

DEPARTMENT OF ARABIC

GOUR MAHAVIDYALAYA

ACCREDITED BY NAAC (2nd Cycle) B+

Sk Mainuddin
Head of the Department
Email- gmarabic1985@gmail.com



P.O.-Mangalbari, Dist.:Malda.
Pin- 732142 (W.B.)
Website: www.gourmaha.ac.in/
www.gourmaha.org

Action Taken Report

Add-on Course

On

Spoken Arabic & Commercial Usages

(اللغة العربية المنطوقة و الاستخدام التجاري)

Organised by

Department of Arabic

In Collaboration with IQAC, Gour Mahavidyalaya

From 09 February 2023 to 06 April 2023 (30 Hour)



Add-on course is a short-term training program designed to complement the core curriculum of a degree program. This course is usually offered as certificate or diploma course and provides students with additional skills and knowledge that are relevant to their field of study. Department of Arabic, Gour Mahavidyalaya has offered an interesting Add-on Course entitled “Spoken Arabic & Commercial Usages (اللغة العربية المنطوقة و الاستخدام التجاري)” in the academic year 2022-23. Total duration of 30-hour course is from 09.02.2023 to 06.04.2023. The main objective of this course is to improve students' proficiency in spoken Arabic.

WORLD ARABIC LANGUAGE DAY

Table of Contents

- The letter of Academic Council regarding Add-On Course
- DC Resolution for Conduction of Add-on Course
- The Letter of Head of the Department to Convener of Academic Council
- Course Approval Letter by Academic Council
- The Brochure of the Add-On Course
- General Notice for Conducting Add-on Course
- Course Structure & Curriculum
- Registration cum Enrolment Form
- Course Schedule
- Enrolled Student List
- Class Attendance
- The Sample of Evaluation Answer Sheet
- The Score Sheet
- Sample of Certificate
- List of Certificate received by the Student
- Some Snippets
- Summery with Course Outcome Report of the Course

DECEMBER 2019

اليوم العالمي للغة العربية
WORLD ARABIC LANGUAGE DAY


Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda.

WORLD ARABIC LANGUAGE DAY

The letter of Academic Council regarding Add-On Course

Notice No- 106/2022 Gour Mahavidyalaya, Mangalbari, Malda

Date-01/07/2022

Academic Council

Notice

All the Heads of the 20 departments are requested to select an ADD-ON COURSE for the session 2022-2023, and the need to inform me through a letter about the name of that course within 10 days. They are also requested to begin classes of 30 hours of the ADD-ON COURSE, and maintain the record properly (students' daily attendance sheet duly signed by the teacher and photo of classes).


Convener

Academic Council

Gour Mahavidyalaya
Convener
Academic Council
Gour Mahavidyalaya
Mangalbari, Malda



Principal

Gour Mahavidyalaya

Malda
GOUR MAHAVIDYALAYA
Mangalbari, Malda.

DC Resolution for Conduction of Add-on Course



Department of Arabic Gour Mahavidyalaya

Departmental Committee Regulation Academic Session 2022-2023

Meeting No -1

An extract of the proceeding of the meeting of the academic committee of the Department of Arabic, Gour Mahavidyalaya, Mangalbari, Malda held on 07.07.2022 at 3:30 PM at office of the Department.

Members present:

1. Sk Mainuddin *SK Mainuddin 07.07.2022*
2. Md. Jainuddin *Md Jainuddin 07-07-2022*
3. Md. Asadullah *Md. Asadullah 07-07-2022*

Proceedings:

Mr. Sk Mainudin, Head of the department takes the chair and initiates the discussion.

1. The proceedings of the previous meeting are read out and resolved.
2. The members discussed about the Add-On Course for the Session of 2022-2023
3. The members discussed about Orientation programme and Fresher Welcome of the department of Arabic

Resolved that,

1. The Department of Arabic would organise an Add-on Course on "Spoken Arabic and Commercial Usages" from 09.02.2023 to 06.04.2023.
2. The committee decided that Sk Mainuddin would the responsibility as Course Coordinator, Md Jainuddin as Joint Coordinator and Md Asadullah as Organising Secretary.
3. An exam of 20 marks MCQ based will be organised for certification at the end of the course. The grade of score will be 90>100 % AA, 80> 90 A+, 70> 80 A, 60 >70 B+, 50> 60 B, 40> 50 C respectively.
4. Resolved further that the HoD would write a letter to the convenor of Academic Council asking for her approval

Meeting comes to an end with a vote of thanks and from the chair.


Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda

SK Mainuddin
07.07.2022
Sk Mainuddin
Head, Department of Arabic
H.O.D
Department of Arabic
Gour Mahavidyalaya

The Letter of Head of the Department to Convener of Academic Council

DEPARTMENT OF ARABIC
GOUR MAHAVIDYALAYA

ACCREDITED BY NAAC (2nd Cycle) B+

Sk Mainuddin,
Head of the Department
Email- gmarabic1985@gmail.com



P.O. - Mangalbari, Dist.: Malda. Pin- 732142 (W.B.)
Website: www.gourmaha.ac.in/
www.gourmaha.org

Date: 07.07.2022

To
The Convenor, Academic Council,
Gour Mahavidyalaya, Malda

Sub: Letter of Intention for Conduction of Add-on Course in the Department of Arabic for
the session 2022-23

Dear Madam,

As per response to your letter dated 01.07.2022 regarding introduction of the add-on course for the session 2022-23, I, Sk Mainuddin, Head of the department of Arabic sending our intention on the matter we would like to inform you that the department of Arabic has opted to introduce the Add-on course on "Spoken Arabic & Commercial Usages" for the academic session 2022-23 from 09.02.2023 to 06.04.2023.

