YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	GOUR MAHAVIDYALAYA
• Name of the Head of the institution	Dr. Ashim Kumar Sarkar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03512260547
• Mobile No:	9933363867
• Registered e-mail	principalgourcollege@gmail.com
• Alternate e-mail	gour_maha@yahoo.co.in
• Address	Gour Mahavidyalaya, Mangalbari
• City/Town	Malda
• State/UT	West Bengal
• Pin Code	732142
2.Institutional status	
• Affiliated / Constitution Colleges	Yes
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	**University of Gour Banga**
• Name of the IQAC Coordinator	**Dr. Dhritiman Chakraborty**
• Phone No.	**9832303721**
• Alternate phone No.	**9051081953**
• Mobile	**9832303721**
• IQAC e-mail address	**gouriqac@gmail.com**
• Alternate e-mail address	**principalgourcollege@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gourmaha.ac.in/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://gourmaha.ac.in/wp-content/uploads/2024/05/academic-calendar-landscape_22_23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**71.00**	**2007**	**02/10/2007**	**01/12/2016**
Cycle 2	**B+**	**2.54**	**2016**	**02/12/2016**	**01/12/2021**

6.Date of Establishment of IQAC	**13/02/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	5
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	50000

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- Construction of Abid Ali Khan Centre for Digital Archive and Translation of Cultures to digitise and preserve undocumented and Oral History of Malda.

- Application Prepared to build 'Skill Hub', under the PRADHAN MANTRI KAUSHAL VIKASH YOJANA to train students in various skills such as Media, Animation, Yoga, Beautician and others.

- Special Workshop arranged for dissemination of NEP, 2020 where as a resource person Dr. Shakila Shamsu, Former Officer on Special Duty for National Education Policy, Ministry of Higher Education, Govt. Of India addressed us.

- Signing of MOU with different institutions in North Bengal to build knowledge clusters.

- Construction of Language Lab and signing of MOU with Anudip Foundation for running courses on Soft-Skill. Different Departments of the College offered 17 Add-On Courses on training students for market-oriented jobs.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Starting of Yoga Centre and Clubbing it with Gymnasium	Swami Vivekananda Yoga Center was introduced on 12 January, 2023

Undertaking Series of Motivational Talks and Special Drive for reducing Anxiety, Mobile addiction and Others.	Payel Kar Dutta, Founder & Managing Director at VeVa Realty, Hyderabad gave motivational speech and suggested plans for start-Ups Dr. Soma Ghosh, Psychotherapist, P.G.D Legal Aid & Counselling Psychology, addressed students on Stress Management
Undertaking Gender Audit	Team for carrying out Gender Audit was prepared and audit was done.
Renovation of Library as Vidyasagar Central Library to build it as Knowledge Hub. Purchase of flagships Journals for the promotion of Research and implementation of NEP, 2020	Library Renovation works is underway. Nearly 50,000/- was spent for subscribing to different Journals from Sage. Books which are interdisciplinary in nature are purchased.
Undertaking Green Audit, and Academic and Administrative Audit (AAA)	Prof. Anajan Chakravarti, Director, UGC-HRDC was approached to work as the Auditor. He sent his consent and other processes are underway.
Increasing the Number of MOUs with various govt. and non-govt. institutions	10 MOUs are signed with govt. and non-govt. institutions.
Reaching out to Industry Sector and Undertaking Career Counselling Programs	Industry Sectors like Amader Malda, Gen Next Information Technology, SAFE NGO were approached and talks are on to sign MoU
Drives for Raising Awareness Regarding NEP,2020	As many as three seminars were conducted to raise awareness for NEP, 2020.
Undertaking Preparation for reaccreditation of NAAC	New Coordinator for IQAC was appointed to look over the process of reaccreditation as early as possible.
13.Whether the AQAR was placed before	Yes

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
IQAC	02/05/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	09/02/2024

15.Multidisciplinary / interdisciplinary

The college has embraced an interdisciplinary approach to enrich the teaching-learning process, empowering students in the development of knowledge, problem-solving skills, and self-confidence. This innovative approach involves teachers from various science departments conducting a minimum of two classes per week, irrespective of their specific disciplines. Similarly, educators from different humanities departments actively contribute to interdisciplinary teaching.

To foster a well-rounded learning experience, teachers from the Department of Mathematics conduct classes in different science and humanities departments. Furthermore, a reciprocal distribution of classes occurs between the Department of Education and History, Sanskrit, Bengali, Sociology, Political Science, creating a diverse and interconnected curriculum.

The Bishakha Cell (Gender Equity) is uniquely run by departments such as English, Bengali, Sociology, Political Science, and History, showcasing a collaborative effort to provide students with a comprehensive understanding of the subject matter.

Under the Choice-Based Credit System (CBCS) syllabus, every student is required to study Environmental Studies as Ability Enhancement Compulsory Course (AECC). This emphasizes the pivotal role played by teachers from the Department of Environmental Science in contributing to the interdisciplinary teaching-learning process.

This comprehensive approach not only enhances the academic experience but also prepares students with a holistic skill set for

real-world challenges.

16.Academic bank of credits (ABC):

The Academic Bank of Credit (ABC), as outlined in the National Education Policy, offers students enrolled in undergraduate (UG) programs multiple entry and exit options. This flexibility allows students to exit and re-enter the course within a stipulated period. The ABC is designed to facilitate academic mobility, enabling students to study across various Higher Education Institutions in the country through an efficient credit transfer mechanism. This can lead to the attainment of certificates, diplomas, degrees, and more.

In alignment with these directives, the University of Gour Banga, to which our college is affiliated, has officially mandated the registration of all students with ABC through www.abc.gov.in. It is now compulsory for every student to obtain an ABC ID. Additionally, the university has urged students to register themselves on Digilocker at www.dogilocker.gov.in. This will enable them to access electronic copies of their academic credentials.

As per the latest notification from Gour Mahavidyalaya, registration with ABC and Digilocker has been declared mandatory starting from the 2023-2024 academic session. This initiative aims to streamline and modernize the academic processes, providing students with a secure and accessible repository for their educational records. Students are encouraged to comply with these requirements to ensure a smooth academic experience and to stay aligned with the evolving educational landscape.

17.Skill development:

To ensure the success of students in their future occupations, the college recognizes the paramount importance of equipping them with essential skills. Under the guidance of the Internal Quality Assurance Cell (IQAC), the Career Counselling Cell, and the Incubation Centre, the college has initiated numerous projects aimed at enhancing the skill development and employability of its students. Complementing the regular curriculum, the college has introduced specialized courses designed to enable students to acquire practical skills relevant to their chosen professions. These initiatives encompass opportunities for entrepreneurship, internships, and experiential learning.

The college is committed to providing comprehensive career services to students, facilitated through career workshops, practice interviews, and networking opportunities. Seminars, training camps,

and workshops dedicated to professionalism development are regularly hosted to further enhance students' preparedness for their future careers. Collaborative programs with businesses and organizations in specific sectors, as exemplified by the Department of Food & Nutrition, offer students valuable practical experiences.

The CBCS curriculum incorporates skill enhancement courses, ensuring a well-rounded education. Examples include Academic Writing (English), Indian Heritage (History), Legislative Practices, Procedures, and Democratic Awareness (Political Science), Public Opinion and Survey Research (Political Science), and Essay Writing and Communication Skills (Arabic). Furthermore, specialized courses like Electrical Circuit Network Skill & Computational Physics (Physics) contribute to the development of technical skills.

