

GOUR MAHAVIDYALAYA

ACCREDITED BY NAAC(2nd Cycle) B+

Dr. Ashim Kumar Sarkar
Principal
www.gourmahavidyalaya.com



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DEPARTMENT: BOTANY

MENTOR-MENTEE PROGRAMME: 2022-2023-ACTION TAKEN REPORT

2.3.3 Ratio of students to mentor for academic and other related issues

(Data for the latest completed academic year)

1. The mentor-mentee programme comprises of the Principal, Convener, Academic Council Convener, Career Counseling Cell, Coordinator of IQAC and mentors.
2. Students are divided into groups of 2-4 having 5-8 students each.
3. Each group is then allotted mentor teacher.
4. Mentor-mentee meet is held from the month of August to May.
5. After Mentor-Mentee meet the teacher reports to the Convener, Academic Council, and convener, Career Counseling Cell, Coordinator, IQAC and Principal.
6. The Principal, Convener, Academic Council Convener, Career Counseling cell, and Coordinator of IQAC, review the progress of the programme.

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Mangalbari, Maida.

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ACADEMIC COUNCIL MEETING COPY ENCLOSE THE SHEDULE WITH MENTOR MENTEE PROGRAMME

NOTICE
Gour Mahavidyalaya

No. /2022 Date : 22-08-2022

Members of the Academic council, Gour Mahavidyalaya, Mangalbari, Malda, are requested to note that a meeting of the Academic Council will be held on 29-08-2022 at 1 P.M. in the Principal's Chamber.

All members are requested to attend the meeting positively.

Agenda :

1. To confirm the resolutions of the previous meeting.
2. Discussion on NAAC 3rd Cycle.
3. Discussion on Class Test, Assignments, Tours, Project report, Exhibition.
4. Review of result of 5th Semester .
5. Misc.

Supriya Biswas
(Dr. S. Biswas)
22/08/2022
Convener
Academic Council
Gour Mahavidyalaya
Mangalbari, Malda

AS
(Dr. A.K. Sarkar)
Principal,
GOUR MAHAVIDYALAYA,
MANGALBARI, MALDA

Proceedings of the meeting of the Academic Council, Gour Mahavidyalaya, Mangalbari, Malda, held on 29.08.2022 at 1 P.M. in the Virtual Class Room.

Members Present:

1. <i>AS</i>	2. <i>Ranjan Kumar</i>	3. <i>Supriya Biswas</i>	12
4. <i>Dr. S. Biswas</i>	5. <i>Dr. A.K. Sarkar</i>	6. <i>Dr. S. Biswas</i>	13
7. <i>Dr. S. Biswas</i>	8. <i>Dr. S. Biswas</i>	9. <i>Dr. S. Biswas</i>	14
10. <i>Dr. S. Biswas</i>	11. <i>Dr. S. Biswas</i>	12. <i>Dr. S. Biswas</i>	15

1. Resolved that the resolutions of the previous meeting are read out and confirmed.

2. Resolved that the following chart concerning Academic activities are prepared and confirmed:

ACADEMIC ACTIVITIES: 01.07.2022 to 30.09.2022		
MEETING CONCERNING CODE OF CONDUCT WITH 3 rd semester and 5th semester students by each Department: Venue: Department: TIME: 1 P.M. to 2 P.M.		
RESPONSIBILITY: HOD and Faculty members: PHOTO is to be kept: DATE: 02.09.2022		
ACADEMIC ACTIVITIES	DATE AND DURATION	RESPONSIBILITIES
ACADEMIC CALENDAR, CLASS ROUTINE	29.08.2022 to 9.09.2022	DR. S. BISWAS, A. MAITRA, ANIRBAN RAY
OBSERVATIO OF TEACHERS' DAY-TOPIC- ROLE OF SAVAFALLI RADHAKRISHNAN	ONLINE LECTURE	DEEPA LAMA TAMANG AND FACULTY MEMBERS(SCREEN SHOT)
CLASS TUTORIAL/CLASS TEST: ASSIGNMENT, STUDENT SEMINAR, - 3 rd SEMESETER AND 5 th SEMESTER	22.11.2022 TO 9.12.2022	ALL THE HEADS AND FACULTY MEMBERS(1 photo of each programme is to be kept)
MENTOR, MENTEE- 3rws SEMESTER, 5 th SEMESTER	13.12.2022 to 14.12.2022	ALL THE HEADS AND FACULTY MEMBERS(1 photo of each programme is to be kept)
Preparation of Grade Sheet - 9 th semester	September, 2022	ALL THE HEADS AND FACULTY MEMBERS
Women counselling programme- 3 rd and 5 th SEMESTER	17.12.2022 to 18.12.2022	MEMBERS OF GISHAKHA COMMITTEE

