



**One Week (30 Hours)  
Online skill enhancement course for  
students**

**Guide to E-content development and  
Management**



**Department of Geography  
Gour Mahavidyalaya**

**In Collaboration With the IQAC, Gour Mahavidyalaya**

**DATE: 10/11/21- 16/11/21**

**Last Date of Registration: 08/11/2021**

**[Click Here for Registration](#)**

**Course Fee: Nil**

**Organising  
Committee**

Chief Patron:

Chief Advisor:

Convenor and Course  
coordinator:

Joint-coordinator:

Organizing secretary:

Members:

**Dr Ashim Kumar Sarkar, Principal**

**Dr Pulak Kumar Kundu, IQAC**

**Syfujjaman Tarafder**

**Satyajit Paul**

**Prabir Das**

**Dipankar Majumdar, Paban Ghosh**

**Sanjay Ghosh**

## **About the College:**

Gour Mahavidyalaya, situated on the north side of Mahananda River where N.H.34 passes through Mangalbari, Old Malda, started its journey on the 5th day of September 1985 to cater to the needs of the people, mainly of the district, as well as those of this locality. In the field of higher education. Gour Mahavidyalaya, a premier institution for the higher education of the Old Malda reserve constituency, has been trying to continue to free people from ignorance, superstition, bad habits and many wrong ideas on the one hand and provides the people of this locality with some skills.

## **About the department:**

The department of Geography started its journey from the session 2001-2002 with a meagre amount of 20 general stream students to cater to the educational needs of the weaker sections of this Block and to other parts of the districts in general under North Bengal University. At present both honours and general courses are running with three sanctioned full-time teaching posts and three SACT posts who are continuously guiding their students for their all-round development. The department publish wall magazine annually. Eco-club organize various activities on environment and social awareness regularly. Student seminars are organized annually for enhancing skills of the students. Besides, seminars, special lectures, career counseling programmes, short-term field visit, in-house hands-on training, short-term course are also arranged for the benefit of students.

## **About the Course and desired outcome:**

Nowadays online learning materials become very much essential and effective too for both students and educators. A variety of online platforms have emerged now for making the teaching-learning process more effective and flexible. Both students and teachers are consulting these learning modules for effective learning and teaching. Online materials in the form of text, audio-visual and multimedia or any other form are becoming more and more popular nowadays. These online materials make it possible to access the global academia with expertise in their fields which is also a prime goal of the new economic policy 2021. Various national and international institutions across the globe are now preparing excellent quality online teaching-learning modules for both the students and teachers globally. In India also most of the higher educational institutions and universities including the IITs and University Grants Commission are now at the forefront for preparing good quality teaching materials to be accessible online for every student and teacher in India. In this tough time of a year-long shutdown of the higher educational institutions, these online contents become the key to acquiring the desired knowledge and enabling the process of teaching-learning running at home.

Thus, the primary goal of this course is to make people aware of the ocean of e-contents available right now and the background of preparation of those online contents so that they can take part in these initiatives too.

## Brief outline of the

### Course:

Nature and types of e-contents and how to access those e-contents and Importance and relevance of such e-contents for students and teachers  
Sources of E-content (NDL, EPG Pathshala, Vidyamitra, E-shodhsindhu, Shodhganga, NPTEL, YouTube, Websites, Blogs etc.)  
Contribution of students for the development of e-contents and future scope.  
Use of mobile and PC for e-content development through various platforms including social media platforms etc.  
Developing e-content with open-source vector-based animation software  
Online demonstration of MS PowerPoint, YouTube, Google workspaces for e-content development.  
Basic video editing in mobile and PC for video content development  
Content management through PC/ Mobile  
Scope of financial benefit from these activities.

### Course

#### Schedule:

class 1- Concepts of E-content, types and mode of access, importance and relevance of those online contents for students and teachers.

Class 2- E-content management: NDL, E-PG Pathshala, E-shodhsindhu, Vidyamitra, NPTEL, Shodhganga

#### Day 2: (11/11/21)

Class 3- File management through PC/ Mobile

Class 4- E-content management: Websites and Blogs, Facebook, Academia, LinkedIn, SlideShare, Quora etc.

