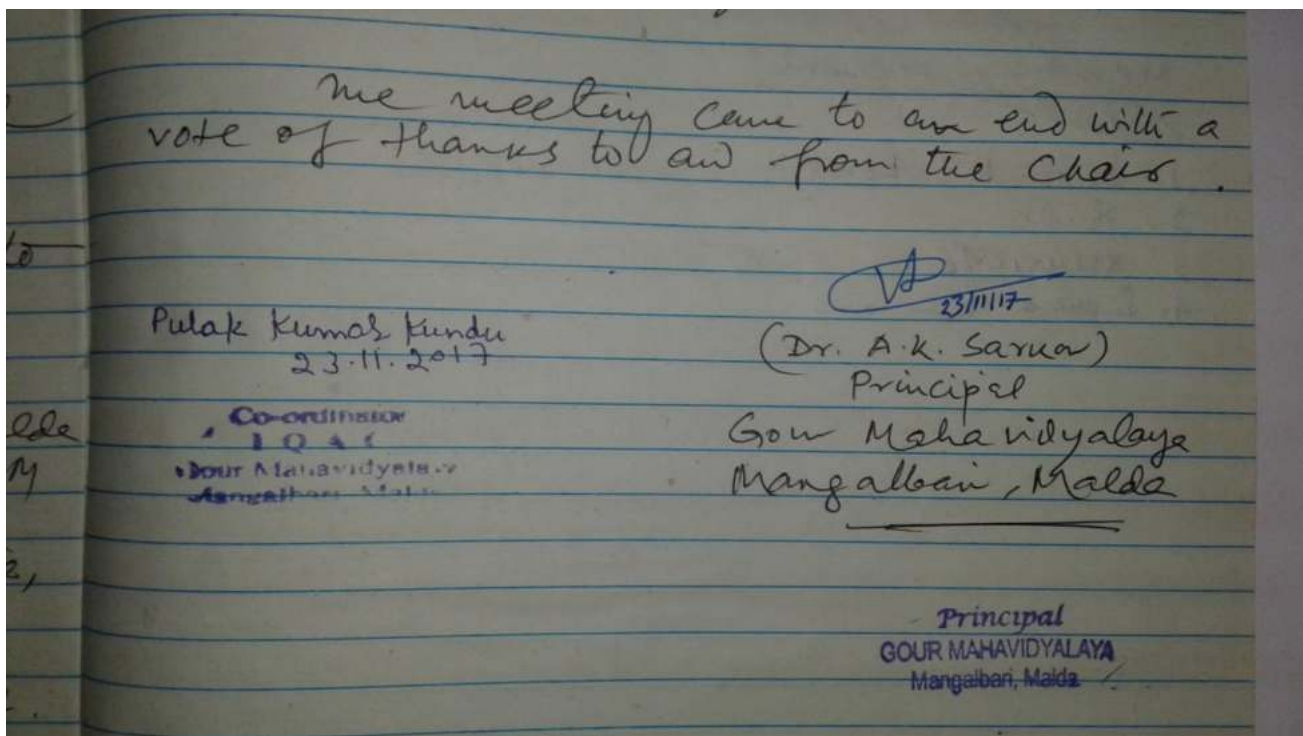
in the academic grade pay of Rs.7000/ w.e.f.12.03.2016.The meeting also recommends that all the documents and necessary papers of Md. Mursed Alam in respect of the proposal be sent to the Governing Body and other concerned authorities for approval.The principal is requested to do the needful in this regard.

Agenda of the meeting:3.Approval of CAS of Dr. Kshitish Chandra Mahata,Assistant Professor in Bengali.

3.Members of the IQAC,Gour Mahavidyalaya,Mangalbari,Malda, in its meeting dated 23.11.2017 at 1 P.M. in the principal's chamber discussed on the proposal ofDr.Kshitish Chandra Mahata,Assistant Professor in Bengali,for placement from stage 1 to stage11 in the academic grade pay of Rs.7000/ w.e.f. 16.03.2014.

Members of the IQAC verified and checked all the documents submitted by Dr.Kshitiush Chandra Mahata,Assistant Professor in Bengali,Gour Mahavidyalaya and approved the proposal.The members of the IQAC recommends that Md.Mursed Alam be placed from stage1 to stage11 in the academic grade pay of Rs.7000/ w.e.f.16.03.2014.The meeting also recommends that all the documents and necessary papers ofDr. Kshitish Chandra Mahata, in respect of the proposal be sent to the Governing Body

and other concerned authorities for approval. The principal is requested to do the needful in this regard.