We have prepared the Brochure, Course Structure and Class schedule and will be shared you very shortly.

Thanking you,

With regards

Sk Mainuddin 07.07.2022
Sk Mainuddin
Head, Department of Arabic
H.O.D
Department of Arabic
Gour Mahavidyalaya

Received
Jupriya Bismar
07/07/2022
Convenor
Academic Council
Gour Mahavidyalaya
Mangalbari, Malda

Principal
Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda

Course Approval Letter by Academic Council

GOUR MAHAVIDYALAYA

REACCREDITED BY NAAC (2nd Cycle) B+

Dr. Ashim Kumar Sarkar, M.A., M.Phil., Ph.D.
Principal.
principalgourcollege@gmail.com




P.O.-Mangalbari, Dist.Malda.Pin-732142(W.B.)
Phone: 03512-260547; Fax-03512-260547
E-mail:gour_maha@yahoo.co.in
Website:www.gourmaha.ac.in

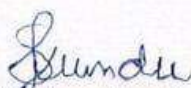
Ref: IQAC/08/2022_1

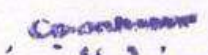
Dated: 01/08/2022

Vide Reference no. IQAC/08/2022 IQAC has approved 14 courses previously dated 01/08/2022, in addition to that IQAC approving additional three courses as mentioned below.

Name of the Department	Letters from the HoD received on	Name of the Add-on Course
Zoology	08/07/2022	Recent trends in fishery Sciences
Physic	09/07/2022	Laboratory Skill Development
Arabic	07/07/2022	Spoken Arabic & Commercial Usages
Computer Science and English	09/07/2022	Computer Fundamentals and Spoken English


Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda


Dr. Pulak Kumar Kundu
IQAC, Gour Mahavidyalaya
Mangalbari, Malda


IQAC
Gour Mahavidyalaya
Mangalbari, Malda



Add-On Course
on

Spoken Arabic

&

Commercial Usages



اللغة العربية المنطوقة والاستخدام
التجاري

Organised by
Department of Arabic
in Collaboration with IQAC, Gour Mahavidyalaya

09 February 2023 to 06 April 2023

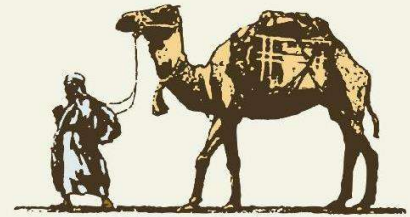
About the College

Gour Mahavidyalaya, situated on the north side of Mahananda River where N.H.34 passes through Mangalbari, Old Malda, started its journey in 5th day of September 1985 to cater to the needs of the people, mainly of the district, as well as, those of this locality. In the field of higher education. Gour Mahavidyalaya, a premier institution for higher education of the Old Malda reserve constituency, has been trying continuing to free people from ignorance, superstition, bad habits and many wrong ideas on the one hand and provides the people of this locality with some skills.

About the Department

The Department of Arabic started its journey with the college in 2013. At present the Department has three Lecturers (SACT). We are aware that most of our students come from the rural areas and we are committed to help them nurture their critical appreciation of literary and cultural issues and guide their intellectual journey. We encourage and guide our students to develop proficiency of Arabic language and literature. The faculty members show their concern and care for these mainly who belong to backward section and marginalized in society. Our vision is to enable them to come back into mainstream of society.

Learn Arabic
Speak Arabic



Organising Committee

- Chief Patron: Dr. Ashim Kumar Sarkar, Principal, Gour Mahavidyalaya
- Chief Advisor: Dr. Mahedi Hasan, Professor, Department of Arabic, University of Gour Bnaga, Dr. Pulak Kumar Kundu, IQAC Coordinator, Gour Mahavidyalaya
- Course Coordinator: Sk Mainuddin, SACT-1, Department of Arabic, Gour Mahavidyalaya
- Joint Coordinator: Md Jainuddin, SACT-2, Department of Arabic, Gour Mahavidyalaya
- Organising Secretary: Md Asadullah, SACT-2, Department of Arabic, Gour Mahavidyalaya

General Notice for Conducting Add-on Course

DEPARTMENT OF ARABIC
GOUR MAHAVIDYALAYA

ACCREDITED BY NAAC (2nd Cycle) B+

Sk Mainuddin,
Head of the Department
Email- gmarabic1985@gmail.com



P.O. - Mangalbari, Dist.: Malda, Pin- 732142 (W.B.)