#### Day 3: (12/11/21)

Class 5- E-content management: Google workspace (Drive, classroom, g-suite website), YouTube

Class 6- Developing e-content with open-source vector-based animation software (Synfig studio)

#### Day 4 (13/11/21)

Class 7- Demonstration of Google workspaces (Drive, Doc, website)

Class 8- Demonstration of MS PowerPoint

#### Day 5 (15/11/21)

Class 9- Basic video editing through mobile

Class 10- Basic video editing through PC

#### Day 6 (16/11/21)

Class 11- Demonstration of YouTube channel (Part-1)

Class 12- Demonstration of YouTube channel (Part-2)

Online evaluation (MCQ+ Demonstration video)

Feedback collection

Issuance of certificate

**\*\*\* E-Certificate will only be provided after successful completion of the course**

# Add-On Course (30 Hours)

on

## Guide to E-Content Development and Management

Organised by Department of Geography Gour Mahavidyalaya, Malda West Bengal

### Timetable

Class	Time	Topic	Speaker	Designation
<b>Day 1: (10/11/2021) Host: Syfujjaman Tarafder and Technical Support: Paban Ghosh</b>				
<b>Inaugural session: 4:30 pm - 5:30 pm</b>				
Class-1	5.30 pm- 7.30 pm	Concepts of E-content, types and mode of access, importance and relevance of those online contents for students and teachers.	Dr. Somenath Halder	Assistant Professor, Kaliachak College
Class-2	7.30 pm- 9.30 pm	E-content management: NDL, E-PG Pathshala, E-shodhsindhu, Vidyamitra, NPTEL, Shodhganga	Prabir Das	Assistant Professor, Gour Mahavidyalaya
<b>Day 2: (11/11/2021) Host: Prabir Das and Technical Support: Paban Ghosh</b>				
Class-3	4.30 pm- 7 pm	File management through PC/ Mobile	Satyajit Paul	Assistant Professor, Gour Mahavidyalaya
Class-4	7 pm- 9.30 pm	E-content management: Websites and Blogs, Facebook, Academia, LinkedIn, SlideShare, Quora etc.	Syfujjaman Tarafder	Assistant Professor, Gour Mahavidyalaya
<b>Day 3: (12/11/2021) Host: Satyajit Paul and Technical Support: Sanjay Ghosh</b>				
Class-5	4.30 pm- 7 pm	Demonstration and E-content management: YouTube	Satyajit Paul	Assistant Professor, Gour Mahavidyalaya

Class-6	7 pm- 9.30 pm	Demonstration and E-content management through Google workspace (Drive, Doc, classroom, and free google drive website)	Akhil Kumar Das	Assistant Professor, Gour Mahavidyalaya
<b>Day 4: (13/11/2021) Host: Prabir Das and Technical Support: Sanjay Ghosh</b>				
Class-7	4.30 pm- 7 pm	Developing e-content with open-source vector-based animation software (Synfig studio)	Dr. Mukunda Mishra	Vice Principal, Dr. Meghnad Saha College
Class-8	7 pm- 9.30 pm	Basic video editing through mobile	Syfujjaman Tarafder	Assistant Professor, Gour Mahavidyalaya
<b>Day 5: (15/11/2021) Host: Paban Ghosh and Technical Support: Dipankar Majumder</b>				
Class-9	4.30 pm- 7 pm	Basic video editing through PC	Syfujjaman Tarafder	Assistant Professor, Gour Mahavidyalaya
Class-10	7 pm- 9.30 pm	Demonstration of MS PowerPoint	Dr. Somenath Halder	Assistant Professor, Kaliachak College
<b>Day 6: (16/11/2021) Host: Syfujjaman Tarafder and Technical Support: Paban Ghosh</b>				
Class-11 & 12	6 pm- 9 pm	Demonstration of YouTube channel (Part-I & Part-II)	Arijit Bhattacharya & Syfujjaman Tarafder	Assistant Professor, Gour Mahavidyalaya
Evaluation	9 pm - 9.30 pm	MCQ through Google form		
Feedback	8.30 pm - 10.00 pm	E-Certificate will only be provided after successful completion of the course and submission of the feedback form.		

