



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOUR MAHAVIDYALAYA
Name of the head of the Institution		Dr. ASHIM KUMAR SARKAR
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03512260547
Mobile no.		9933363867
Registered Email		principalgourcollege@gmail.com
Alternate Email		gour_maha@yahoo.co.in
Address		Mangalbari, Malda
City/Town		MALDA
State/UT		West Bengal
Pincode		732142
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. PULAK KUMAR KUNDU
Phone no/Alternate Phone no.	03512260547
Mobile no.	9775014366
Registered Email	principalgourcollege@gmail.com
Alternate Email	gour_maha@yahoo.co.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://gourmaha.org/uploads/files/94.pdf">http://gourmaha.org/uploads/files/94.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://gourmaha.org/uploads/files/87.pdf">http://gourmaha.org/uploads/files/87.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B+	2.56	2016	02-Dec-2016	01-Dec-2021

### 6. Date of Establishment of IQAC

13-Feb-2014

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular meetings	15-Jun-2019 1	18

Timely submission of AQAR to NAAC	22-Dec-2018 1	1
Feedback from Alumni:	25-May-2019 1	40
Feedback from Students:	25-May-2019 1	40
Quality enhancement: lecture:	30-Mar-2019 3	16
Quality enhancement: lecture:	18-Jan-2019 3	64
No Files Uploaded !!!		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GOUR MAHAVIDYALAYA	RUSA 2.0	RUSA	2018 2	10000000
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

12

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

The IQAC has prepared Academic Calendar of the year2018

Feedback analysis.

Submission of AQAR UGC XIIith plan Annexure 1

Quality initiative lecture by prominent Academicians.

Submission of UGC Audit report( partly).

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Adoption of new format/proforma related to SSR and AQAR.	New format related to SSR and AQAR has been adopted for filling and submission.
Submission of the AQAR( UGC	AQARS( UGC Annexure
Purchase of equipments.	Equipments were purchased as per rules of RUSA( through e
Preparation for filling new AQAR for submission.	AQAR( UGC NAAC) of the year 2018
Formation of new committees for decentralization of administration.	FORMED
Up gradation of the College Library.	UPGRADED
Preparation for submission of AISHE.	SUBMITTED
No Files Uploaded !!!	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
GOVERNING BODY	06-May-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

21-Nov-2016

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

22-Feb-2019

**17. Does the Institution have Management Information System ?**

Yes

<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>College website: <a href="http://www.gourmaha.org.in">www.gourmaha.org.in</a>.  College App: The College has launched Gour Mahavidyalaya App on 28.5.2017.  Notice board: There are 9 notice boards for circulation of notice. Our staff post notice and result sheet. Having a notice board in the office can be one constructive method of promoting important information to a large number of people, but it can also be interactive and exciting to use. Notice boards can change the way we communicate with each other in our offices and can create a sense of being part of a community within the office. It allows employees to actively see that there is an issue that needs to be dealt with immediately.. HRMS software based online salary, P.F. transfer, The College has introduced e,a. Reduced costs ,b. Speed ,c. Peace of Mind ,d. Efficiency ,e. Immediate e,f. Access to bid documents online. g. Ability to see what government organizations are using the system. Message through Mobile: SMS is omnipresent because it reaches the recipient everywhere. Bulk SMS literally means to reach a large number of recipients instantly through SMS.WBFM informs staff about salary and P.F. transfer through SMS. Prospectus: College Prospectus is one of the means by which prospective students learn about Institution of higher education. . Information about college history, vision, mission, intake capacity, the process and criteria for admissions, faculty position, research activities, different facilities, any reservations or quota for any category, the eligibility criteria for these reservations/quotas, certificate required for seeking admission under these is stated clearly in the Prospectus. Online admission process has several steps one after another</p>
---	---

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Courses/Subjects: B.A.Honours:  
Bengali, English, History, Sociology, Education, Geography, Political Science, Mass Communication and Journalism, Sanskrit, Arabic: B.Sc Honours:

Computer Science, Botany, Zoology, Chemistry, Mathematics, Physics, Food and nutrition. B.A. General: English, Bengali, History, Political Science, Education, Sociology, Geography, Arabic, Mass Communication and Journalism, Sanskrit, Arabic, Physical education. Bio Science General: Chemistry, Zoology, Botany. Compulsory subjects: Bengali, Hindi, Alternative English, Nepali, English for 2nd year students and Environmental science for 3rd year students. Career oriented programmes: BCA, Food and nutrition, Mass communication and journalism, Physical Education. (a). The process concerning the planning and implementation of the syllabus is the formal prerogative power of the University of Gour Banga. (b). Sri Arijit Bhattacharya, Assistant Professor in Computer Science, Sri Akhil Kumar Das, Assistant Professor in Computer Science, Ekram Alam, Assistant Professor in Computer Science and Sri Somnath Paul, Part- Time Lecturer ( Government approved) in Mass Communication and Journalism, have actively participated in framing syllabus/curriculum as members of Board of Studies of the University of Gour Banga. (c). The Institution has its own mechanism for well planned curriculum delivery. The processes involved in curriculum delivery are uploading of Academic calendar and syllabus in college website, teaching, learning support, advice, guidance, interaction, mentorship, participative and collaborative learning. Every year Principal of the college address students during Nabin Baran. In this address Principal gives information of vision and mission of the college, curriculum delivery policies and processes, facilities available in the college. The college promotes the faculty to upgrade themselves by sending them to complete the Orientation and Refresher Courses. The college encourages the faculty to attend Syllabus Revision Workshops in order to upgrade them with the changed syllabus. The Syllabus of all the departments and Academic calendar has been uploaded by our faculty members in our college website. The College Library provides the students photocopies of syllabus, previous year questions and question banks. Heads of the Departments organize faculty meetings at department level. In these meetings distribution of workload and its effective implementation are discussed. Faculty members prepare Class routine and post it in notice board. A traditional lecture is aimed at transmission of course content whereby the focus is on the delivery of the material by the lecturer. Innovative processes adopted by the Institution in teaching and learning include (a). Virtual laboratories, (b). Virtual class room, (c). e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.:(d). Audio-visual aids to enliven classroom lectures ( English, Geography, Botany, Zoology, Computer Science , Mass communication and Journalism). (e). Department of Botany has 1 smart classroom. (f).. Teachers of the Department of Chemistry organize and conduct of Popul/ Teaching web-based/ (g). E- library/ IT- assist Teaching, Use of ICT- Multi-media/simulation etc. Faculty members discuss and explain in detail the main features of syllabus in classes. Class tests, tutorials, students' seminars are conducted in order to identify the students' strength, weakness and then the faculty members try to solve the students' problems by revising the topics. Study tour is compulsory in few subjects. Experiential learning is supported in different departments and learning environments. Following are some activities carried out in the college for experiential learning: activities such as workshops, visits to surrounding areas to engage in community services,

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	01/07/2018	00	NA	NA

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	BSc	01/07/2018
BA	BA	01/07/2018

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	CBCS NA	01/07/2018
BSc	CBCS NA	01/07/2018

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	01/07/2019	0

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	History ( 3 rd year Honours)- Educational thought of Rabindra nath Tagore ,Sculptures and Paintings of Shantiniketan.	66
BA	Geography( 3rd year honours)-Field visit( Vizag , Araku, English Bazar Municipality and Old Malda Municipality) and Project Report	33
BA	Geography ( General)-Field visit ( Uttar Krishnapally, English Bazar) and Project Report	11
BA	Sociology- 3rd year Honours-Field survey report,Old Malda.	36
BA	Education(3rd year Honours)-Topic -Nutrition and Sanitation	20