Website: www.gourmaha.ac.in/

www.gourmaha.org

Ref. No. *Sk.M./ARBC/GEN/01/23*

Date- 05.01.2023

NOTICE

It is notified that the Department of Arabic has conducted the Add-on course on “Spoken Arabic & Commercial Usages” for the academic session 2022-23 from 09.02.2023 to 06.04.2023. All the interested students are requested to submit the enrolled cum registration form within 30 January 2023.

Sk Mainuddin

(Sk Mainuddin)

05.01.2023

Head, Department of Arabic

H.O.D

Department of Arabic
Gour Mahavidyalaya

WORLD ARABIC LANGUAGE DAY

Course Structure and Curriculum

Unit- I	<ul style="list-style-type: none">• Lesson- 1: Introduction :Arabic Alphabets : Sun Letters & Moon Letters• Lesson- 2: Pronunciation• Lesson- 3: General Vocabulary• Lesson- 4: Useful Vocabulary
Unit- II	<ul style="list-style-type: none">• Lesson- 1: Demonstrative Pronouns• Lesson- 2: Nominative Pronouns• Lesson- 3: Common Prepositions• Lesson- 4: Common Adjectives
Unit- III	<ul style="list-style-type: none">• Lesson- 1: General Conversation- 1• Lesson- 2: General Conversation- 2• Lesson- 3: General Conversation- 3• Lesson- 4: General Conversation- 4
Unit- IV	<ul style="list-style-type: none">• Lesson- 1: Conversation Between Friend• Lesson- 2: Conversation at the College• Lesson- 3: Conversation at the Market• Lesson- 4: Conversation at the Museum
Unit- V	<ul style="list-style-type: none">• Lesson- 1: Conversation at the Shop• Lesson- 2: Conversation at the Restaurant• Lesson- 3: Conversation about Changing Currency• Lesson- 4: Conversation at the Company

Registration cum Enrolment Form
for
Add-on Course (30 Hours)
on

Spoken Arabic & Commercial Usages

Organised by Department of Arabic Gour Mahavidyalaya in Collaboration with IQAC, Gour Mahavidyalaya, 09 February 2023 to 06 April 2023

A. Basic Information

Name..... Sex. Male / Female

Name of the College.....

Semester..... Student Id.....

Roll Number (University).....

B. Personal Information

Father's Name..... Mother's Name.....

Full Address with Pin Code:

.....
.....

C. Communication Details

WhatsApp Number.....


Email Address

D. Remarks

Why do you want to join this course?

.....
.....

Date:


Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda.

Signature

Registration cum Enrolment Form

(02)

Registration cum Enrolment Form

for
Add-on Course (30 Hours)
on

Spoken Arabic & Commercial Usages

Organised by Department of Arabic Gour Mahavidyalaya in Collaboration with IQAC, Gour Mahavidyalaya, 09 February 2023 to 06 April 2023

A. Basic Information

Name: ABU HAMIF Sex: Male / Female
Name of the College: GOUR MAHAVIDYALAYA
Semester: Student Id: BA/22/0103
Roll Number (University): 122 ARBH0006

B. Personal Information

Father's Name: ABU TALEB Mother's Name: MARJINA BIBI

Full Address with Pin Code:

VILL: BOLATULI P.O: JATRADA: NUGA, P.S: OLP
MALDA DIST: MALDA PIN: 732191

C. Communication Details

WhatsApp Number: 6294087339
Email Address: abu040122@gmail.com

D. Remarks

Why do you want to join this course?
TO IMPROVE SPEAKING SKILLS IN ARABIC

Date: 17/01/23
SK Jaisuddin
H.O.D
Department of Arabic
Gour Mahavidyalaya

Received by
Md Jaisuddin

Abu Hamif
Signature
Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda

Course Schedule

COURSE SCHEDULE

Add-on Course (30 Hours)

Spoken Arabic & Commercial Usages

Organised by Department of Arabic Gour Mahavidyalaya in Collaboration with IQAC, Gour