##Interaction shall be made based on comments in the live chat box after each session. Participants may ask their queries in the chatbox during the session.

\*Timetable may be changed in unavoidable circumstances

##All Classes will be **live on youtube**. Follow the youtube channel: [GM Geography LIVE](#)

##**Daily attendance** will be taken through google forms during the session.

# GOUR MAHAVIDYALAYA

ACCREDITED BY NAAC (2<sup>nd</sup> Cycle) B+

Dr. Ashim Kumar Sarkar, M.A., M.Phil, PhD  
Principal  
principalgourcollege@gmail.com



P.O. - Mangalbari, Dist.: Malda, Pin- 732105 (W.B.)  
Phone: 03215-260547; Fax 03215260547  
Email: gourmaha@yahoo.co.in  
www.gourmaha.org

Memo No. ....

Date: 11/11/2021

To  
Dr. Mukunda Mishra  
Dr. Meghnad Saha College,  
Itahar, North Dinajpur

## Sub: Invitation Letter

Respected sir,

I am pleased to announce that the Department of Geography of our College is going to organise one week skill enhancement course on "**Guide to e-content development and management**" by students from 12.11.2021 to 16.11.2021

On behalf of the organising committee I, Dr. Ashim Kumar Sarkar, Principal of this college, cordially invites you to deliver one effective demonstration on **synfig vector based animation software** and make the event fruitful.

Ashim Kumar Sarkar  
Principal  
Gour Mahavidyalaya, Malda

*Principal*  
**GOUR MAHAVIDYALAYA**  
*Mangalbari, Malda.*

# GOUR MAHAVIDYALAYA

ACCREDITED BY NAAC (2<sup>nd</sup> Cycle) B+

Dr. Ashim Kumar Sarkar, M.A., M.Phil, PhD  
Principal  
principalgourcollege@gmail.com



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Phone: 03215-260547; Fax 03215260547  
Email: gourmaha@yahoo.co.in  
www.gourmaha.org

Memo No.....

Date: 11/11/2021

To

Dr. Somenath Halder  
Assistant Professor  
Kaliachak College

## Sub: Invitation Letter

Respected sir,

I am pleased to announce that the Department of Geography of our College is going to organise one week skill enhancement course on "Guide to e-content development and management" by students from 12.11.2021 to 16.11.2021

On behalf of the organising committee I, Dr. Ashim Kumar Sarkar, Principal of this college, cordially invites you to deliver two effective demonstrations: one on E-contents: Basic concepts and one on MS powerpoint and make the event fruitful.

Ashim Kumar Sarkar  
Principal  
Gour Mahavidyalaya, Malda  
*Principal*  
**GOUR MAHAVIDYALAYA**  
*Mangalbari, Malda.*