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

Members of the Feedback Review Committee and faculty members have prepared and collected the manual filled in feedback form and analysed (Excel). (1) Feedback from students : (a). After going through the feedback given by Students it was found that Students are satisfied with academic environment and discipline, games, sports facilities and online admission. It also appears from analysis that the Canteen and the Placement cell should be up graded in the coming year. They mentioned that the College should introduce Job oriented courses so that every students can benefit from this programme. (b). Students have some suggestions for better service by Library. Gour Mahavidyalaya Library system comprises of a Central Library and 8 departmental libraries that collectively support the teaching, research and extension programmes of the Institute. The Central Library houses a total collection of over 27,000 books, journals, periodicals and dailies. INFLIBNET facility with online journals from Taylor and Francis group and Jstore are available. At present students and faculty members cannot access resources on the Intranet at the URLs or through library website. Students requested to introduce open reference and text book library so that every student can access and afford and browse by subjects and authors . Open textbooks are textbooks that have been funded, published, and licensed to be freely used, adapted, and distributed. These books can be downloaded for no cost, or printed at low cost. (c). It appears from analysis that students are satisfied with supply of cold drinking water. They, however, requested to take necessary steps for cleaning the water reservoir regularly. The authority has sanctioned Rs .15, 000/ to complete cleaning work. The work was done under the guidance of the office staff. (d). They requested to introduce N.C.C. They mention that class tests are held irregularly. (e). It cannot be denied that there is a dearth of class rooms. Students demand that more class rooms are needed so that they can attend more classes. All these issues should be placed before the concerned authority. (2) Feedback from Teachers: After going through the feedback given by faculty members it was found that they are satisfied with academic environment, discipline and online admission. Faculty members agreed college provides adequate opportunities and support to faculty members for upgrading their skills and qualifications, the administration is teacher friendly and ICT facilities in the college are adequate and satisfactory. Faculty members also strongly admitted that the college has given teachers full freedom to adopt new techniques / strategies of teaching such as group discussions, seminar presentations and learners

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled
-------------	-----------	-----------------	-----------	-------------------



Programme	Specialization	available	Application received	
BA	BA	2900	14603	2582
BSc	BSc	363	3619	261

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	6770	0	22	0	0

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
22	12	3	2	1	1

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Faculty members equip students with lots of knowledge, skills and positive attitudes so that students can never feel lost and go ahead. They help students to get sure about their goals of education through clear vision and ideas. Teachers understand that all students do not have same capacity to learn in the same way so they try to let them understand in their own way. Teacher knows the ability of each and every student and tries for them accordingly. Faculty members monitor students by: 1. Asking them to interpret or summarize material presented to them in the lesson. 2. Thinking about the questions that students are asking and noting what parts of the lesson do not seem to be understood. Asking questions from various levels of Blooms taxonomy of learning objectives. 3. Asking students to act things out or draw them. Walking around the class and checking worksheets, calling attention to errors and noting good work being done. Having students do quick problems on individual chalkboards encouraging children to listen to each other by summarizing comments of others and calling on children who do not seem to be listening. 4. HOMEWORK, TESTS: These activities are positively related to achievement, because they produce useful information to teachers and students and because they communicate to students that teachers are serious about effort and completion of assignments. 5. FEEDBACK: Providing feedback to students lets them know how they are doing and helps them to correct errors of understanding and fill in gaps in knowledge. 6. Paying close attention to who is answering questions during classroom discussion and calling upon students for discussion. 7. Asking students to comment or elaborate on one another answers. 8. Using information on student levels of understanding to increase the pace of instruction whenever appropriate.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
6770	22	1 : 307

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
-----------------------------	-------------------------	------------------	--	--------------------------

0	22	3	0	11
---	----	---	---	----

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Khitish Mahata	Assistant Professor	Banabasi Award

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	02	3	03/07/2018	01/10/2018
BA	01	3	03/07/2018	01/10/2018

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Revised question pattern:1. Essay type:2 questions of 20 marks(4 options). (2).Short essay type:2 questions of 10 marks (4 options). (3).Short type:4 questions of 5marks(8 options). (4).MCQ type:20 marks of 1 marks(no options). (5).Practical work in Science stream. (6).Field work, tour report, project report, group discussion and seminar (20 marks). The examination system as designed by the respective Board of Studies and the Controller of examinations of the University of Gour Banga has been thoroughly explained to the students at the outset of the session by the respective departmental teachers . Faculty members have been following the same pattern in class tests and annual test examination. Students performance are evaluated on the basis of class tests and Annual tests examination . MCQ of 50 marks in Environmental Science ( 3rd year, both Honours and Pass) has been introduced since April,2015.Most of the competitive examinations in India have objectives and MCQs. Each question has a lower point value.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar was prepared before the commencement of academic session 2018 2019. The classtests and other college examinations such as annual test were held according to the academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gourmaha.org/uploads/files/146.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage
----------------	----------------	--------------------------	---	---	-----------------

			examination		
01	BA	BA	1122	828	74
02	BSc	BSc	148	134	91

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gourmaha.org/uploads/files/104.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	38	Gour Mahavidyalaya	0	0