Mahavidyalaya, 09 February 2023 to 06 April 2023

UNIT	LESSON	DAY	DATE	TIME	TEACHER ASSIGNED
Unit-1	Lesson- 1: Introduction: Arabic Language	Day-1	09-02-2023	4:00 pm to 5:00 pm	SKM
	Lesson- 2: Pronunciation	Day-2	10-02-2023	4:00 pm to 5:00 pm	MDA
		Day-3	11-02-2023	4:00 pm to 5:00 pm	MDA
	Lesson- 2: General Vocabulary	Day-4	13-03-2023	4:00 pm to 5:00 pm	MDJ
	Lesson- 3: Useful Vocabulary	Day-5	16-02-2023	4:00 pm to 5:00 pm	SKM
		Day-6	17-02-2023	4:00 pm to 5:00 pm	SKM
Unit-2	Lesson- 1: Demonstrative Pronoun	Day-7	04-03-2023	4:00 pm to 5:00 pm	MDJ
	Lesson- 2: Nominative Pronouns	Day-8	06-03-2023	4:00 pm to 5:00 pm	MDA
	Lesson- 2: Common Prepositions	Day-9	09-03-2023	4:00 pm to 5:00 pm	MDJ
	Lesson- 3: Common Adjectives	Day-10	10-03-2023	4:00 pm to 5:00 pm	SKM
Unit-3	Lesson- 1: General Conversation- 1	Day-11	11-03-2023	4:00 pm to 5:00 pm	MDJ
	Lesson- 2: General Conversation- 2	Day-12	13-03-2023	4:00 pm to 5:00 pm	SKM
	Lesson- 3: General Conversation- 3	Day-13	14-03-2023	4:00 pm to 5:00 pm	MDA
	Lesson- 4: General Conversation- 4	Day-14	15-03-2023	4:00 pm to 5:00 pm	SKM
Unit-4	Lesson- 1: Conversation Between Friend	Day-15	16-03-2023	4:00 pm to 5:00 pm	MDJ
		Day-16	17-03-2023	4:00 pm to 5:00 pm	MDJ
	Lesson- 2: Conversation at the College	Day-17	18-03-2023	4:00 pm to 5:00 pm	SKM
		Day-18	20-03-2023	4:00 pm to 5:00 pm	SKM
	Lesson- 3: Conversation at the Museum	Day-19	21-03-2023	4:00 pm to 5:00 pm	MDA
		Day-20	22-03-2023	4:00 pm to 5:00 pm	MDA
	Lesson- 4: Conversation at the hospital	Day-21	24-03-2023	4:00 pm to 5:00 pm	SKM
		Day-22	25-03-2023	4:00 pm to 5:00 pm	SKM
Unit-5	Lesson- 1: Conversation at the Shop	Day-23	27-03-2023	4:00 pm to 5:00 pm	MDA
		Day-24	28-03-2023	4:00 pm to 5:00 pm	MDA
	Lesson- 2: Conversation about changing Currency	Day-25	29-03-2023	4:00 pm to 5:00 pm	SKM
		Day-26	31-03-2023	4:00 pm to 5:00 pm	SKM
	Lesson- 3: Conversation at the Restaurant	Day-27	01-04-2023	4:00 pm to 5:00 pm	MDJ
		Day-28	03-04-2023	4:00 pm to 5:00 pm	MDJ
	Lesson- 4: Conversation at the Company	Day-29	05-04-2023	4:00 pm to 5:00 pm	SKM
		Day-30	06-04-2023	4:00 pm to 5:00 pm	SKM

SKM = Sk Mainuddin, MDJ = Md Jainuddin, MDA= Md Asadullah

ADD ON COURSE

09.02.2023
06.09.2023

SPOKEN ARABIC AND COMMERCIAL USAGES

SL	NAME OF THE STUDENT	SEM-2	STUDENT ID	SIGNATURE
01	Abdul Halim	Sem-2	B.A/22/0045	Abdul Halim
02	Abu Hanif	"	B.A/22/0105	Abu Hanif
03	Imran Khan	"	B.A/22/0107	Imran Khan
04	Hasibur Rahaman	"	B.A/22/0321	Hasibur Rahaman
05	Khaledur Rahman	"	B.A/22/0123	Khaledur Rahman
06	MD. MOKIROL SK	"	B.A/22/0341	MD. MOKIROL SK
07	MUDDASSIR ALAM	"	B.A/22/0370	Muddasser Alam
08	Md. Mohibul Islam	"	B.A/22/0179	Mohibul Islam
09	Md. Ramjan Ali	"	B.A/22/0329	Md Ramjan Ali
10	Taslim Ali	"	B.A/22/1539	Taslim Ali
11	Ashrafur Hussain	"	B.A/22/0263	Ashrafur Hussain
12	Gulam Mohiuddin	"	B.A/22/0253	Gulam Mohiuddin
13	Mumtaz Ali	"	B.A/22/0261	Mumtaz Ali
14	Surajya Yasmin	"	B.A/22/0368	Surajya Yasmin
15	MD MOMIN HOSSAIN	"	B.A/22/0255	MD MOMIN HOSSAIN
16	MD ASRAFUL HOQUE	"	B.A/22/0352	MD ASRAFUL HOQUE
17	Soleman SK	"	B.A/22/0038	Soleman SK
18	Sabir Alam	"	B.A/22/0128	Sabir Alam
19	Abdul Halim	"	B.A/22/0390	Abdul Halim
20	Pharhara Yasmin	"	BA/22/0332	Pharhara Yasmin
21	Afsana Khatun	"	B.A/22/0373	Afsana Khatun
22	Nafisa Khatun	"	B.A/22/0342	Nafisa Khatun
23				
24				SK Moinuddin 04.02.2023 H.O.D Department of Arabic Gour Mahavidyalaya
25				



Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda

ENROLLED STUDENT LIST

Add-on Course (30 Hours)

Spoken Arabic & Commercial Usages

Organised by Department of Arabic Gour Mahavidyalaya in Collaboration with IQAC, Gour