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(5) Md Mursed Alam, Assistant Professor.	Member, Teacher Representative.
(6) Dr. N.K. Mridha, Assistant Professor.	Member, Bursar, Representative, Administration.

(7)Smt. Supriya Biswas, Assistant professor.	Member,Teacher Representative.
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NOTICE

MEETING NO.3

A meeting of the IQAC,Gour Mahavidyalaya,Mangalbari,Malda, will be held on 28.11.2017 at 4 P.M. to 5 P.M. (1 hour)in the Principal's chamber.All members are requested to attend the meeting on time.

Agenda: 1:To confirm the resolutions of the previous meeting.

Agenda:2: Observation of World AIDS Day on 01.12.2017.

Proceedings of the meeting of the IQAC,Gour Mahavidyalaya,Mangalbari,Malda,held on28.11.2017 at 1 P.M. to 2 P.M.(1 hour) in the principal's room.

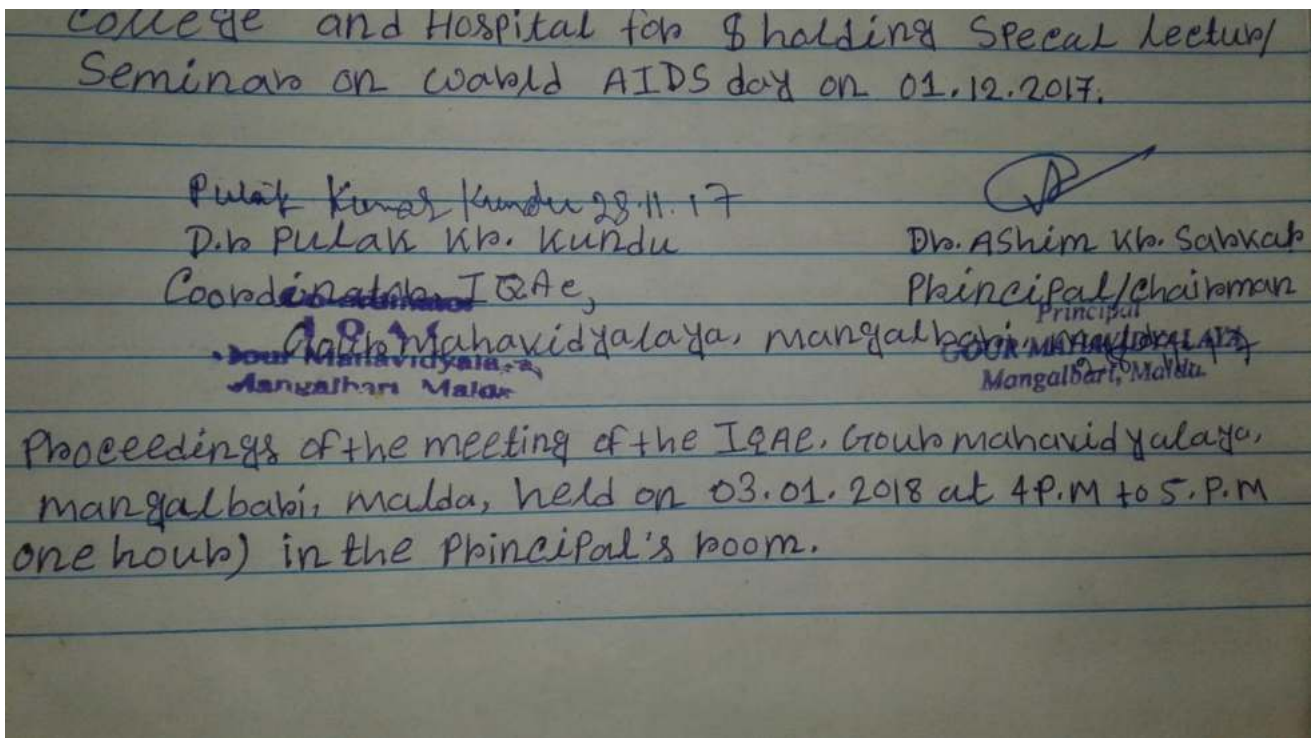
Dr.Ashim Kumar Sarkar,Principal, takes the chair and initiates the discussion.