Supriya Biswas
29/08/2022
Convener
Academic Council
Gour Mahavidyalaya
Mangalbari, Malda

AS
Principal
Gour Mahavidyalaya
Mangalbari, Malda

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NOTICE: DATE: 16.09.2022

All Students of CBCS courses are hereby informed that the list of Mentors is given to the Departmental Notice Board. You are hereby notified that Mentor-Mentee programme will be held (both online and offline modes) from the month of September 2022 to May 2023. You can meet your Mentor to share your need, problem, difficulties, grievance concerning study materials, class, class test result; evaluation of answer scripts, assignment submission, and preparation of project report, final examination result, hostel accomodetation, and scholarship, library, games and sports .Your mentors will guide you on your career journey.

Ashim Kumar Sarkar

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NAME OF THE MENTORS	GROUP	NAME OF THE MENTEES	Number of Students
DIPJYOTI SINGHA, State Aided College Teacher,Botany	A	Tuhinubhra Das, Kalpana Biswas, Moktar hossain, Md.Ataullah, Chinmoy Mandal, Dipayan Saha, Misba Khatun, Shreya Mandal.	8
PRAJESH DUTTA, State Aided College Teacher,Botany	B	Saptami Debnath, Krishnendu pal, Priyanka Chowdhury, Shreyasi roy, Jaya Roy, Insan Mirja, Tanisha Sultana, Swadhin Oraon	8
SANGITA SINGHA, State Aided College Teacher,Botany	c	Debangshu Dey, Tanmoy Das, Anup Das, Tarikul islam, Sarbeswar Mandal, Kisika Saha, Mousumi Biswas,	7
2022-23: Mentor-Mentee Ratio:	Botany-Honors- CBCS		1:8

Ashim Kumar Sarkar

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RESOLUTION COPY FOR MENTOR MENTEE DISTRIBUTION AND MENTOR MENTEE CLASSES ACCORDING TO DEPARTMENTAL COMMITTEE MEETING

Meeting No. - 2

Student's Monitoring System, Department of Botany

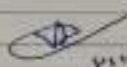
An extract of the proceeding of the meeting of the Academic Committee of the Department of Botany, Gour Mahavidyalaya, Mangalbari, Malda, held on 16.09.2022 at 1:30 PM in the Departmental Chamber. Resolved that -

1. All the faculty members use ICT for delivering lecture as far as possible.

2. There will be three group of students guided by three teachers of from the first semester and each group will be formed in the manner of equal representative. The students of each group will be classified on the basis of marks obtained in the class test, attendance etc. under respective teachers.

3. Study material to be given to among the students.

The meeting come to an end with a vote of thanks to all.


Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda


Signature of members of
Academic Committee of the
Dept. of Botany.

Laxmi Singh 16/09/2022
Dipjyoti Singh 16/09/22
Pratik Das 16/09/22

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SPECIAL CLASS TAKEN FOR MENTOR MENTEE



UNDER THE SUPERVISION OF MENTOR DIPJYOTI SINGHA



UNDER THE SUPERVISION OF MENTOR SANGITA SINGHA

Ashim Kumar Sarkar
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Mangalbari, Malda.