Mahavidyalaya, 09 February 2023 to 06 April 2023

S.L	Name of the Student	SEM	Roll Number	Student Id
1	ABDUL HALIM	SEM-2	1222ARBH 0003	B.A/22/0045
2	ABU HANIF	SEM-2	1222ARBH 0006	B.A/22/0103
3	IMRAN KHAN	SEM-2	1222ARBH 0013	B.A/22/0107
4	HASIBUR RAHAMAN	SEM-2	1222ARBH 0012	B.A/22/0321
5	KHALEDUR RAHMAN	SEM-2	1222ARBH 0015	B.A/22/0123
6	MD MOKIRUL SK	SEM-2	1222ARBH 0020	B.A/22/0341
7	MUDDASSIR ALAM	SEM-2	1222ARBH 0025	B.A/22/0370
8	MD MOHIBBUL ISLAM	SEM-2	1222ARBH 0019	B.A/22/0179
9	MD RAMJAN ALI	SEM-2	1222ARBH 0024	B.A/22/0329
10	TASLIM ALI	SEM-2	1222ARBH 0044	B.A/22/1538
11	ASHRAFUL HUSSAIN	SEM-2	1222ARBH 0008	B.A/22/0263
12	GOLAM MOHIUDDIN	SEM-2	1222ARBH 0009	B.A/22/0253
13	MUMREJ ALI	SEM-2	1222ARBH 0026	B.A/22/0261
14	SURAIYA YEASMIN	SEM-2	1222ARBH 0043	B.A/22/368
15	MD MOMIN HOSSAIN	SEM-2	1222ARBH 0021	B.A/22/0255
16	MD ASRAFUL HOQUE	SEM-2	1222ARBH 0018	B.A/22/0352
17	SOLEMAN SK	SEM-2	1222ARBH 0042	B.A/22/0088
18	SABUD ALAM	SEM-2	1222ARBH 0036	B.A./22/0158
19	ABDUL HALIM	SEM-2	1222ARBH 0003	B.A/22/0340
20	PHARHANA YEASMIN	SEM-2	1222ARBH 0032	B.A./22/0332
21	AFSANA KHATUN	SEM-2	1222ARBH 0007	B.A/22/0373
22	NAFISA KHATUN	SEM-2	1222ARBH 0028	B.A/22/0342



Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda.

Class Attendance

STUDENT ATTENDANCE SHEET

Add-on Course (30 Hours)

on

Spoken Arabic & Commercial Usages

Organised by Department of Arabic Gour Mahavidyalaya in Collaboration with IQAC, Gour Mahavidyalaya, 09 February 2023 to 06 April 2023

Name of the Teacher SK MAINUDDIN

Topic..... Conversation about changing currency

Date of Class..... 29.03.2023 Time of Class 1 P.M. to 5 P.M.

S.L. No	Name of the Student	Signature of the Student	Remarks
1	Soleman SK	Soleman SK	
2	Suraiya yeasmin	Suraiya yeasmin	
3	Natasa Khafur	Natasa Khafur	
4	Abdul Halim	Abdul Halim	
5	Abu Hanif	Abu Hanif	
6	Imran Khan	Imran Khan	
7	Mumrej Ali	Mumrej Ali	
8	ASHRAFUL HUSSAIN	Ashraful Hussain	
9	TASLIM ALI	Taslim Ali	
10	Hasibur Rahaman	Hasibur Rahaman	
11	Khaleedur Rahman	Khaleedur Rahman	
12	MD. MOKIUL. SK	MD. MOKIUL. SK	
13	MD RANJAN ALI	MD RANJAN ALI	
14	MD. MOTIBUL ISLAM	MD. MOTIBUL ISLAM	
15	MUDDASSIR ALAM	Muddasser Alam	
16	Gulam Motiuddin	Gulam Motiuddin	
17			
18			



SK Mainuddin
H.O.D
Department of Arabic
Gour Mahavidyalaya

Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda

SK Mainuddin
29.03.2023

STUDENT ATTENDANCE SHEET

Add-on Course (30 Hours)

on

Spoken Arabic & Commercial Usages

Organised by Department of Arabic Gour Mahavidyalaya in Collaboration with IQAC, Gour Mahavidyalaya, 09 February 2023 to 06 April 2023

Name of the Teacher MD. JAINUDDIN

Topic General Vocabulary

Date of Class 13-02-2023 Time of Class 4-5 p.m.

S.L. No	Name of the Student	Signature of the Student	Remarks
1	MD. MOHIBBUL ISLAM	Md. Mohibbul Islam	
2	ASHRAFUL HUSSAIN	Ashraful Hussain	
3	TASLIM ALI	Taslim Ali	
4	MUDDASSIR ALAM	Muddasser Alam	
5	MD. MOKIRUL SK	Md. Mokirul SK	
6	Mumtaz Ali	Mumtaz Ali	
7	Soleman SK	Soleman SK	
8	Suraya yeasmin	Suraya yeasmin	
9	Abdul Halim	Abdul Halim	
10	Natiza Khatun	Natiza Khatun	
11	Abu Hanif	Abu Hanif	
12	Imran Khan	Imran Khan	
13	Khaledur Rahman	Khaledur Rahman	
14	Hasibur Rahaman	Hasibur Rahaman	
15	Md. Ramzan Ali	Md. Ramzan Ali	
16	Gulam Mohiuddin	Gulam Mohiuddin	
17			
18			



SK Jainuddin
H.O.D
Department of Arabic
Gour Mahavidyalaya

Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda

Md. Jainuddin
13-2-23

STUDENT ATTENDANCE SHEET

Add-on Course (30 Hours)
on

Spoken Arabic & Commercial Usages

Organised by Department of Arabic Gour Mahavidyalaya in Collaboration with IQAC, Gour
Mahavidyalaya, 09 February 2023 to 06 April 2023

Name of the Teacher MD. ASADULLAH.....

