

Memo No. 346 /GM/2024

Date: 21 /06/2024

OFFICE OF THE GOUR MAHAVIDYALAYA  
P.O: Mangalbari, P.S: Malda, Dist, pin-732142  
Notice Inviting Tender (NIT)

On behalf of Gour Mahavidyalaya, Sealed rate quotations basis are hereby invited by the undersigned for the following works from the eligible contractors having sufficient credential and financial capability for execution of the similar nature of work. Contractors also attested relevant all the documents listed below along with financial proposal in sealed envelope. For more details visit & relevant documents visit our office in any working days within office hours.

1). Bidders should inspect the work station before filling quotation. 2) No quotation paper will be accepted by post.3) All purchase will made as per Government Rules and Regulations. 4) The Agency should be registered for GST a copy of the said certificate as well as copy of PAN card will be submitted along with the quotation.5) Acceptance of lowest quotation is not obligatory.6) The authority reserves the right to accept or to reject any or all quotations without assigning any reasons there to. 7) The supplier who does not fulfil any or all of the above noted conditions and submits incomplete quotation the same will be summarily rejected. This quotation notice will form a part of the agreement. 8) should have done a Multimedia studio before 9) should have done an interior work with any college or University 10) should have experience of interior work of at least 5years.11) should be a registered interior company.

Sl	NIT No.	Name of work & location	Rate (₹) Including GST	Total amount (₹) with GST	Last date & time of issue & submission of NIT documents
1.	346/GM/2024 Dated: 21/06/2024	Multimedia studio and supplies of important equipment for the Mass communication & journalism department of Gour Mahavidyalaya. Specifications: 1) One operation room along work station table. It should be made with plywood, Laminate pasting on both side			30/06/2024 up to 5:00 P.M
2.	346 A/GM/2024 Dated: 21/06/2024	Multimedia studio and supplies of important equipment for the Mass communication & journalism department of Gour Mahavidyalaya. Specifications: 1) One stage made with plywood 2) one News media desk made with plywood and laminate pasting 3) Installation of AC (Carrier 1.5ton 5 star)			30/06/2024 up to 5:00 P.M
3	346 B/GM/2024 Dated : 21/06/2024	Multimedia studio and supplies of important equipment for the Mass communication & journalism department of Gour Mahavidyalaya. 1) False ceiling of multimedia studio 2) Wall putty with primer and colour 3) 13 Pcs Chair			30/06/2024 up to 5:00 P.M

4	346 C/GM/2024 Dated: 21 /06 /2024	Multimedia studio and supplies of important equipment for the Mass communication & journalism department of Gour Mahavidyalaya. 1) Electric work of multimedia studio 2) Flooring work with floor mat		30/06/2024 up to 5:00 P.M
5	346 D/GM/2024 Dated 21/06/2024	Multimedia studio and supplies of important equipment for the Mass communication & journalism department of Gour Mahavidyalaya. 1) Flooring work of mass media class room(2'X 2' tiles) 2)Wall putty, primer, colour 3) Aluminium sliding window (2pcs)		30/06/2024 up to 5:00 P.M
6	346 E/GM/2024 Dated 21/06 /2024	Multimedia studio and supplies of important equipment for the Mass communication & journalism department of Gour Mahavidyalaya 1. HIFFIN PRO Quadlux Mark II Softbox Lighting Kit with stand (1 set) – 2. Boya ByM1 Auxiliary Omnidirectional Lavalier Condenser Microphone with 20ft Audio Cable 3. GiftMax LED Video Soft Light Panel, for Studio Photography, Video Recording, Conference, YouTube,2700K-5700K CR195+ with Remote Control (Camera Light with 6ft Stand) (4pcs). - (2349x4) 4. Boya by-WM4 PRO-K2 Dual-Channel Digital Wireless Microphone 5. LG 27UP650-W 27 Inch UHD 4K IPS Display monitor - 6. Yongnuo EF YN 50mm F/1.8 1:1.8 Standard Prime Lens for Canon Rebel Digital Camera ( 200D Mark II) - 7. Digitek (LP-E17) Lithium-ion Rechargeable Battery Pack for DSLR Camera (200D Mark II) 8. SanDisk Extreme SD UHS I 128GB Card for 4K Video for DSLR and Mirrorless Cameras		30/06/2024 up to 5:00 P.M

	180MB/s Read & 90MB/s Write 9. HP Portable SSD P500 USB 3.2 GEN 1-1TB s NAND Flash (84B42AA) Black 10. SanDisk Ultra UHS I 256GB SD Card 150MB/s for DSLR and Mirrorless Cameras 11. Rode Podmic Dynamic Unidirectional Podcasting Microphone (Black) (model number PODMIC) (2 pec)			
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Principal  
Gour Mahavidyalaya

Principal  
GOUR MAHAVIDYALAYA  
Mangalbari, Malda.