Mentoring programs, featuring interactions with experts in relevant fields, provide students with invaluable guidance and advice. Ultimately, the college places a high priority on skill development to ensure that students are not only academically proficient but also well-prepared for success in their future occupation.

The IQAC has taken special initiative to sign MoU with various sectors other than education to make students graduate from the institute with hands-on experience and better job opportunity.

Skill Enhancement Courses are offered as part of the syllabus in different Courses, like SEC-1 Sensor Network and IOT, internet Technology and Web Design in the Department of Computer Science, Survey on Sanitation and Nutrition, Literacy Campaign in the Department of Education, Business Communication and Academic Writing in English, Gymnastic and Yoga in Department of Physical Education so on and so forth.

Following order from the Tourism Department, Government of West Bengal, a special documentary on the tourism prospect of the district of Malda was made. This promoted skill for documentary making among students of the Department of Mass Communication and Journalism.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

While the University of Gour Banga has not enforced mandatory training programs in the Indian Knowledge System (IKS) for college and university teachers, the institution actively transmits the spirit of this scheme through diverse programs and initiatives. The

college has wholeheartedly embraced the essence of IKS by integrating innovative learning experiences and courses inspired by the rich heritage of ancient India.

For example, distinctive programs have been introduced, such as exploring Chemistry, History, and Sanskrit through the lens of Ayurveda, and incorporating Yoga Practices for health and physique. Additionally, the college delves into Mathematics within the knowledge bank of ancient India, and the History department has introduced a noteworthy certificate course on Indian Heritage, providing students with an opportunity to immerse themselves in the depth of Indian culture. Although specific credit-based sessions related to IKS have not been formally designated, the institution has taken an initial step by introducing a 36-hour Museology course, with plans to expand the curriculum to include courses on archaeological artefacts, temple icons, and other aspects of India's rich cultural heritage.

In an effort to preserve the undocumented and Oral History of the district of Malda, the college established the Abid Ali Khan Center for Digital Archive and Translation of Cultures. This center focuses on preserving the various aspects of Vaishnavism, Shaivism, and Sufism in the middle part of Bengal.

A pioneering initiative involves offering Bengali, Sanskrit, and Arabic language courses to students, promoting linguistic diversity, and fostering cultural understanding across linguistic differences. This unique approach underscores the college's commitment to embracing and celebrating a rich tapestry of languages and cultures. International Arabic Language Day, International Mother Language Day are observed. Seminars focusing on Aryabhatta's astronomical treatise, Aryabhatiya geometry, further exemplify the institution's dedication to the principles of the Indian Knowledge System (IKS).

Established in 2019, the Gaudiya Sanskrit Parishad in the college enhances knowledge regarding the rich history of Gour and the cultural heritage in and around Gour. Reading discussions of Dharmashastras, Mahabharata, and Arthashastra are undertaken under the aegis of this Center in collaboration with other departments of the college.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) serves as a framework designed to articulate and measure the learning outcomes by systematically assessing them in comparison to predefined expectations. The college

employs a comprehensive evaluation process that scrutinizes the skills and knowledge acquired by students at various stages before reaching the final examination. The assessment phases include class tests, tutorials, internal assessments, and the ultimate final examination.

Through OBE, the college continually measures educational effectiveness by comparing outcomes from entry level throughout the academic sessions. This allows for the identification of both slow and advanced learners, contributing to a nuanced understanding of individual student progress.pp

Recognizing that time spent in regular classes is a crucial factor in OBE, teachers actively enhance student engagement in the learning process through diverse methods such as projects, students' seminars, conferences, and field tours. Project reports play a pivotal role in evaluating and redesigning curriculum delivery and teaching materials. The Academic Subcommittee reviews these reports, contributing to the redesign of courses to promote the acquisition of higher-order knowledge and skills, moving away from conventional curriculum approaches.

Renewed teaching methods are continually adopted to enhance the effectiveness of teaching and learning. Through seminars, certificate courses, add-on courses, and excursions, teachers transcend traditional barriers, imparting knowledge that aligns with the principles of OBE. This approach has resulted in graduates who are notably more successful compared to those from previous years who were educated under traditional teaching and learning methods.

In essence, the college's commitment to Outcome-Based Education has not only transformed the assessment and learning process but has also elevated the success and preparedness of its graduates for the challenges of the evolving academic and professional landscape.

20.Distance education/online education:

The onset of the pandemic necessitated a shift to online instruction for the college. In response, during the later part of the 2021-2022 academic session, the institution took proactive measures, including the introduction of add-on, certificate, and collaborative regular courses, to facilitate a more widespread acceptance of online and remote learning. Recognizing the importance of technology in education, the college invested in a Learning Management System (LMS) to enhance the online learning experience.

To cater to diverse student preferences, the college provides the option of synchronous virtual classes and employs a hybrid education model. Hybrid courses integrate both online and in-person elements, combining the benefits of traditional face-to-face interactions with the flexibility of online learning. This approach has been well-received by students who value the advantages of both formats.

The college has further expanded its reach by collaborating with online learning platforms to encourage students to enrol for SWAYAM courses, NPTEL and so on. Group discussions and student seminar presentations conducted in virtual mode have successfully recreated the interactive classroom environment, fostering real-time connections between students and professors.

Acknowledging the importance of accessibility, the college hosts study centers for Netaji Subhas Open University (NSOU) and Rabindra Bharati University (RBU). These centers provide flexible online and distance learning opportunities, accommodating students who may face challenges attending in-person sessions due to work, family, or other responsibilities. The institution is committed to ensuring that distance education programs for maintaining the same level of rigor and quality as their in-person counterparts.

In summary, the college has proactively adapted to the challenges posed by the pandemic, embracing a variety of instructional modes and technologies to provide students with a dynamic and accessible learning experience.

Extended Profile

1.Programme

1.1   **577**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **2452**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **1475**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **1657**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **75**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **26**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**577**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**2452**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1475**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**1657**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**75**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**26**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**50**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**362.26944**
4.3 Total number of computers on campus for academic purposes	**152**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Gour Mahavidyalaya, affiliated with the University of Gour Banga, prioritizes holistic education, shaping responsible citizens with advanced knowledge and moral values. Through meticulous academic planning, an inclusive learning environment, and continuous evaluation, we ensure comprehensive support for all students, particularly those from diverse backgrounds. Our faculty actively participates in curriculum development, fostering transparency and adherence to educational goals.

We promote inclusive learning through diverse activities and provide continuous support through remedial classes and expert contributions. Co-curricular activities like sports, cultural events, and academic competitions further enhance student development. Innovative teaching methods and interdisciplinary collaboration enrich the learning experience.

Our commitment to women's empowerment is reflected in our adherence to the Choice Based Credit System (CBCS), ensuring responsive curriculum delivery. Despite challenges like the pandemic, we've maintained educational continuity through online platforms, showcasing our adaptability.

At Gour Mahavidyalaya, we strive to create a nurturing environment where students thrive academically, personally, and professionally, contributing positively to society.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college meticulously prepares a central Academic Calendar in alignment with the University of Gour Banga. This calendar specifies key dates such as the commencement of classes and examinations. It also outlines various other activities, including seminars, special lectures, student-led seminars, tutorial and remedial classes, the commencement and announcement of results for internal evaluations, field trips, and excursions. The college ensures that all planned activities are conducted promptly.