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	01/07/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Smart classroom	Computer science	Youth department of West Bengal	20/09/2018	Science

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	01/07/2018

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Geography	1	1.76
National	History	2	4.67
National	Physics	4	2.1
International	Computer science	1	4.18

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Computer science	1
Physics	4
English	1
History	2
Botany	1
Bengali	3
Zoology	3

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2018	0	NA	0

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2018	0	0	NA

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	3	52
Presented papers	4	3	0	2

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood donation camp	NSS	6	58
Swachh Bharat	NSS	2	112
Distribution of sablings	NSS	2	58
Bonomohotsov	NSS	2	98

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen- cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
N.S.S	N.S.S. ,Outreach Programmee Committee	Swachh Bharat Abhijan.AIDS awareness campaign, Special lectures on Gender issues.	7	180

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	0	0

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	01/07/2018	01/07/2018	0

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Netaji Open University, Kolkata	31/05/2019	Opening of study centre at Gour Mahavidyalaya from 2019.	2

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2200000	2165884

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NA	Partially	NA	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	26657	5000000	22	6432	26679	5006432
Journals	0	0	1	13000	1	13000

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	01/07/2018

### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	70	3	14	2	0	11	58	2	0
Added	1	0	0	0	0	0	1	0	0
Total	71	3	14	2	0	11	59	2	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1.5 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	<a href="https://gourmaha.org/about0igac">https://gourmaha.org/about0igac</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2	154572	50	4982748

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**Maintenance and utilization of the Infrastructure Facilities:** The maintenance and upkeep of the infrastructure facilities are carried out with the support of the Building committee. The Building committee looks after civil maintenance. Electrical and the Plumbing related maintenance are done with the help local skilled persons. There are separate toilets and bathroom for boys and girls as well as male and female staff. 3Big Water Coolers, Rain Water Harvesting Plant and Solar Power Energy Plant have been established. Parking facility is available for students and staff. Hostel Committee has been constituted. Hostel facility is available for students. Expenditure for maintenance was done as per resolutions of the Finance and Purchase Committee and Tender Committee.

**Laboratory and laboratory equipments:** The Institution has 3 richly equipped computer laboratories accessible to the students with advanced infrastructure in terms of hardware and software to cater to the requirements of the students, teachers and the curriculum. The Institution has well equipped 12 laboratories.

Head of the Department looks after the provisioning and maintenance of furniture in the buildings, class rooms and laboratories. Science laboratories are equipped with all the equipments, apparatus, models and chemicals necessary to carry out the experiments for demonstration and teaching various concepts of science and availability of the latest technique to develop the scientific attitude among the prospective teachers. The mathematics laboratory is a place where anybody can experiment and explore patterns and ideas. The materials are meant to be used both by the students on their own and with their teacher to explore the world of mathematics, to discover, to learn and to develop an interest in mathematics. The equipments and machineries in the laboratory are maintained by the Head of the Departments with the support service of 3 laboratory assistants.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	SC,ST stipend	750	3750000
b) International	NA	0	0

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga	18/08/2018	160	Department of Physical Education
Soft skill	03/12/2018	34	Department of mathematics

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Carrier counselling	6	6	6	6
2019	Jatio Jova	28	28	28	28

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	2

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed



Malda Jatiyo Jova	28	28	AXIS Bank	18	6
-------------------	----	----	-----------	----	---

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	103	Gour Mahavidyalaya	All departments	UGB, VB, BU, CU	MA, MSc, Mtech

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports meet	College	40

**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NA	National	0	0	0	NA

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1 student has been serving as a member of the IQAC. 23 students have been serving as members of 23 committees. 38 students have been serving as members of the 19 academic councils of the 19 departments.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