Topic.....General Conversation - 3.....

Date of Class.....14.03.2023..... Time of Class 4-5 Pm.....

S.L. No	Name of the Student	Signature of the Student	Remarks
1	Khaleedur Rahman	Khaleedur Rahman	
2	Hasibur Rahaman	Hasibur Rahaman	
3	Imran Khan	Imran Khan	
4	Abu Hanif	Abu Hanif	
5	Abdul Halim	Abdul Halim	
6	Nafisa Khedun	Nafisa Khedun	
7	Soleman SK	Soleman SK	
8	Suraiya Yasmin	Suraiya Yasmin	
9	Md Ramzan Ali	Md Ramzan Ali	
10	MUDDASSIR AHAM	Muddasser Ah	
11	MD. Mokirul SK	Md. Mokirul SK	
12	MD. MOHIBUL ISLAM	Md. Mohibul Islam	
13	TASLIM AZI	Taslim Azi	
14	ASHRAFUL HUSSAIN	Ashraful Hussain	
15	Mumtaz Ali	Mumtaz Ali	
16	Golam Mokirul Islam	Golam Mokirul Islam	
17			
18			



SK Mokirul Islam
H.O.D
Department of Arabic
Gour Mahavidyalaya

VP
Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda

Md. Asadullah
14-03-2023

Course Schedule cum Teacher Attendance

COURSE SCHEDULE & TEACHER ATTENTDANCE

Add-on Course (30 Hours)

on

Spoken Arabic & Commercial Usages

Organised by Department of Arabic Gour Mahavidyalaya in Collaboration with IQAC, Gour Mahavidyalaya, 09 February 2023 to 06 April 2023

UNIT	LESSON	DAY	DATE	TIME	TEACHER SIGNATURE
Unit-1	Lesson- 1: Introduction: Arabic Language	Day-1	09-02-2023	4:00 to 5:00 pm	
	Lesson- 2: Pronunciation	Day-2	10-02-2023	4:00 to 5:00 pm	Ms Asadullah 10-02-23
		Day-3	11-02-2023	4:00 to 5:00 pm	Ms. Asadullah 11-02-23
	Lesson- 2: General Vocabulary	Day-4	13-02-2023	4:00 to 5:00 pm	Ms Jaimin 13/2/23
	Lesson- 3: Useful Vocabulary	Day-5	16-02-2023	4:00 to 5:00 pm	SK Mainuddin 16.02.2023
		Day-6	17-02-2023	4:00 to 5:00 pm	SK Mainuddin 17.02.2023
Unit-2	Lesson- 1: Demonstrative Pronoun	Day-7	04-03-2023	4:00 to 5:00 pm	Ms Jaimin 04/03/23
	Lesson- 2: Nominative Pronouns	Day-8	06-03-2023	4:00 to 5:00 pm	Ms. Asadullah 6/3/23
	Lesson- 2: Common Prepositions	Day-9	09-03-2023	4:00 to 5:00 pm	Ms Jaimin 09/03/23
	Lesson- 3: Common Adjectives	Day-10	10-03-2023	4:00 to 5:00 pm	SK Mainuddin 10-03-2023
Unit-3	Lesson- 1: General Conversation- 1	Day-11	11-03-2023	4:00 to 5:00 pm	Ms Jaimin 11/03/23
	Lesson- 2: General Conversation- 2	Day-12	13-03-2023	4:00 to 5:00 pm	SK Mainuddin 13.03.2023
	Lesson- 3: General Conversation- 3	Day-13	14-03-2023	4:00 to 5:00 pm	Ms. Asadullah 14-3-23
	Lesson- 4: General Conversation- 4	Day-14	15-03-2023	4:00 to 5:00 pm	SK Mainuddin 15.03.2023
Unit-4	Lesson- 1: Conversation Between Friend	Day-15	16-03-2023	4:00 to 5:00 pm	Ms Jaimin 16/03/23
		Day-16	17-03-2023	4:00 to 5:00 pm	Ms Jaimin 17/03/23
	Lesson- 2: Conversation at the College	Day-17	18-03-2023	4:00 to 5:00 pm	SK Mainuddin 18-03-2023
		Day-18	20-03-2023	4:00 to 5:00 pm	SK Mainuddin 20.03.2023
	Lesson- 3: Conversation at the Museum	Day-19	21-03-2023	4:00 to 5:00 pm	Ms. Asadullah 21-3-23
		Day-20	22-03-2023	4:00 to 5:00 pm	Ms. Asadullah 22.3-23
	Lesson- 4: Conversation at the hospital	Day-21	24-03-2023	4:00 to 5:00 pm	SK Mainuddin 24.03.2023
		Day-22	25-03-2023	4:00 to 5:00 pm	SK Mainuddin 25.03.2023