	A	B	C	D
1	Timestamp	Email address	Name (CAPITAL LETTER	Mobile No. for teleg
2	11/5/2021 20:30:05	ajijhossain2143@gmail.com	AJIJ HOSSAIN	760291
3	11/5/2021 20:32:42	rdebraj602@gmail.com	DEBRAJ ROY	758590
4	11/5/2021 20:35:03	roysubhranil01@gmail.com	Subhranil Roy	891803
5	11/5/2021 20:37:30	monojithalder491@gmail.com	MONOJIT HALDAR	983211
6	11/5/2021 20:42:35	arghadiphaldarmltd@gmail.com	ARGHADIP HALDAR	933921
7	11/5/2021 20:43:47	Nikitasinghasuman@gmail.com	NIKITA SINGHA	736591
8	11/5/2021 20:45:31	sohidur.me.islam@gmail.com	SOHIDUR ISLAM	9734945588
9	11/5/2021 20:46:36	dtithi208@gmail.com	TITHI DAS	954771
10	11/5/2021 20:51:05	sajjarahaman863@gmail.com	SAJIA RAHAMAN	839181
11	11/5/2021 20:56:24	bidishamajumdar91@gmail.com	BIDISHA MAJUMDAR	892701
12	11/5/2021 20:56:33	mhasinaparvin@gmail.com	HASINA PARVIN	800191
13	11/5/2021 20:57:34	abut0709@gmail.com	ABU TAHIR	973441
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15	11/5/2021 21:02:05	jonmenjoybarman07@gmail.com	JONMENJOY BARMAN	706371
16	11/5/2021 21:14:30	harishitmandalharishitmandal@gmail.com	HARISHIT MANDAL	801601
17	11/5/2021 21:23:46	sarkarbishalmltd@gmail.com	BISHSL SARKAR	747821
18	11/5/2021 21:27:12	debabratahalder3210@gmail.com	DEBABRATA HALDER	+917063358842
19	11/5/2021 21:33:50	tapasmandal4324@gmail.com	TAPAS MANDAL	810101
20	11/5/2021 21:35:08	ananyanandi33@gmail.com	ANANYA NANDI	700161
21	11/5/2021 21:35:19	sarkarsusmita2825@gmail.com	SUSMITA SARKAR	738441
22	11/5/2021 21:35:51	daspoli94@gmail.com	Poli Das	959321
23	11/5/2021 21:38:09	pritamkumarsarkar242@gmail.com	Pritom Kumar Sarkar	825081
24	11/5/2021 21:50:01	kumaraishee94@gmail.com	AISHEE KUMAR	974831
25	11/5/2021 21:52:19	kumarankitsrivastav1201@gmail.com	ANKIT KUMAR SRIVAST.	869761
26	11/5/2021 21:54:56	sahasumana815@gmail.com	SUMANA SAHA	629491
27	11/5/2021 21:55:52	biswarupadebnath115@gmail.com	BISWARUPA DEBNATH	964161
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29	11/5/2021 21:57:20	golammoktuja0786@gmail.com	GOLAM MOKTUJAR	629641
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33	11/5/2021 22:09:49	ebran9547@gmail.com	EBRAN ALI	954711
34	11/5/2021 22:09:51	youthikamondal@gmail.com	YOUTHIKA MONDAL	800121
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36	11/5/2021 22:10:01	samsul8g@gmail.com	SAMSUL ALAM	890031
37	11/5/2021 22:12:09	jahedulmomin20@gmail.com	JAHEDUL MOMIN	974921
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38	11/16/2021 21:26:35	GM/GEO/CW/21/0037	ashishnobi007@gmail.co	5 / 10	A+
39	11/16/2021 21:29:40	GM/GEO/CW/21/0038	manojkhatua789000@...	6 / 10	A+



# One Week Skill Enhancement Course for Students On Guide to E-Content Development and management

10/11/2021- 16/11/2021

Organized  
By

Gour  
Mahavidyalaya  
Malda, WB

Day-3  
Class-5

Demonstration and E-content management through Google workspace (Drive, Doc, classroom), and G-suite website.

Akhil Kumar Das,  
Assistant Professor of Computer Science and Application  
Gour Mahavidyalaya



Day-4  
Class-6

Demonstration and E-content management: YouTube

Satyajit Paul,  
Assistant Professor of Geography  
Gour Mahavidyalaya



# One Week Skill Enhancement Course for Students On Guide to E-Content Development and management

10/11/2021- 16/11/2021

Organized  
By

Gour  
Mahavidyalaya  
Malda, WB

Day-3  
Class-7

Developing econtent with open source vector based animation software (Synfig studio)

Mukunda Mishra,  
Vice Principal,  
Dr. Meghnad Saha College



Day-4  
Class-8

Basic video editing through mobile

Syfujjaman Tarafdar,  
Assistant Professor of Geography  
Gour Mahavidyalaya



Class schedule

# GOUR MAHAVIDYALAYA

Mangalbari, Malda, W. B. (India), 732142



## *Certificate of Completion*

This is to certify that

**KUSHAL GHOSH**

Gour Mahavidyalaya

has successfully completed the one week online skill enhancement course on “**Guide to E-content: Development and Management**” from 10<sup>th</sup> to 16<sup>th</sup> November 2021, organised by Department of Geography, Gour Mahavidyalaya with the collaboration of IQAC, Gour Mahavidyalaya.

He/she has scored ‘**A+**’ grade in the course ending evaluation.

Dr. Asim Kr. Sarkar  
*Principal*

Dr. Pulak Kr. Kundu  
*Coordinator, IQAC*

Syfujjaman Tarafder  
*Course Coordinator*

Copy of Certificate