688

5.4.3 – Alumni contribution during the year (in Rupees) :

11000

5.4.4 – Meetings/activities organized by Alumni Association :

Two meeting held on dated: 07/03/2019 and 09/04/2019

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The IQAC has been constituted on 6.5.2019. Finance and Purchase committee, Tender committee, Academic council, Examination committee, MHRD committee, Academic calendar committee, Anti-ragging committee, Bishakha committee, Out reach programme committee, Rusa project monitoring committee, Career and counseling cell, Games and sports committee, Internal complaints committee, Equal opportunity committee, N.S.S. advisory committee, Beautification committee, Hostel committee, Disciplinary committee, Feedback review committee, e- learning committee, eco- club, Gour Mahavidyalaya Alumni association, Library committee, Cultural committee, Grievance and Redressed cell, Remedial coaching committee, NAAC screening Committee, Academic progress monitoring committee, and ICT committee have been formed. Each committee has been provided with specific functions cater to the needs of institution for the ongoing progress and development of the Institution. The Principal, all the Heads of the 19 departments, members of 29 committees, teaching and non teaching faculty along with class student representatives together concentrate on fostering the progress of institution by sharing the responsibilities and participate growth of institution and to act according to the aims and objectives of the Institution. Convenors convene meetings regularly and take resolutions related to quality enhancement. Minutes of the meetings of the different committees are uploaded in the college website. Activities of the different committees indicate that participatory management system is running smoothly.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Sri Arijit Bhattacharya, Assistant Professor in Computer Science, Sri Akhil Kumar Das, Assistant Professor in Computer Science, Ekram Alam, Assistant Professor in Computer Science and Sri Somnath Paul, Part Time Lecturer ( Government approved) in Mass Communication and Journalism, have actively participated in framing syllabus/curriculum as members of Board of Studies of the University of Gour Banga.
Teaching and Learning	Faculty members prepare Class routine and post it in notice board. A traditional lecture is aimed at transmission of course content whereby the focus is on the delivery of the material by the lecturer. Innovative processes adopted by the Institution in teaching and learning include (a). Virtual laboratories, (b). Virtual class

	<p>room, (c).e resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME ICT), open educational resources, mobile education, etc.:(d). Audio visual aids to enliven classroom lectures</p>
Examination and Evaluation	<p>Revised question pattern:1. Essay type:2 questions of 20 marks(4 options).</p>
Research and Development	<p>The University Grants Commission strives to promote teaching and research in emerging areas in Humanities, Social Sciences, Languages, Literature, Pure sciences, Engineering and Technology, Pharmacy, Medical, Agricultural Sciences etc. The emphasis would be supporting such areas that cut across disciplines and subjects. Research committee has been constituted.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>One of the goals of the Library to serve the academic needs of the students and faculty members. The creation of academic and knowledge hub has been a prime object. The College Library is a academic hub. It has many valuable reference books. The College Library is a well equipped one with approximately 27,000 books, Journals, Periodical, Dailies.. It has three well furnished reading rooms, two for the students and the other for the teachers. . A Library Committee, headed by the Principal , has framed the rules and regulations. Students and teachers are bound to return books within stipulated time. The new books/journals display board is located at the west side of the Library. INFLIBNET facility with online journals are available.</p>
Human Resource Management	<p>There are 96 employees including faculty members and non teaching staff: on the recommendation of the Selection Committee formed by the authority. One of the objectives is to develop the skills of the Teaching and non teaching staff so that they can contribute to the quality enhancement programme of the college. The IQAC always encourages faculty members to complete Refresher and Orientation programmes and the Non teaching staff to complete training to enhance their skill.</p>

E-governance area	Details
Administration	The college has adapted partly e governance system.
Finance and Accounts	Records of accounts are maintained in electronic format.
Student Admission and Support	Online admission

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Arijit Bhattacharya, Coordinator, Rusa Monitoring committee	RUSA-Planning and Procedure	NA	4034
2018	Arijit Bhattacharya, Coordinator, Rusa Monitoring committee	Training cum PFMS registration under RUSA	NA	2000
2018	Dr.N.K.Mridha, Assistant Professor in Chemistry	training on GST held at Malda Treasur	NA	100
2019	Arijit Bhattacharya, Coordinator, Rusa Monitoring committee	Training programme on GEM registration, Kolkata	NA	1500