Agenda of the meeting:1.To confirm the resolutions of the previous meeting.

1.Resolved that the resolutions of the previous meeting are read out and confirmed.

Agenda:2: Observation of World AIDS Day on 01.12.2017.

2.Sri Rakesh Sarkar and Sri Arup Kr.Ray, Programme officers of the N.S.S. unit-1 and -11 respectively are requested to contact Dr.Amitabha Mandal, Deputy CMOH, Malda Medical College and Hospital for special lecture/seminar on observation of World AIDS day on 01.12.2017.



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(2) Dr. Pulak Kumar Kundu,	Coordinator.

Associate Professor.	
(3) Dr.Susmita Shome, Associate Professor.	Member,Teacher Representative.
(4) Arijit Bhattacharya, Assistant Professor.	Member ,Representative,Administration, Secretary Teachers' Council.
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NOTICE

MEETING NO:04

A meeting of the IQAC,Gour Mahavidyalaya,Mangalbari,Malda, will be held on 03.01.2018 at 3 P.M. to 4 P.M.(1 hour) in the Principal's chamber.All members are requested to attend the meeting on time.

Agenda: 1:To confirm the resolutions of the previous meeting.

Agenda of the meeting:2. Holding of Annual Exhibition.

Proceedings of the meeting of the IQAC,Gour Mahavidyalaya,Mangalbari,Malda,held on03.01.2018 at 4 P.M. to 5 P.M.(1 hour) in the principal's room.

Dr.Ashim Kumar Sarkar,Principal, takes the chair and initiates the discussion.

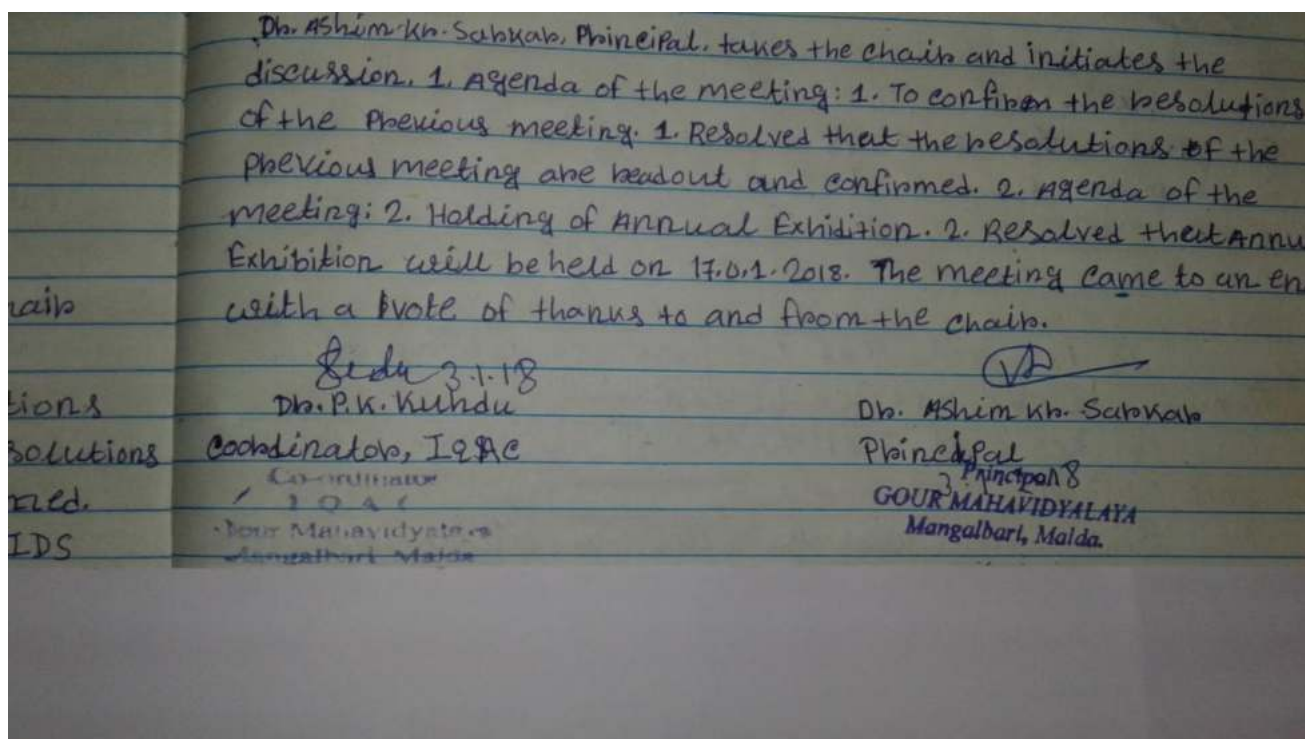
Agenda of the meeting:1.To confirm the resolutions of the previous meeting.