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CLASS WORK MATERIALS GIVEN TO THE MENTEE



I. Classification

Four major groups within the gymnosperms are usually recognized - these sometimes each considered its own phylum (Cycadophyta, Ginkgoophyta, Pinophyta, Gnetales). Here we will consider the gymnosperms to be a natural group and recognize the group as all Pinophyta. For further discussion on each of these four groups, use the rules to the Plant Systematics Collection. A smaller group than the cycadophytes, the gymnosperms comprise 25 families, 70-80 genera, and about 820 species. The Wisconsin native gymnosperm flora includes 5 families of conifers - Cupressaceae, Taxaceae, and Pinaceae with a total of 6 genera and 23 species. In terms of number of species, not a large group of plants like the pteridophytes, many taxa are more recent, relics of a much larger group.

II. General characteristics

They are woody shrubs, trees or lianas and include no true aquatic and few epiphytes. Of some interest, gymnosperms include the tallest, the most massive, and the longest-living individual plants on earth. They are found throughout much of the earth, but form dominant vegetation in many colder and arctic regions. Familiar gymnosperms include pines, spruces, hemlocks, firs, yews and these genera also supply high-quality wood. Like the pteridophytes, many taxa are more recent, relics of a much larger group.

Gymnosperms possess needles or scale-like leaves, sometimes flat and large, and evergreen! No vessel elements are found in xylem, so not composed now by vascular angiosperms except in certain situations.

Gymnosperms exhibit cones or woody, naked seeds ("gymnosperm" = bare seed). They are typically slow to reproduce; up to a year may pass between pollination and fertilization, and seed maturation may require 3 years. All

What are Gymnosperms?

Gymnosperm means naked seed. These plants do not have flowers. And so, the seeds are not enclosed inside any specialized structure like the ovary seen in the other group of plants i.e. angiosperms. Rather, the seeds develop on the surface of the reproductive structures of the plants. Thus are visible as cones on maturity. Sometimes we can find the seeds on small twigs too.



Features of Gymnosperms

Gymnosperms have an evolutionary significance and show some unique features. Their characteristic feature is the absence of flowers and the presence of naked, open seeds. As they do not have flowers, consequently, fruits are also absent in these group of plants.

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REGULAR ATTENDANCE OF MENTEE

MENTEE - MENTEE-2021

MENTEE - <u>Supriya Das</u>	1 st Sem	2 nd Sem	3 rd Sem
1. Pradyota Das	P	P	P
2. Tanvi Das	P	P	P
3. Anur Das	P	P	P
4. Siddha Das	P	P	P
5. Sakshita Das	P	P	P
6. Esha Das	P	P	P
7. Ananya Das	P	P	P

MENTEE - MENTEE-2021

MENTEE - <u>Supriya Das</u>	1 st Sem	2 nd Sem	3 rd Sem
1. Tanvi Das	P	P	P
2. Anur Das	P	P	P
3. Sakshita Das	P	P	P
4. Esha Das	P	P	P
5. Ananya Das	P	P	P
6. Pradyota Das	P	P	P
7. Siddha Das	P	P	P
8. Tanvi Das	P	P	P
9. Anur Das	P	P	P
10. Sakshita Das	P	P	P

MENTEE - MENTEE-2021

MENTEE - <u>Supriya Das</u>	1 st Sem	2 nd Sem	3 rd Sem
1. Pradyota Das	P	P	P
2. Tanvi Das	P	P	P
3. Anur Das	P	P	P
4. Siddha Das	P	P	P
5. Sakshita Das	P	P	P
6. Esha Das	P	P	P
7. Ananya Das	P	P	P
8. Pradyota Das	P	P	P
9. Tanvi Das	P	P	P
10. Anur Das	P	P	P

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ACTION TAKEN REPORT BY THE DEPARTMENT

PROBLEM REPORTED	OUTCOME/ACTION PLAN
A few students had issues regarding the time management and needed guidance for the special classes.	Those respective students were given suggestion that how to manage the time and manage a special class according to their convenient time.
Students requested for some additional courses to enhance their skills.	Students are recommended to visit online courses such as SWAYAM to further enhance their knowledge.
Mentees had a phobia for the examination.	Mentor motivates them to solving the problem.
Many students faced difficulties in adapting to evolving teaching methodology.	Mentor plays an important role for solving this matter by providing various necessary links of various courses and videos.

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