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NA	computerization of financial data-organized	12/12/2018	13/12/2018	0	3

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	04/09/2018	01/10/2018	28
Orientation Programme	1	14/11/2018	04/12/2018	21
Orientation Programme	1	05/11/2018	25/12/2018	41
MOOC	2	01/04/2019	17/06/2019	42

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF, Loan, Cooprative society loan, Group Insurance	PF, Loan, Cooprative society loan, Group insurance	SC, ST stipend, Kanyashree, Nirman karmi, Bidi worker, Vivekananda, Chief minister fund

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Gour Mahavidyalaya has qualified Chartered Accountant firm for carrying out the Procedural, transaction and compliance audit. One casual staff has been appointed to supervise the internal Audit functions. The Directorate of Public Instruction, Kolkata, depute external Chartered firm for carrying out the Procedural, Transaction and compliance. CAG carried out the Procedural, transaction and compliance audit and submitted their reports to the office of CAG in 2016. With the above Gour Mahavidyalaya ensures that proper checks and balances are in place in respect of financial/procedural aspects.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
RUSA	10000000	Infrastructure development

6.4.3 – Total corpus fund generated

00
----

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	The deligated r esponsibilities and duties for quality and standards of academic provisions are being discahrged by faculty members.
Administrative	Yes	Local CA	No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The parents provide advice and feed back in respect of running the college smoothly. The parents emphasis on the need to provide enough books from the Library to the students and introduction of job oriented courses.

6.5.3 – Development programmes for support staff (at least three)

Sri Sanjay Sen, Clerk, has completed training on installation of HRMS software and GST.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Submission of AISHE, Preparation academic calendar, submission UGC audit report, and proposal for RUSA grants

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Regular Meetings	02/08/2018	02/08/2018	02/08/2018	7
2019	Regular meetings	15/06/2019	15/06/2019	15/06/2019	18
2019	Feedback from Alumni	25/05/2019	25/05/2019	25/05/2019	40
2019	Feedback from Students	25/05/2019	25/05/2019	25/05/2019	40
2019	Quality enhancement: lecture	18/01/2019	18/01/2019	18/01/2019	64
2019	Quality enhancement: lecture	30/03/2019	30/03/2019	30/03/2019	16

2019	Feedback from Teachers	25/05/2019	25/05/2019	25/05/2019	40
------	------------------------	------------	------------	------------	----

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
BA	05/09/2018	05/09/2018	44	8
BA	08/03/2019	08/03/2019	45	10
BA	03/04/2019	03/04/2019	48	6

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar Power energy plant

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	2	2	24/08/2018	1	1)Flood relief(2) Blood donation	1)Flood relief(2) Blood donation	84

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	01/07/2018	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Special lecture	02/04/2019	02/04/2019	48

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Many Gardens have been developed, Herbarium, .Arboretum, Ex situ conservation
---

garden have been established. Solar power energy plant and rain water harvesting plant have been established.