The syllabus and detailed teaching plans are uploaded to the college Learning Management System (LMS), accessible to all students. Monthly attendance reports are required by the Principal from each department. Through mentoring, teachers investigate the reasons behind student absenteeism and make necessary interventions where appropriate. Continuous internal assessments are conducted to evaluate student performance. During the pandemic, many teachers adapted by conducting evaluations online using multiple-choice questions (MCQs), Viva through G-meet, and Google Forms. Based on class responses and performance in class tests, remedial classes are scheduled for students who require additional support.

To ensure adherence to the academic calendar, the Internal Quality

Assurance Cell (IQAC) conducts an internal academic audit, supplemented by external audits from academic experts as needed. These audits cover all curricular and extracurricular activities, ensuring comprehensive compliance and quality in academic delivery.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://gourmaha.ac.in/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

17

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1305

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

66

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

At the University of Gour Banga, professional ethics form a cornerstone of education, notably emphasized in the Mass

Communication and Journalism program, covering community ethics and environmental communication. The Food and Nutrition curriculum delves into nutritional assessment methods and the role of dieticians in healthcare settings.

Ethical considerations within media are discussed in Journalism & Mass Communication courses, while gender issues are explored across disciplines like Political Science, Sociology, and History. Sociology and Education courses explicitly integrate human values, emphasizing ethics and peace education.

Environmental sustainability is woven into Botany, Geography, and Chemistry courses, addressing themes like ecology and renewable energy. A mandatory Environmental Studies course ensures all students engage with sustainability topics.

The National Service Scheme (NSS) further reinforces community welfare and environmental consciousness through activities like tree planting and distributing essentials. These initiatives not only enrich education but also instill a sense of civic duty and environmental stewardship among students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	[View File](#)
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

2452

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://gourmaha.ac.in/feedback-reports/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3270

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

971

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After admission, the college conducts a 'Student Aptitude Test' to map and assess the academic, social, and intellectual backgrounds of students. Teachers evaluate students' competence levels based on their academic performance in examinations, classroom interactions, and participation in discussions. Advanced learners identified through this process are granted access to e-journals, advanced e-books, and other e-resources from NLIST, based on recommendations from departmental faculties. Advanced students are advised to enrol in different SWAYAM, MOOC courses. These students are encouraged to present at student seminars, participate in relevant seminars and workshops, made teaching assistants for practical classes from the previous semester, and contribute to wall magazines, to engage in various research-based activities.

The library is well-equipped with a variety of resources, including books focused on career guidance and preparation for entrance and competitive examinations. Departmental faculty specifically encourage advanced learners to utilize these resources.

Regular mentoring sessions are held for slow learners to identify and address the causes of their academic challenges. Academic issues are discussed in class, and strategies are formulated based on evaluations from internal assessments. Remedial classes are organized for slow learners, and complimentary books are provided by departmental faculty to aid their learning. Special classes are conducted for appearing in NET, SLET, SET, NIMSET, JECA, CUET and so on. Additionally, parent-teacher meetings are scheduled as needed to discuss academic progress and resolve issues.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2452	**75**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Gour Mahavidyalaya fosters student-centric approaches to enhance learning experiences. Students actively contribute to the students' magazine and newsletters, refining writing skills and showcasing work online. Engaging in project works, internships, and certificate courses in Computer Applications and Spoken English equips students with practical skills and certifications.

Experimental learning is encouraged, with students conducting independent experiments during practical classes, fostering research skills and subject knowledge. Industry-Institute interaction programs provide practical insights, offering internships in IT institutes and hospitals. Departments organize visits to industries and historical sites, utilizing platforms like the college Media Cell for experiential learning.

Participative learning thrives through quiz competitions, debates, and online courses, promoting engagement and skill development. Utilization of resources like OPAC, PowerPoint presentations, and NPTEL enriches learning experiences, supplemented by webinars and extension lectures.

Problem-solving is facilitated through an Academic Resource Bank, Learning Management System, and library portals, aiding academic and career-related queries. NPTEL resources and question banks further support students in addressing challenges.

Student involvement in organizations like NCC and NSS provides additional opportunities for diverse learning activities, contributing to holistic development. Through these initiatives, Gour Mahavidyalaya ensures students are equipped with both theoretical knowledge and practical skills, ready to excel in their chosen fields.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The integration of ICT tools by faculty members greatly enhances the effectiveness and efficiency of the teaching and learning process at Gour Mahavidyalaya. Faculty members are adept at utilizing technology to engage with a larger number of students, transcending traditional classroom boundaries. This extensive application of technology ensures that learning becomes more accessible, allowing students to learn anytime, anywhere.

The college boasts a Wi-Fi-enabled campus and ICT-enabled classrooms equipped with projectors, facilitating e-learning initiatives. An Automated Library with WEB-OPAC facility and access to NLIST ensures that students have easy access to e-resources. Additionally, the college maintains well-equipped computer laboratories in Physics, Mathematics, and Computer Science, alongside state-of-the-art science laboratories. The Geography laboratory is updated with cutting-edge software such as QGIS Software.

Various software applications including Python, IDLE 3.7, GNU Plot, C, C++, JAVA SDK, DEV C++, UNIX (UBUNTU), WAMPP, XAMPP, PYCHARM, MYSQL, NETBIN, Q-GIS 3.0, MS Office, SCI LAB, ORIGIN, PSPICE, and V-HDL are utilized by different departments to enhance teaching and research activities. Students are encouraged to utilize tools such as MS Word, MS PowerPoint, and MS Excel for preparing presentations, assignments, projects, and field reports.

Furthermore, video lectures and practical lessons are uploaded to the Gour Mahavidyalaya YouTube channel, while reading materials and e-books are made available through the college's Learning Management System (LMS). Faculty members also utilize ICT for various administrative tasks, including preparing lesson plans, maintaining academic and administrative records streamlining administrative processes for greater efficiency.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gourmaha.ac.in/ict

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

75

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

394

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Gour Mahavidyalaya, affiliated with the University of Gour Banga, strictly adheres to the university's regulations concerning examination and evaluation procedures. The college prioritizes transparency and fairness in continuous internal assessment.

Under the University's Choice Based Credit System (CBCS) implemented since 2019, non-practical based subjects allocate 36% of marks for internal evaluation. This includes 8% for attendance, 12% for Internal Assessment exams (IA) and 16% for tutorial examinations. For practical-based subjects, 30% of marks are designated for practical examinations, in addition to the 20% allotted for attendance and 12% allotted for IA .

Monthly attendance records are maintained by departments and communicated to students regularly. Mentors engage with students with low attendance, offering guidance and taking necessary steps as needed. The college follows the internal and tutorial examination patterns prescribed by the University of Gour Banga. Internal assessment exams are conducted centrally, with departmental faculty submitting marks, which are then recorded by the college.