1.Resolved that the resolutions of the previous meeting are read out and confirmed.

Agenda of the meeting:2:Holding of Annual Exhibition.

Resolved that Annual Exhibition will be held on 17.01.2018.

The meeting came to an end with a vote of thanks to and from the chair.



Cell	
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MEETING NO.5

A meeting of the IQAC,Gour Mahavidyalaya,Mangalbari,Malda, will be held on 02.02.2018 at 3 P.M. to 4 P.M.(1 hour) in the Principal's chamber.All members are requested to attend the meeting on time.

Agenda: 1:To confirm the resolutions of the previous meeting.

Agenda:2: Gender sensitization programme on 21.3.2018and 5.5.2018 by Lakshmi Bhowmick , Lady Counselor, Malda Medical College and Hospital,Malda.

Proceedings of the meeting of the IQAC, Gour Mahavidyalaya, Mangalbari, Malda, held on 02.02.2018 at 5 P.M. to 6 P.M. (1 hour) in the principal's room.

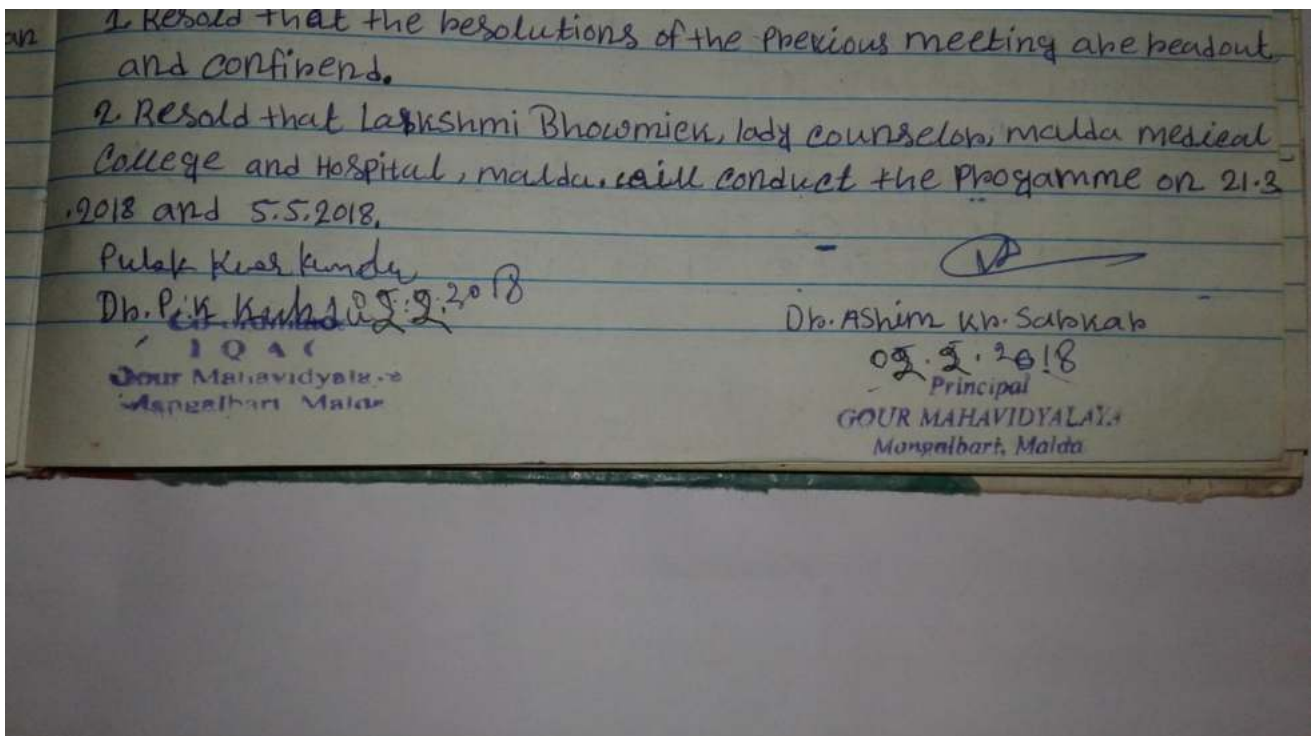
Dr. Ashim Kumar Sarkar, Principal, takes the chair and initiates the discussion.