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The College has partly adopted ICT enabled e governance. 2. Our environmental ethics is to make the College campus more sustainable and eco friendly.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gourmaha.org/uploads/files/105.pdf>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Being the premier Institution in semi urban area dominated by S.C.,S.T. OBC B B, and Minority students(52 percentage) the College has a particular mission of mainstreaming such of peripheral and marginalised sections of the society by empowering them through education, training and counselling. Forty percent of the total students of the college are girls who come from far flung villages. The vision of the college is to empower them through proper education and counselling so that they can fight gender bias in society and as conscious citizen of the country contribute in nation building. Quality education is impossible without innovative technology, because traditional methods are cumbersome and slow and the new generation requires high speed that can be achieved only through latest technology. There are virtual and smart class rooms. 49 percentage faculty members have been using ICT in teaching and learning process. The College has provided at least one computer with internet connection to each department and office staff. Students and faculty members can access internet. Students have myriad opportunity to participate in seminars, project works, exhibition, debate and quiz competition, games and sports and outreach programme or extension activities. Seminars, special lectures and workshops are held regularly. One of the objectives is to develop the moral character of the students through community service and establish a linkage between the college campus and village community. The other objective is to implement service learning technique through community service. Community service programme provides a link between the college and the rural society. Service learning is a set of techniques and tools that can strengthen community relationship. Faculty members and students participate in outreach programme We promote extension activities with an aim to updating knowledge of the volunteers and keeping up a close and healthy relationship with the community. They have learnt how to utilize their knowledge in finding solution to individual and community problems. It has helped to develop skills in mobilizing community participation. This programme has helped to develop their moral character and civic responsibility. Our environmental ethic is to make the College campus more sustainable and eco friendly practices in the campus. Green campus is holistic aiming to make environmental awareness and action an intrinsic part of the life and ethos of educational facilities. Many gardens including Medicinal plants garden have been established. Being surrounded by lush green lawns, field ,all buildings present a picturesque look which not only provide aroma but also ease long working hours with lesser work stress. The Students and faculty members have perceived the importance of environmental enrichment programme. This programme has sensitized student community about environmental protection and sustainability. It may be noted that as per the UGC guideline, 'Environmental Studies' is a compulsory paper for all the



students of B.A., B.Sc. and B.Com.(3rd year) courses.

Provide the weblink of the institution

<http://gourmaha.org/uploads/files/137.pdf>

### 8.Future Plans of Actions for Next Academic Year

1. Filling and submission of AQAR(NAAC,2.Completion of civil work out of grants received from RUSA. 3.Purchase of books out of grants received from RUSA. 4.Opening of study centre of Netaji Open University at Gour Mahavidyalaya. 5.Programmes by different club/samiti/Association formed by different Departments. 6.Up gradation of the College Library. 7.Preparation for submission ofAISHE. 8.Computerization of the proceedings of the meetings of the Governing body. 9. Computerization of AQAR. 10.Extension work of Solar power energy plant. 11.Introduction of CBCS. 12.Holding of Annual exhibition. 13.Holding of Annual sports in the month of February. 14.Up gradation of the Career and Counselling Cell. 15.Construction of Laboratory for the Department of Food and Nutrition. 16.Arrangement of special lecture by the Career and Counselling Cell. 17.Prize distribution ceremony for the achievements of students. 18.Workshop on CBCS. 19.On line admission. 20. Implementation of outreach programme by N.S.S units at village Bhavuk, under Old Malda Block. 21.Workshop on women empowerment. 22. Implementation of feedback system and analysis. 23.Special lecture by Gour Mahavidyalaya Alumni Association. 24. Completion of pending work related to UGC Xth plan audit. 25.Completion of work related to RUSA. 26.Introduction of new and ad on courses at UG level.,27.Holding of seminar/workshop related to quality enhancement by IQAC. 28.Analysis of feedback by Feedback Committee. 29. Placement of feedback analysis report in the college website. 30.Preparation for Academic calendar of the year 2019,31.Submission of SSR by different Departments within 4.5.2020. 32.Post of Student satisfaction survey report in the college website. 33.Workshop on values. 34 Celebration of world Yoga day in a befitting manner. 35.Introduction of soft skill development programme. 36.Arragement of sitting for disabled students at Library. 37.Publish of journals with ISSN no. 38.Apply for NIRF after introduction of CBCS and collection of data related to 1. Consultancy Project Details (Parameter 2D) 2. Entrepreneurship Details (Parameter 3A) 3. Executive Development Program Details (Parameter 2D) 4. Placement Data (Parameter 3A) 5. Higher Studies Data (Parameter 3A) 6.collegedetails 8. Top University Details (Parameter 5D) 39.up gradation of Research cell. 40. Up gradation of College website. 41.Creation of new teaching posts. 42. Holding of Action taken report review meeting. 43.Approval of AQAR of the year 2019,44.Programme by e,45.Post of all feedback analysis report in the college website. 46.Post of all resolutions and action taken reports of the IQAC in the college website. 47. Special lecture by Alumni Association. 48.Registration of Alumni Association. 49. Holding of Annual Cultural programme. 50.Arrangement of regular class test. 51. 2 meetings with Parents. 52. Meeting of Parent -teacher Association.