Tutorial examinations follow university guidelines and encompass various assessment methods such as term papers, projects, written tests, group discussions, and presentations, varying across departments. Additionally, departments organize regular class tests to monitor students' progress, with remedial classes arranged for those needing additional support.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Gour Mahavidyalaya operates separate Examination Committees for each of its six semesters, overseeing internal and university exams and addressing related grievances. Answer scripts of internal tests and assignments are openly discussed with students, with any discrepancies in marks promptly rectified. Monthly

attendance records are regularly shared with students, and flexibility is provided for medical or extracurricular reasons.

Students unable to sit exams due to valid reasons can undergo internal assessments upon submission of proper documentation. Grievances regarding university-level exams are communicated to the university, and students dissatisfied with marks can request a review of their answer scripts, following RTI guidelines.

The Examination Committee, led by the Principal and senior faculty, resolves grievances initially unresolved at the departmental level. Grievances are effectively communicated to the university through the RTI and Grievance Redressal Cells, overseen by the IQAC Coordinator and/or Principal.

Any issues with university question papers, external practical exams, or results are forwarded to the university through the Principal. Teachers play an active role in resolving grievances, and concerns about admit cards, subject codes, or exam dates are promptly reported to the university.

In exceptional cases, the Principal may involve the educational and Psychological Counselling Cell. Remedial coaching classes may also be offered to support students in enhancing their learning and performance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution diligently showcases Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO) for all programs on its website, promoting transparency and accountability. Learning schedules and outcomes are explicitly outlined in prospectuses, institutional, and academic calendars,

ensuring comprehensive communication during induction and orientation sessions.

Guided by the motto of "Discipline, Dedication & Determination," the institution underscores holistic development, expecting adherence from all members. Syllabi for each program are meticulously crafted, elucidating courses, elective options, and avenues for skill enhancement, alongside well-defined learning outcomes and evaluation frameworks. This structure facilitates the acquisition of interdisciplinary knowledge and the cultivation of critical thinking, problem-solving, communication, coordination, and management skills.

Upon completion of their graduate courses, students exhibit proficiency in their learning outcomes, equipped with critical skills to effectively address societal needs. They adeptly analyze life's issues and incidents, communicate proficiently in writing on diverse topics, and some may demonstrate management or leadership skills. They also demonstrate an understanding of the legal, ethical, and political landscape, preparing them for employment across various sectors.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college employs diverse methods to evaluate and measure Program Outcomes (PO) and Course Specific Outcomes (CSO). Teachers assess student learning outcomes through examinations, projects/assignments, and tutorials, supplemented by class tests and tutorials after each syllabus module. Remedial classes are recommended for struggling students, with counseling and mentoring provided with empathy and care.

Formal discussions on PO and CSO occur in classrooms and within the Internal Quality Assurance Cell (IQAC), with outcomes

displayed on departmental notice boards. The Principal regularly engages with students and parents to share and evaluate learning outcomes. Teachers monitor student progress through academic monitors and Semester-Wise evaluation reports.

Student feedback is actively sought to assess teacher and institutional performance, with teachers acting as facilitators to inspire students to pursue their dreams. Meetings involving parents, teachers, and staff analyze learning outcomes, with observed trends showing increasing student strength and passing percentages. Additionally, there's a consistent rise in students progressing to higher studies and placement ratios.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1657

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gourmaha.ac.in/wp-content/uploads/2024/05/Student-Feedback2023_compressed.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

22

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

30

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution's NSS Unit-I & II provide students with opportunities to cultivate the democratic spirit and engage in group learning. Through various extension activities and community

services, students undergo holistic development. The college has two NSS units, each headed by Programme Officers Sri Rakesh Sarkar and Sri Arup Kr Roy. Benefits of NSS are communicated to students during the orientation of first-semester students.

Regular activities such as blood donation awareness camps, thalassemia screening, campus cleaning, observation of special days, and plantation drives aim to improve the overall condition of the locality. Additionally, NSS units organize Special Camping Programmes in the adopted village and the neighbourhood of the college. During the COVID-19 pandemic, essential food items, masks, and sanitizers were distributed in the Mangalbari Area. Sanitary napkins, clothing, utensils, blanket, pillows, rations etc., were provided to needy residents in collaboration with different NGOs.

As these programs are executed by students, they gain hands-on experience in management, fostering leadership qualities. Participation in social activities complements their academic experience, equipping them with skills to become responsible citizens with a passion for social work.

File Description	Documents
Paste link for additional information	https://gourmaha.ac.in/nss/
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

6

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1154

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

21

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

23

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college ensures a high standard of infrastructure and physical facilities to support teaching and learning:

- **Well-ventilated classrooms and fully equipped laboratories.**
- **Two conference rooms equipped with audio-visual facilities, cordless microphones, and PowerPoint sliders.**
- **Smart classrooms.**
- **A library stocked with 29,608 books and access to over 6,000 online journals through N-LIST and Sage Publication.**
- **Fire Safety Mechanisms.**
- **Sufficient computers and internet facilities.**
- **Wi-Fi enabled campus.**

- Incubation Centre
- Media Cell
- Language Lab
- A Reprographic Centre.
- A Digitization Centre
- Playground with various game amenities.
- An open-air stage.
- 20 KW Solar Power panels for eco-friendly renewable energy and 87.5 KB watt KIRLOSKAR Green generator for uninterrupted teaching and learning.
- Facilities for differently-abled individuals, including PWD toilets, wheelchairs, and ramps.
- CCTV cameras for security.
- Reserved parking adjacent to the college.
- Authorized subscriptions for Google Meet for online events and dedicated YouTube channels for recording and transmission.
- A public address system.
- Health Check-up Centre, Diet Counselling Centre, Psychological Counselling Cell, Gymnasium, and Yoga Centre.
- An Oral Archive recording the rich history of the region.
- A Medicinal Plant Garden.
- Vermicompose Plant
- Skill-Hub

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gourmaha.ac.in/skill-hub/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In line with Gour Mahavidyalaya's commitment to holistic student development, the college organizes regular cultural activities and annual sports events with active participation from both students and staff members.

Sports:

The college provides equipment for various outdoor and indoor games, and students receive training from professional trainers and faculty from the Department of Physical Education. Additionally, there is a well-equipped gymnasium on the ground

floor. Yoga is compulsory for newly admitted students and optional for others, with a dedicated Yoga room available. Self-defense and Yoga sessions are conducted by approved instructors. Annual sports events, although interrupted during the pandemic period, are also organized.

Cultural Activities:

The Cultural Committee arranges various cultural programs throughout the year, including dance, music, photography, debates, quizzes, and poster-making competitions. The college is equipped with sound systems, microphones, and still/video cameras to support these activities. Cultural events such as International Mother Language Day, Independence Day, Republic Day, and College Foundation Day are celebrated virtually and physically to instil cultural values among students.

Virtual Engagement:

To ensure continued engagement, teachers served as mentors online from July to November 2021, focusing on students' mental well-being alongside online classes and webinars. Various co-curricular and extracurricular activities were conducted virtually by mentors during this period.

The college utilizessmall ground for hosting cultural events and festivals, fostering a vibrant campus atmosphere conducive to students' overall development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gourmaha.ac.in/games-sports/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://gourmaha.ac.in/ict/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

127.56051

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is automated using the Integrated Library Management System (ILMS) software Koha, facilitating efficient management of resources. Online Public Access Catalogue (OPAC) is accessible within the library for easy navigation of materials.