Agenda of the meeting: 1. To confirm the resolutions of the previous meeting.

1. Resolved that the resolutions of the previous meeting are read out and confirmed.

Agenda of the meeting: 2: Gender sensitization programme on 21.3.2018 and 5.5.2018.

2. Resolved that Lakshmi Bhowmick, Lady Counselor, Malda Medical College and Hospital, Malda, will conduct the programme on 21.3.2018 and 5.5.2018.



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NOTICE

MEETING NO.06.

A meeting of the IQAC,Gour Mahavidyalaya,Mangalbari,Malda, will be held on12.03.2018 at 1 P.M. to 3 P.M.(2 hours) in the principal's room.All themembers are requested to attend the meeting.

Agenda :1.To confirm the resolutions of the previous meeting.

Agenda :2.Approval of the AQARS of the years 2014,2015,2016 and 2017(UGC format-Annexure-1).

Agenda :3.Discussion on the letterUGC-208-13-14 dated 19.02.2018.

Agenda :4.Submission of the AQARS of the years 2014,2015,2016 and 2017(UGC format-Annexure-1).

Agenda :5.Review of the outcome of the Plan of Action of the previous year.

Agend:6.Preparation of the Plan of Action of the year2018.

Proceedings of the meeting of the IQAC,Gour Mahavidyalaya,Mangalbari,Malda,held on13.02.2018 at 1 P.M. to 3 P.M. in the principal's room.

Dr.Ashim Kumar Sarkar,Principal, takes the chair and initiates the discussion.

Agenda of the meeting:1.To confirm the resolutions of the previous meeting.

1.Resolved that the resolutions of the previous meeting are read out and conformed.

Agenda of the meeting:2.Approval of the AQARS of the years 2014,2015,2016 and 2017(UGC format-Annexure-1).

2.Resolved that the AQARS(UGC format-Annexure-1) of the years 2014,2015,2016and 2017 are approved.

Agenda of the meeting:3.Discussion on the letterUGC-208-13-14 dated 19.02.2018.

3. Considered the letter no. UGC, Under Secretary, reference no. IQAC-W-208/13-14(ERO).

Agenda of the meeting: 4. Submission of the AQARS of the years 2014, 2015, 2016 and 2017(UGC format-Annexure-1).

4. Resolved that the AQARS(UGC format-Annexure-1) of the years 2014, 2015, 2016 and 2017 be sent to the UGC office, Kolata.

Agenda of the meeting: 5. Review of the outcome of the Plan of Action of the previous year.

5. It is observed that the items of the Plan of Action of the previous year were fulfilled.

Agenda of the meeting: 6. Preparation of the Plan of Action of the year 2018.

6. Resolved that the following Plan of Action of the year 2018 is approved.

1. Preparation of sending the AQAR(NAAC) of the year 2017-18.

2. Purchase of equipments.

3. Upgradation of the College Website.

4. Formation of the different committees.

5. Upgradation of the College Library.

6. Preparation for submission of AISHE.

7.Computerization of the resolutions of the different meetings between Administrator and Principal.

8.Computerization of AQAR.

9.Extension of Solar Energy Power Plant.

10.Approval CAS papers.

11.Holding of Annual Exhibition.

12.Holding of Annual Sports.

13.Upgradation of the Career and Counseling Cell.

14.Construction of Laboratory for the Department of Food and Nutrition.

15.Holding of Compusing Programme.

16.Prize distribution ceremony.

17.Implementation of Inter-disciplinary programme.