SK Mainuddin
Department of Arabic
Gour Mahavidyalaya

Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda

Unit-5	Lesson- 1: Conversation at the Shop	Day-23	27-03-2023	4:00 to 5:00 pm	Md. Asadullah 27/3/23
		Day-24	28-03-2023	4:00 to 5:00 pm	Md. Asadullah 28/3/23
	Lesson- 2: Conversation about changing Currency	Day-25	29-03-2023	4:00 to 5:00 pm	SK Mainuddin 29-03-2023
		Day-26	31-03-2023	4:00 to 5:00 pm	SK Mainuddin 31-03-2023
	Lesson- 3: Conversation at the Restaurant	Day-27	01-04-2023	4:00 to 5:00 pm	Md. Jaiuddin 01/04/23
		Day-28	03-04-2023	4:00 to 5:00 pm	Md. Jaiuddin 03/04/23
	Lesson- 4: Conversation at the Company	Day-29	05-04-2023	4:00 to 5:00 pm	SK Mainuddin 05-04-2023
		Day-30	06-04-2023	4:00 to 5:00 pm	SK Mainuddin

Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda

SK Mainuddin
Sk Mainuddin

Head
Department of Arabic

H.O.D
Department of Arabic
Gour Mahavidyalaya

WORLD ARABIC LANGUAGE DAY

The Sample of Evaluation Answer Sheet

DEPARTMENT OF ARABIC
GOUR MAHAVIDALAYA
Examination of Add-On Course on
Spoken Arabic & Commercial Usages

20
20

Full Marks: 20

Times: 1 Hour

NAME Taslim Ali ROLL NO 1222 ARB/A/N/0014

Answer all the question. Each question carries 2 mark

(اجب كل السؤال من التالية)

1. Watchman and Library called in Arabic (ج) صقر و قسر (ب) معبد ودطى (ا) حفير و مكتبة
2. Visitor: Good morning (ج) الزائر: عشاء الخير (ب) الطالب: صباح الخير (ا) الزائر: صباح الخير
3. "I am good" in Arabic (ج) أنا مريض (ب) أنا مقيم (ا) أنا بخير
4. I am an engineer (ج) أنا طبيب (ب) أنا مهندس (ا) أنا معلم
5. My name is Jamil (ج) اسمي جميل (ب) اسمنا جميل (ا) اسمك جميل
6. Student: We are from India (ج) طالب: نحن من الهند (ب) طالب: أنا من الهند (ا) طالب: انت من الهند
7. This Shop is far away (ج) هذا المكان بعيد (ب) هذا الدكان بعيد (ا) هذا الدكان قريب
8. Customer: Where is the menu? (ج) الزبون: اين اللحم؟ (ب) الزبون: اين القائمة؟ (ا) الزبون: اين الطعام؟

9. الزبون: أريد قميصا في اللغة الانجليزية

A. Customer: I want a book B. Customer: I want a shirt C. Customer: I want a pen drive

10. كم ثمنه؟ هو ثلاثون

A. What it's price? It is thirteen B. What it's piece? It is thirty C. What it's price? It is thirty.

Taslim Ali
H.O.D
Department of Arabic
Gour Mahavidyalaya

[Signature]
Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda

The Score Sheet

Department of Arabic

Score Sheet

(Add-on Course)

Spoken Arabic & Commercial Usages

Organised by Department of Arabic in Collaboration with IQAC, Gour Mahavidyalaya

09 February 2023 to 06 April 2023

S.L	Name of the Student	Roll Number	Full Marks	Obtained Marks	Grade Point
1	ABDUL HALIM	1222ARBH 0003	20	16	A
2	ABU HANIF	1222ARBH 0006	20	20	AA
3	IMRAN KHAN	1222ARBH 0013	20	20	AA
4	HASIBUR RAHAMAN	1222ARBH 0012	20	18	A+
5	KHALEDUR RAHMAN	1222ARBH 0015	20	16	A
6	MD MOKIRUL SK	1222ARBH 0020	20	14	B+
7	MUDDASSIR ALAM	1222ARBH 0025	20	20	AA
8	MD MOHIBBUL ISLAM	1222ARBH 0019	20	20	AA
9	MD RAMJAN ALI	1222ARBH 0024	20	20	AA
10	TASLIM ALI	1222ARBH 0044	20	20	AA
11	ASHRAFUL HUSSAIN	1222ARBH 0008	20	18	A+
12	GOLAM MOHIUDDIN	1222ARBH 0009	20	16	A
13	MUMREJ ALI	1222ARBH 0026	20	20	AA
14	SURAIYA YEASMIN	1222ARBH 0043	20	12	B
15	MD MOMIN HOSSAIN	1222ARBH 0021	20	16	A
16	MD ASRAFUL HOQUE	1222ARBH 0018	20	16	A
17	SOLEMAN SK	1222ARBH 0042	20	20	AA
18	ABDUL HALIM	1222ARBH 0004	20	16	A
19	AFSANA KHATUN	1222ARBH 0007	20	12	B
20	NAFISA KHATUN	1222ARBH 0028	20	12	B

90>100%AA, 80>90A+, 70>80A, 60>70B+, 50>60
not qualify for certificate

B, 40>50C, the score below 40% do


Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda


H.O.D
Department of Arabic
Gour Mahavidyalaya



Department of Arabic
Gour Mahavidyalaya
Mangalbari, Malda, 731302

CERTIFICATE OF COMPLETION

This is to certify that

Md Mohibbul Islam

of Semester- II, Department of Arabic, has Successfully completed the Add-On Course (30 Hours) on “Spoken Arabic & Commercial Usages (اللغة العربية المنطوقة والاستخدام التجاري)” organised by Department of Arabic, Gour Mahavidyalaya with the collaboration of IQAC, Gour Mahavidyalaya, Malda-731302 from 09 February 2023 to 06 April 2023. He/ She has scored ‘AA’ grade in the course.