With a rich collection, the library boasts 29,608 books, over 6,000 e-journals, and a staggering 7,99,500 e-books subscribed through N-LIST. Additionally, each department has its dedicated library, enhancing access for students and teachers.

Within the Library Reading Room, separate cubicles are equipped with computers for both teachers and students, facilitating research and study. The library has archived University final exam question papers from previous years, accessible through the

college website, aiding student preparation. The library also builds up a virtual archive where video lectures by Faculty Members are kept for student's use. Library acts as knowledge hub of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://gourmaha.ac.in/at-at-a-glance/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.827

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

65

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Gour Mahavidyalaya prides itself on its robust technological infrastructure, featuring 120 computers (desktops and laptops) regularly updated to meet evolving needs. Seminar rooms have been upgraded to support virtual class setups, and the college boasts full Wi-Fi connectivity with 5 access points delivering a 100 MBPS bandwidth. Additionally, KOHA, the library software, has been upgraded to a cloud version for enhanced accessibility.

Various departments leverage specialized software to bolster teaching and research endeavors. For example, the Geography department utilizes paid software like State of Art UGIS, 22 Laptops for Faculty Members to take class, while departments like Physics, Mathematics, Computer Science, and Chemistry utilize a range of free and paid software tailored to their specific needs. ORELL Software has been purchased for running Language Lab under the Department of English.

To modernize educational delivery, the college has replaced Teaching Aid Software with a comprehensive Learning Management System (LMS). An online admission system has been introduced, simplifying processes such as mark submission, result declaration, and generation of internal examination marksheets and attendance percentages. Additionally, an examination software facilitates the smooth conduct of university examinations.

Regular online feedback from stakeholders informs ongoing improvements, ensuring the college stays responsive to evolving needs. Office software such as Tally ERP and file tracking systems are employed to streamline administrative operations. Furthermore, the college website receives meticulous maintenance and upgrades under an annual contract with Gen Next Information Technology,

ensuring it remains a reliable and accessible hub of information for students, faculty, and stakeholders.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://gourmaha.ac.in/wp-content/gallery/computer-science/595.jpg

4.3.2 - Number of Computers

152

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

231.44

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Gour Mahavidyalaya prioritizes modern infrastructure to uphold academic excellence and student welfare. Committees like the Development and Purchase Committees oversee facility procurement and maintenance, ensuring efficient resource allocation. Departmental requisitions are meticulously tracked for reference, with regular physical verification of laboratory stocks.

In compliance with the Govt. of India's ongoing policy, computers are equipped with open source software such as Linux, LateX, Office ORG. The college maintains Entry-in-service software to aid students in competitive exam preparation. Routine practices include annual stock-taking, weeding out outdated library books, and annual pest control.

Essential infrastructure like generators, water purifiers, CCTVs, ACs, and sanitary napkin vending machines are maintained through Annual Maintenance Contracts (AMC). Sports equipment undergoes regular checks, and cleanliness is prioritized with daily building maintenance and twice-daily toilet cleaning.

Greenery is meticulously maintained, with responsible waste management practices. Maintenance tasks are overseen by dedicated personnel, and library operations are streamlined through automation.

Regular audits ensure environmental sustainability and operational efficiency, with professional security services and CCTV surveillance enhancing safety measures. Gour Mahavidyalaya remains steadfast in its commitment to maintaining modern infrastructure

for academic pursuits and student well-being.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1391

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

162

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

334

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

57

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

57

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

219

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

25

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

At Gour Mahavidyalaya, students play an active role in decision-making bodies and various committees, enhancing their college journey. With an elected Students' Union, adhering to University regulations, student representation spans key administrative bodies like the Governing Body and IQAC. In addition to participating in extra-curricular committees, students collaborate with departments to promote academic and extracurricular initiatives, organizing events such as Freshers' Welcome and cultural celebrations.

The institution prioritizes student engagement through committees like the Anti-Ragging Committee and ICC, with outcomes gauged through comprehensive feedback mechanisms. Successful student exchange programs further enrich educational experiences.

Students provide support on attendance, aid, and concessions, particularly assisting financially disadvantaged peers. They actively engage in co-curricular pursuits like seminars and sports, as well as community service activities, demonstrating resilience during the pandemic by aiding Safe Homes and conducting awareness campaigns. Their dedication to cultural events and community involvement is commendable.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

40

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Gour Mahavidyalaya takes pride in its registered Alumni Association, which currently boasts 230 active members. This association serves as a platform for alumni to connect with each other, as well as with the college's faculty, students, and administration. Reunions and cultural events are organized regularly, fostering a sense of camaraderie among former students.

Moreover, the Alumni Association collaborates with the NSS in various social activities, including donations, book distribution drives for underprivileged children and Alumni Association have taken responsibility for installation of automation software at the library. Distinguished alumni contribute their expertise in areas like soft skill development and career growth, providing valuable insights to current students. They also play an active role in advising the Placement Cell, facilitating career opportunities for the college's graduates.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our institution is committed to fostering global competence and achieving excellence in education, with a focus on ensuring quality at every level. We strive to enhance the reputation of the college while instilling values of discipline, dedication, and determination in our students. Bridging the rural-urban gap and catering to the needs of minority students are key priorities, reflected in our efforts to provide enhanced facilities and services for academic excellence and improved placement opportunities.

Strategic planning occurs within the Governing Body (GB), which carefully considers academic, administrative, and societal requirements before adopting any resolution. Feedback from students, alumni, and faculty members is integral to system upgrades. Parent-teacher meetings serve as a unique feature, facilitating dialogue and collaboration.

The GB, comprising the President, Principal as secretary, and representatives from Teaching, Non-Teaching, Students, and External Members, governs the college's management. Major decisions spanning development, infrastructure, finance, academics, admissions, governance, and administration are made by the GB, guided by recommendations from the IQAC and various statutory and non-statutory sub-committees.

Academic matters are thoroughly discussed and decided upon by the IQAC and Academic Sub-committee, alongside the Research Sub-committee, ensuring comprehensive deliberation and informed decision-making.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Gour Mahavidyalaya adopts decentralization and participative management in academics, administration, and extra-curricular activities. The Principal, through the IQAC, presents proposals to enhance teaching and learning to the management. The Teachers' Council, chaired by the Principal, discusses academic matters, with faculty members serving on various sub-committees. Committees like the Admission and Academic Sub-Committee oversee admission and timetable coordination, while the Library and Sports Committees manage respective facilities and events.

On behalf of the administration, elected faculty members represent teachers in the Governing Body and serve in roles like Bursar and liaisons for distance learning centers. Committees such as Finance, Development, and Purchase involve faculty members in decision-making processes.

In extra-curriculars, teachers participate in committees like NSS, Placement, and Student Welfare Cultural Committee. Students and non-teaching staff contribute to IQAC, the Governing Body, and student affairs, organizing events like the Annual Social and blood donation camps.

The Principal fosters a trusting relationship between faculty and students, promoting a healthy academic environment. Decentralized management, with subcommittees based on expertise, ensures equitable participation. Examples include senior teachers managing service benefits and leaves, and dedicated coordinators overseeing various initiatives, facilitating efficient management and decision-making.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC leads the creation of the institutional strategic plan annually, emphasizing quality enhancement through diverse events and infrastructure development. Year-end reviews assess plan realization, with achievements like a research portal, NAAC SSR portal, and online student satisfaction survey. Initiatives undergo meticulous planning by the Academic Subcommittee or Teachers' Council, with financial decisions approved by the Governing Body after scrutiny by the Finance Subcommittee. The college prioritizes students' employability, with the Career Counselling Cell facilitating industry interactions and organizing training programs and career workshops under Corporate Social Responsibility (CSR).