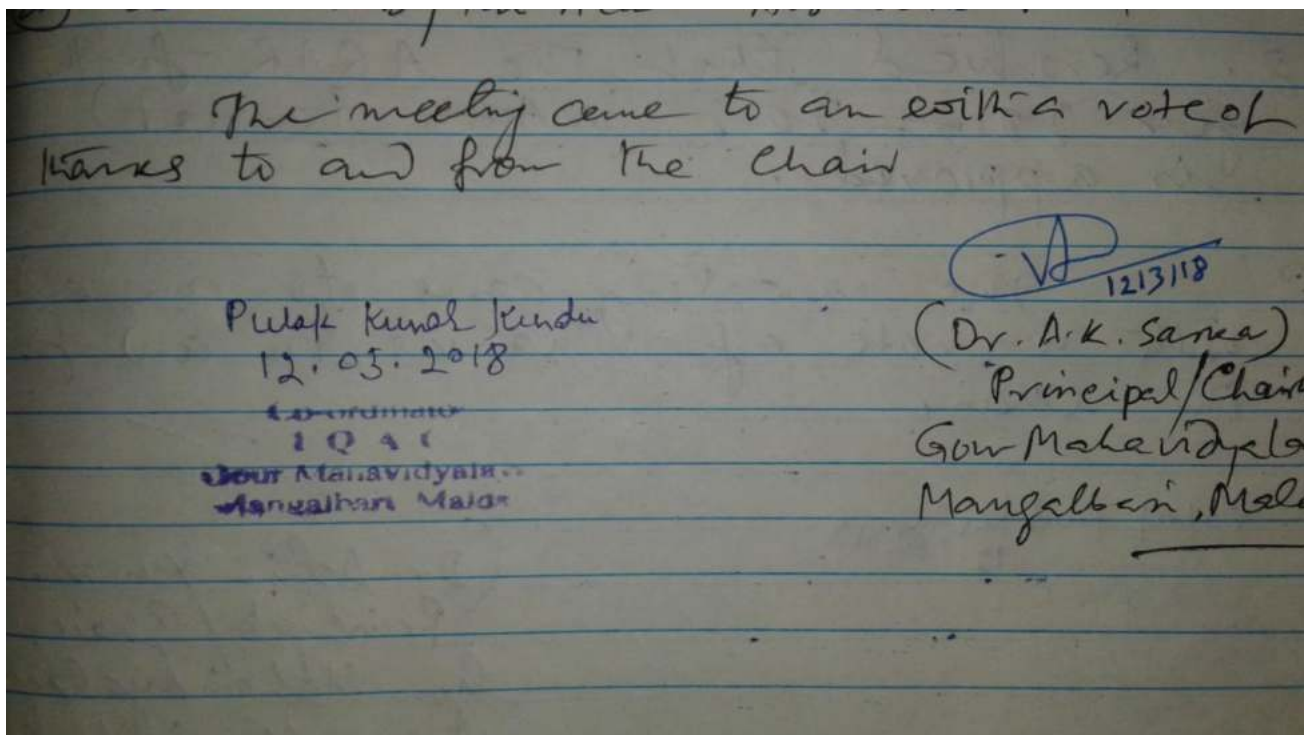
18.Online admission.

19.Out-reach programme.

20.Workshop on Women empowerment by Bishakha Committee.

21.Implementation of online feedback system.

22.Seminar by the Alumni Association.



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Old Malda Municipality.	
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NOTICE

MEETING NO.07.

A meeting of the IQAC,Gour Mahavidyalaya,Mangalbari,Malda, will be held on12.06.2018 at 1 P.M. to 2 P.M.(1 hour) in the principal's room.All themembers are requested to attend the meeting.

Agenda:1.To confirm the resolutions of the previous meeting.

Agenda :2:Approval of the AQAR of the year 2017-18(NAAC format).

The meeting came to an end with a vote of thanks to and from the chair.

Proceedings of the meeting of the IQAC,Gour Mahavidyalaya,Mangalbari,Malda,held on12.06.2018 at 1 P.M. to 2 P.M.(1 hour) in the principal's room.

Dr.Ashim Kumar Sarkar,Principal, takes the chair and initiates the discussion.

Agenda of the meeting:1.To confirm the resolutions of the previous meeting.

1. Resolved that the resolutions of the previous meeting are read out and conformed.

Agenda of the meeting :2: Approval of the AQAR of the year 2017-18 (NAAC format).

2. Resolved that the AQAR of the year 2017-18 (NAAC format) is approved.