(Dr. Ashim Kr. Sarkar)
Principal


Dr. Pulak Kr. Kundu
IQAC Coordinator


Sk Mainuddin
Course Coordinator



Department of Arabic

Gour Mahavidyalaya

Mangalbari, Malda, 731302

CERTIFICATE OF COMPLETION

This is to certify that

Suraiya Yeasmin

of Semester- II, Department of Arabic, has Successfully completed the Add-On Course (30 Hours) on “Spoken Arabic & Commercial Usages (اللغة العربية المنطوقة والاستخدام التجاري)” organised by Department of Arabic, Gour Mahavidyalaya with the collaboration of IQAC, Gour Mahavidyalaya, Malda-731302 from 09 February 2023 to 06 April 2023. He/ She has scored ‘B’ grade in the course.

(Dr. Ashim Kr. Sarkar)
Principal

Dr. Pulak Kr. Kundu
IQAC Coordinator

Sk. Mainuddin
Course Coordinator

Certificate Received by the Student

ADD-ON COURSE.

Date.

CERTIFICATE DISTRIBUTION

S.N	Name of the Students	Sem. 2	Student ID	Signature of Students
01	Md Ramjan Ali	Sem. 2	B.A/22/0329	Md Ramjan Ali
02	MUDDASSIR Alam	"	B.A/22/0370	Muddassir Alam
03	Hasibur Rahaman	"	B.A/22/0321	Hasibur Rahaman
04	Mumtaz Ali	"	B.A/22/0261	Mumtaz Ali
05	Ashrafur Hussain	"	B.A/22/0263	Ashrafur Hussain
06	Khaledur Rahman	"	B.A/22/0123	Khaledur Rahman
07	Md. Motibul Islam	"	B.A/22/0179	Motibul Islam
08	Gulam Mawaddin	"	B.A/22/0253	Gulam Mawaddin
09	Abdul Halim	"	B.A/22/0045	Abdul Halim
10	Taslim Ali	"	B.A/22/1538	Taslim Ali
11	Imran Khan	"	B.A/22/0107	Imran Khan
12	Abu Hanif	"	B.A/22/0103	Abu Hanif
13	M.D. Mokirul SK	"	B.A/22/0341	Md. Mokirul SK
14	MD MOMIN HOSSAIN	"	B.A/22/0255	Md Momin Hossain
15	Md ABZUL HOQUE	"	B.A/22/0352	Md ABZUL HOQUE
16	Suraiya Yeasmin	"	B.A/22/0368	Suraiya Yeasmin
17	Abdul Halim	"	B.A/22/0390	Abdul Halim
18	Nafisa Khatun	"	B.A/22/0342	Nafisa Khatun
19	Selenam SK	"	B.A.22.0088	Selenam SK
20	Afsana Khatun	"	B.A/22/0373	Afsana Khatun



SK Maimunin
28.09.2023

H.O.D
Department of Arabic
Gour Mahavidyalaya

Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda

Some Snippets



SUMMARY REPORT

Add-on Course

On

Spoken Arabic & Commercial Usages

(اللغة العربية المنطوقة و الاستخدام التجاري)

Organised by

Department of Arabic


In Collaboration with IQAC, Gour Mahavidyalaya


From 09 February 2023 to 06 April 2023 (30 Hour)

The Department of Arabic of the Gour Mahavidyalaya conducted an Add on Course on Spoken Arabic & Commercial Usages (اللغة العربية المنطوقة و الاستخدام التجاري). This course was designed for 2nd semester students of the college. Many students were interested and enquired about the course after then 22 students have enrolled for the course. 30 class hours were conducted in the months of February and March 2023. Classes were kept in the offline mode, and taken at different times without hampering the normal routine of the college. Three faculty members of the Arabic Department along with the invited speaker took the classes and each class covering the syllabus and different areas of Content Writing.

Outcome of the Course

Class Attendances were taken to maintain regularity of the students. Apart from teaching, different evaluation processes were followed. Students were given different assignments and they tried to complete on time. Even though some students could not finish the course due to other engagements, at the end 20 students successfully completed the course. Many students felt and expressed that the course was very helpful to them. The Department of Arabic is happy that it could do this Add on Course for the students of the college apart from their regular teachings. In future also, the Department will continue organising courses on such relevant topics.


Signature Head of the Department
H.O.D
Department of Arabic
Gour Mahavidyalaya


Signature of the Principal
Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda.

WORLD ARABIC LANGUAGE DAY