For comprehensive oversight, Academic Administrative Audits involve four layers: internal academic audits by HODs and the IQAC, followed by authentication by the Principal. External audits are conducted by External Members as nominated by the Principal and IQAC, and finally by the HEIs of MOU-ed institution and the Director of the Malviya Mission Teacher Training Center (formerly known as UGC-HRDC), University of North Bengal. Internal administrative audits, reviewed by the Finance Subcommittee, ensure adherence to standards and best practices.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Gour Mahavidyalaya's organizational structure is founded on democratic governance, facilitating efficient operation across multiple tiers:

Governing Body: Led by the President, it oversees finance, infrastructure, and faculty recruitment as per the recommendation from WBCSC, Government of West Bengal, ensuring comprehensive

institutional oversight.

Principal: As Chief Administrator, supported by the Teachers' Council and Non-Teaching Staff, they ensure alignment with academic, financial, and co-curricular objectives.

Internal Quality Assurance Cell (IQAC): Conducts internal audits and organizes quality events, contributing to ongoing institutional enhancement. It looks after the promotion of teacher under the Career Advancement Scheme (CAS) according to UGC norms.

Bursar: Appointed by the Governing Body, Bursar manages internal finances through budget creation, and ensures optimal fund utilization through financial audits.

Librarians: Enhance library resources and facilities, supporting the educational needs of students and faculty.

Student Council: Addresses student concerns, collaborates on extracurricular activities, and fosters holistic student development.

Administrative Staff: Governed by University rules, they execute administrative decisions, led by the Head Clerk with support from the Accountant, Cashier, and Staff Team.

Head Of the Department (HOD): HODs play the role of coordinator between the Principal and IQAC to smoothly implement the Teaching-Learning Process.

This structured framework, characterized by prospective planning and decentralized administration, is anchored by key bodies such as the Governing Body, Academic Subcommittee, Finance Committee, and IQAC, ensuring effective governance, quality assurance, and resource management.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has implemented robust welfare measures to support the well-being of both teaching and non-teaching staff members:

For Non-Teaching Staff:

Medical Assistance: Access to subsidized on-campus medical facilities, including medical leave and yoga classes, ensuring health and wellness.

Maternity and Child Care Leave: Provision for maternity and child care leave to support staff during significant life events.

Financial Support: Refundable loans are given through, along with access to the Staff Welfare Fund for crisis assistance.

Educational Opportunities: Encouragement to enroll in part-time Ph.D. programs for professional development.

Infrastructure and Facilities: Facilities like 24-hour power backup through solar power plants, Wi-Fi access, computing facilities, and identity cards for convenience and security.

For Teaching Staff:

Financial Support: Participation in GSLI and access to loans through Gour Mahavidyalaya Employees Cooperative Credit Society (GMECCS), Group Health Insurance, and Provident Fund.

ICT Facilities: Fully Wi-Fi enabled campus, provision of laptops for substantive teachers, and desktop, projector, printer facilities to all the Departments.

Infrastructure and Support Facilities: Access to canteen, clean drinking water, and amenities like refrigerator, induction, Electric Kettle, microwave oven and Inverter access.

Accessibility Features: Facilities like ramps, and Braille for differently-abled teachers, ensuring inclusivity.

Recreational Activities: Separate departmental rooms, gymnasium facilities, Yoga room, Carrom board, Chess board and sports events on Sports Day for both teaching and non-teaching staff, promoting physical and emotional well-being.

These welfare measures reflect the college's commitment to providing comprehensive support to its staff members, fostering a conducive work environment and ensuring their holistic well-being.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Gour Mahavidyalaya implements a Performance Appraisal System (PAS) for both teaching and non-teaching staff to foster continuous improvement and professional growth.

For teaching staff annual reports are generated, incorporating feedback from stakeholders like teachers, Principal, and external experts. Evaluation criteria include communication skills, subject knowledge, discipline, and administrative proficiency. The Principal provides feedback to teachers, discussing necessary steps for improvement. Promotions are based on annual self-assessment aligned with the UGC Career Advancement Scheme (CAS), considering contributions beyond academics.

Non-teaching staff undergo annual appraisals conducted by head of the institution, focusing on attributes like character, work ethic, and interpersonal relations. Satisfactory performance leads to promotions and financial rewards, recognizing their contributions.

Overall, the PAS serves as a valuable tool for motivating employees, pinpointing areas for development, and upholding organizational excellence.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization
6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts both internal and external audits of its financial accounts annually to ensure transparency and accuracy in financial management.

Internal Audit:

Financial affairs are overseen by the Bursar, Accountant, Finance Committee led by the Principal, and Purchase Committee. Purchases follow a standardized procedure led down by Govt. of WB involving e-tender and comparison of quotations to ensure cost-effectiveness.

Utilization certificates are prepared for grants received from organizations like the UGC, RUSA, and Higher Education Department of WB.

Financial data prepared by the Accountant undergoes verification and scrutiny by the Bursar and Principal to maintain authenticity.

An audit conducted by a qualified chartered accountant, approved by the Governing Body, ensures compliance and accuracy in financial reporting.

External Audit:

The external audit, conducted annually by a Government of West Bengal recommended External Auditor, reviews financial records at the end of each financial year.

Bills, vouchers, Departmental Stock Register/Purchase Registers and Utilization Certificates undergo physical verification.

Utilization Certificates are audited to ensure proper allocation of funds.

Upon meeting regulatory norms, the college receives a signed audit report, affirming its financial integrity and compliance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college's financial strategies are executed through the Finance Sub-committee, which oversees various critical aspects:

1. Budgeting and Financial Planning: This committee evaluates annual accounts and financial estimates, proposing budgets and revised estimates to the Governing Body for approval. It sets expenditure limits based on the college's financial status.

2. Financial Transparency: Regular meetings ensure transparency by scrutinizing expenditure proposals and conducting internal and external audits. Grants from government bodies are monitored according to stipulated guidelines.

3. Resource Allocation: Funds are allocated for development, maintenance, and academic enhancements. A pandemic fund supports various activities including research, seminars, and professional

development.

4. Infrastructure Development: Financial provisions are made for infrastructure upkeep, including sanitation and additional laboratory support.

5. Procurement and Expenditure: Committees aid in fund preparation and allocation, with purchases conducted through a e-tender system. Financial transactions are electronically processed and documented using Tally Software.

6. Revenue Utilization: Student fees, Interest from Fixed Deposits, Government funding contribute to development initiatives and staff remuneration, ensuring financial sustainability. Rigorous auditing ensures accountability and proper maintenance of facilities.

Through these measures, the college ensures efficient financial management, fostering academic and extracurricular excellence while maintaining transparency and accountability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC at our college has implemented several initiatives across various domains to enrich student experiences, promoting research and enhance e-resources:

1. Student Enrichment: Constructed a Language Lab to improve language and communication skills. Introduced Add-on courses on Communicative English, Handicraft to empower girls with self-employment opportunities. Implemented Skill-Hub under National Skill Development Corporation of India through PMKVPY 4.0 Scheme. Proposals for setting-up National Testing Agency (NTA) has been

accepted.

2. E-Resource Upgradation: Enhanced e-facilities for library e-books and provided access to INFLIBNET and WEBOPAC systems. YouTube channels at the Departmental level where lectures are uploaded. Training on Digital Content Making have been organised.

3. Quality Assurance: Ensured academic accountability through robust academic accounting and induction programs involving all stakeholders. Conducted library orientation sessions and student meetings before examinations. Academic and Administrative Audits are conducted for accountability.

4. Staff Development: Organized Staff Development Programs, Faculty Development Programs, seminars, and conferences to enhance teaching quality. College faculty contribute as BOS members in curriculum designing. Course Outcome and Program Specific Outcome enrich curriculum planning.

5. Student Support: Provided mentoring, tutorials, and classes for both slow and advanced learners. Facilitated collaborative events through MoU implementations and gathered regular feedback for continuous improvement.

6. Career Counselling and Skill Enhancement: The Career Counselling Cell offers various skill enhancement and certificate courses, Add-on, and Value-added courses in association with SSC to promote student employability and empowerment.

Through these initiatives, the IQAC ensures holistic development and academic excellence, fostering a conducive learning environment for students while keeping pace with technological advancements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC at our institution oversees various initiatives aimed at reviewing and enhancing the teaching-learning process:

1. Annual Academic and Administrative Audit: Conducted internally by the IQAC and externally by representatives from the University of Gour Banga, Higher Education department, and Board of Studies of each PG department. Feedback is provided for quality enhancement, and external agencies evaluate institutional parameters' fulfilment.

2. Curriculum Feedback: Regular review of teaching-learning outcomes is conducted through online feedback collected from students, focusing on curriculum delivery and implementation.

3. Online Feedback System: The IQAC gathers feedback from stakeholders such as students, parents, and alumni to drive teaching-learning reforms and obtain unbiased opinions on institutional performance. Regular student feedback on teachers is analyzed and communicated to them for improvement.

4. Pedagogical Innovation: The IQAC encourages departments to organize seminars on relevant themes for students' educational needs and future growth. It promotes innovative pedagogical methodologies such as projects, field trips, student seminars, and workshops to enhance learning outcomes.

5. Soft Skills Training: The Placement Cell is encouraged to conduct regular soft skills training classes to enhance students' employability.

6. Learning Resources: Procurement of new books and learning resources ensures students receive updated knowledge, aligning with evolving educational standards and industry requirements.

These initiatives reflect our commitment to continuous improvement in the teaching-learning process, fostering a dynamic and engaging academic environment conducive to student success.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the | B. Any 3 of the above

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gour Mahavidyalaya is committed to advancing gender equity through a range of proactive measures:

1. Safe Environment: The installation of CCTV cameras ensures the safety of female students, complemented by a dedicated Girls' common room offering recreational facilities, fostering a secure atmosphere.

2. Hygiene and Well-being: Addressing menstrual health needs, the college has installed sanitary napkin vending machines, prioritizing the well-being of female students.

3. Grievance Redressal: Active Internal Complaints and Anti-Sexual Harassment Cells provide a supportive platform for addressing issues of sexual harassment, ensuring a safe reporting environment.

4. Awareness Initiatives: Student-led campaigns through posters and inter-college debates on Women's Day promote gender equality,

fostering dialogue and consciousness.

5. Equal Access to Education: Gour Mahavidyalaya ensures equal educational opportunities for girls from diverse backgrounds, establishing a platform of equality for all students.

6. Resource Accessibility: Female students enjoy expanded access to resources like textbooks, laboratories, and computer facilities, irrespective of socio-economic factors.

7. Leadership Participation: Encouraging active involvement, female students engage in various committees, enhancing gender-friendly academic leadership and representation.

8. Facilities: Dedicated facilities including separate toilets and cubicles for women prioritize comfort and privacy, enhancing their campus experience.

9. Inclusive Environment: Emphasizing a gender-inclusive culture, Gour Mahavidyalaya endeavors to create an equitable and inclusive learning environment for all students, fostering mutual respect and understanding.

File Description	Documents
Annual gender sensitization action plan	https://gourmaha.ac.in/wp-content/uploads/2024/05/gender-audit-2022-23_compressed.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To foster sustainability and environmental consciousness, Gour Mahavidyalaya has initiated several waste management programs:

1. Vermicomposting Initiative: Led by the Biological Science departments (Botany, Zoology and Chemistry) ,the college has established a vermicomposting system. Interested students , receive hands-on training and actively participate in waste segregation. A monitoring team oversees the project's progress, which includes recycling organic waste in composting pits.

2. E-Waste Management: The Department of Biological Science (Botany, Zoology and Chemistry) organizes awareness programs on biological waste and chemical waste. The department of Physical Sciences(Computer Science & Physics) organizes awareness programs on e-waste management. College has signed a MOU for waste collection(Chemical Waste, E-waste). Regular drives, supervised by the college building committee, not only contribute to waste reduction but also mobilize resources effectively.

3. Laboratory Safety and Management: Science Coordinators of all departments, prioritize laboratory safety and management, offering training sessions to enhance awareness and knowledge among users. These initiatives ensure a safe and conducive environment for scientific experimentation.

4. Waste Paper Collection Drive: The college, in collaboration with English Bazar Municipality and local vendors, conducts waste paper collection drives. These efforts result in the collection of a substantial amount of waste paper from various departments, promoting recycling and sustainability.

Through these waste management initiatives, Gour Mahavidyalaya is committed to creating a green campus and instilling eco-friendly practices among its students and staff.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include	

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	**A. Any 4 or all of the above**

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is dedicated to fostering an inclusive environment that promotes peace, equality, and harmony among its students.

Various activities and events celebrating cultural, religious, regional, linguistic, communal, and socioeconomic diversities have been organized to raise awareness and promote tolerance. These initiatives include:

1. Blood Donation Camp: The College and Students Union collaborate annually to organize a blood donation camp, fostering a sense of responsibility towards society and teamwork among students.

2. International Mother Language Day: Every year on 21st February, the institute commemorates International Mother Language Day to raise awareness about the linguistic diversity and significance of each mother language.

3. Yoga Day Celebration: Students and teachers come together to celebrate International Yoga Day on 21st June each year. The college also offers Yoga training courses to students, promoting physical and mental well-being.

4. Cultural Competitions: The college hosts various cultural competitions, including Fresher's Welcome and College Social events. Students actively participate in cultural programs commemorating the birth and death anniversaries of prominent figures like Rabindranath Tagore (Rabindra Jayanti) and Baishe Sraban, promoting cultural awareness and appreciation.

Through these initiatives, the institute aims to nurture a diverse and inclusive community where students respect and celebrate each other's differences.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. Flag-Hoisting Ceremonies: The college organizes flag-hoisting ceremonies on Independence Day and Republic Day, encouraging students to honour and respect national symbols.

2. Code of Conduct: Newly admitted students receive a brief

outline of the college's code of conduct, emphasizing the importance of upholding ethical standards and behaviours, by various posters and festoon. The Internal Complaints Committee also provides encourage to raise awareness and protect students from sexual harassment

3. Rules and Regulations: The college prominently displays rules and regulations for students on its website and notice boards, ensuring clarity and adherence to established guidelines.

4. Indigenous Education Plan: Aligned with principles of human values and rights, the college's education plan emphasizes learners' connection to their families, communities, and organizations, fostering a sense of inclusivity and social responsibility.

5. Inclusive Governance: The college actively involves students in observing national events like Independence Day, Republic Day, and National Youth Day, etc., promoting participation and collaboration in decision-making processes.

6. Identity Building: Through participation in co-curricular activities such as the college magazine, competitions, and seminars, students engage in identity-building experiences that encompass diverse ways of being, knowing, and doing.

7. Culturally Rich Environment: The college provides a supportive learning environment that empowers students and staff to thrive socially, academically, and professionally. Celebrations like College Foundation Day, Rabindra Jayanti, World Book Day etc., enrich the cultural fabric of the institution, fostering holistic development among its members.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website	A. All of the above

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

LIST OF COMMEMORATIVE NATIONAL AND INTERNATIONAL DAYS CELEBRATED / OBSERVED DURING 2022-23

SL. NO

DAYS OBSERVED

DATE

ORGANISING COMMITTEE/ DEPARTMENT

1

VAN-MAHOTSAV WEEK

14/07/2022 TO 20/07/2022

N.S.S UNITS

2

"KANYASHREE DIVAS"

04/08/2022

NSS UNITS AND ECO CLUB

3

RAKSHA BANDHAN

10/08/2022

DEPARTMENT OF SOCIOLOGY

4

INDEPENDENCE DAY

15/08/2022

N.S.S UNITS AND DEPARTMENT OF PHYSICAL EDUCATION

5

N.S.S DAY

24/09/2022

NSS UNITS

6

"PRAK-SHARODIA UTSAV" (DURGA PUJA)

28/09/2022

CULTURAL COMMITTEE

7

M.N. SRINIVAS'S BIRTH ANNIVERSARY (SPECIAL LECTURE)

16/11/2022

DEPARTMENT OF SOCIOLOGY

8

NATIONAL CONSTITUTION DAY

26/11/2022

DEPARTMENT OF POLITICAL SCIENCE

9

WORLD AID'S DAY

01/12/2022

NSS UNITS

10

NATIONAL YOUTH DAY (VIVEKANANDA'S BIRTHDAY)

12/01/2023

DEPARTMENT OF EDUCATION

11

NETAJI'S BIRTH DAY

23/01/2023

CULTURAL COMMITTEE

12

NATIONAL VOTER'S DAY

25/01/2023

DEPARTMENT OF POLITICAL SCIENCE

13

REPUBLIC DAY

26/01/2023

NSS UNITS

14

SARASWATI PUJO

26/01/2023

CULTURAL COMMITTEE AND STUDENT'S UNION

15

INTERNATIONAL MOTHER LANGUAGE DAY

21/02/2023

DEPARTMENT OF BENGALI

16

"BASANT UTSAV" (HOLI)

06/03/2023

CULTURAL COMMITTEE & STUDENT'S UNION

17

INTERNATIONAL WOMEN'S DAY

08/03/2023

BISHAKHA COMMITTEE, DEPARTMENT OF SOCIOLOGY AND EDUCATION.

18

"RABINDRA JAYANTI" (TAGORE'S BIRTHDAY)

09/05/2023

CULTURAL COMMITTEE, DEPARTMENT OF BENGALI & EDUCATION

19

ENVIRONMENTAL DAY

05/06/2023

DEPARTMENT OF GEOGRAPHY, ECO CLUB AND NSS UNITS

20

YOGA DAY

21/06/2023

DEPARTMENT OF PHYSICAL EDUCATION

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices – I

Title: Advancing Teaching-Learning with ICT Integration and Student Empowerment Initiatives

Promotion of ICT Tools in Teaching-Learning Process:

In its commitment to enhancing teaching quality and fostering effective learning outcomes, the college emphasizes the integration of ICT tools. Under the directive of IQAC, ICT tool usage is made mandatory for all faculty members. Each department hosts at least one ICT-enabled classroom, supported by the provision of 22 laptops distributed among teachers. Furthermore, the college avails various Wi-Fi networks on rental basis to facilitate connectivity.

To ensure faculty readiness for the digital era, the Computer Science department organizes numerous ICT-oriented teacher training programs upon IQAC's request.

Best Practices — II

Women and Student Empowerment:

Aligned with the Sustainable Development Goals, Gour Mahavidyalaya prioritizes women empowerment. To this end, the Sibnarayan Chakraborty Merit Scholarship has been initiated from internal funds. This scholarship aims to alleviate financial burdens and encourage female students to pursue higher education. Exclusively awarded to single female children, the scholarship recipients are selected based on academic merit and economic background. In its inaugural edition, Moumita Kundu, pursuing her Masters in Bengali at Banaras Hindu University, was awarded the scholarship.

Additionally, in accordance with UGC guidelines, the college has introduced the Earn While You Learn Program (EWYL). Following an interview process, six students were selected to assist faculty members and engage in official tasks within various college departments, including the Theater Corner, NSS, Library, and Abid Ali Khan Center.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Gour Mahavidyalaya, deeply rooted in the historical legacy of its region, preserves its rich cultural heritage through various initiatives. The Abid Ali Khan Center digitizes historical records, led by Dr. Dhritiman Chakraborty. The Department of Mass Communication and Journalism pioneers digital media education, emphasizing practical experience and Digital Literacy. Similarly, the Department of Food and Nutrition promotes healthy living through camps and programs, aiming to establish a production unit.

Empowering students, the Skill Hub offers career-oriented courses, unique in the North Bengal region. Plans for a CBT Center aim to ease exam logistics. The college hosts the Ambedkar Study Center, facilitating programs on social justice. The Gour Mahavidyalaya

Press publishes works contributing to regional intellectual development.

In 200 words, these initiatives reflect Gour Mahavidyalaya's commitment to preserving heritage, empowering students, fostering social discourse, and advancing regional intellectual pursuits.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Aligning with the Institutional Development Plan outlined by the UGC, Gour Mahavidyalaya has initiated several strategic measures:

1. The college is in the process of forging additional Memorandums of Understanding (MOUs) with industry sectors to equip students with job-oriented skills.

2. A dedicated committee has been established to explore avenues for resource generation from stakeholders.

3. Leveraging its existing press, the college endeavors to republish rare books of historical significance to preserve the region's rich heritage.

4. A Lecture Series on Indigenous Knowledge Systems (IKS) is slated to commence, highlighting the importance of local wisdom and traditions.

5. Plans are underway to establish a museum for documenting personal collections reflecting the historical and cultural heritage of the region.

6. A Computer-Based Testing (CBT) Center affiliated with the National Testing Agency is in the pipeline.

7. The Skill Hub aims to expand its offerings by introducing skill-based courses such as Graduate Level Graphic Designer and Beauty Instructor programs.

8. Collaborations with NGOs are being pursued to conduct surveys

on various Human Development Indexes in adopted villages.

9. The college is exploring the development of a 500-seated Auditorium-cum-Exhibition Hall on its top floor.

10. Renovation plans are in place for the IQAC Room to meet modern requirements.

11. Initiatives are underway to establish a Women's Study Center and a Multimedia Studio, enhancing academic and extracurricular offerings.