# GOUR MAHAVIDYALAYA

ACCREDITED BY NAAC (2<sup>nd</sup> Cycle) B+

Dr. Ashim Kumar Sarkar, M.Phil, Ph.D  
Principal  
principalgourcollege@gmail.com



P.O.- Mangalbari, Dist. : Malda. Pin - 732142 (W.B.)  
Phone : 03512- 260547; Fax 03512-260547  
E-mail : gour\_maha@yahoo.co.in  
Website : www.gourmaha.org

Memo No. 347/GM/2024

Date: 21/06/24

## INVITING QUOTATION

Notice for inviting sealed quotation to purchase one new steel Almirah.

The details have been mentioned below:

Sl.	Item Description	Qty	Rate	Amount
1	1. Size: 78 (H) X 57 (W) 42 (D) Approx 2. Rack with 5 compartment of 4.no. selves. Distance between each self will be 14" should be hanging arrangement (adjustable). Out of five compartments below should be separately closed with separate good quality lock & key. 3. The thickness of the Almirah sheet be 18 gauge. 4. 3 parts good quality transparent glass door. 5. Good Quality lock for inner & out door and 2 sets of keys for each door. 6. Colour of paints Prince grey colour (Spray painting) 7. A good quality stainless steel handle should be accompanied with the Almirah.	1		

Willing service providers are requested to visit our college and submit their rate of quotation within 05/07/24 at 4 P.M. in hard copy sealed packet.

N.B. - Rate /Amount must be including all taxes.

Principal  
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Memo No. 348/GM/2024

Date: 21/06/24

## INVITING QUOTATION

Notice for inviting sealed quotation to purchase one new Steel rack.

The details have been mentioned below:

Sl.	Item Description	Qty	Rate	Amount
1	1.) H=72 Inch B 60 Inch } approx 135 kg. S=18 Inch 2. Slotted angle patti be made of cold rolled with anti rust treated and shall be finished with power coating (colour –Prince gray) 2.)The rack shall be assembled with G.I. bolt, nuts and washers	1		

Willing service providers are requested to visit our college and submit their rate of quotation within 05/07/24 at 4 P.M. in hard copy sealed packet.

N.B. - Rate /Amount must be including all taxes.

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Memo No. 349/GM/2024

Date: 21/06/24

## Invitation of quotation for Construction shed in front of NSOU at Gour Mahavidyalaya.

Sealed Quotation are hereby invited by the undersigned on behalf of the Principal Gour Mahavidyalaya for Construction shed in front of NSOU at Gour Mahavidyalaya.

The filled quotations along with all the required document must be reach in office of the under signed on or before 05/07/2024 05.00 PM.

Details of Quotation:

### Specification

Total area of shed

- 1.) 162 feet x feet 27 (LxB)
- 2.) Should be 2 ½ X 2 ½ Box pipe, 1 ½ X 1 ½ pipe, 1 ¼ X 1 ¼ Pipe, Angle-1 ¼ .
- 3.) should be covered with 18' (feet) -9 pcs.9' feet-3pcs sheet TATA (colour- terracotta) no.47

### Terms & Condition:

- a) Bidders should inspect the work station before filling quotation.
- b) All purchase will made as per Government Rules and Regulations.
- c) The Agency should be registered for GST a copy of the said certificate as well as copy of PAN card will be submitted along with the quotation.
- d) No quotation paper will be accepted by post.
- e) Acceptance of lowest quotation is not obligatory. The authority reserves the right to accept or to reject any or all quotations without assigning any reasons there to.

  
Principal

Gour Mahavidyalaya  
Mangalbari, Malda

Principal  
GOUR MAHAVIDYALAYA  
Mangalbari, Malda.

# GOUR MAHAVIDYALAYA

ACCREDITED BY NAAC (2<sup>nd</sup> Cycle) B+

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Website : www.gourmaha.org

Memo No. 350 /GM/20 24

Date: 21/06/24

## Invitation of quotation for Glass Slider in front of English Language Department at Gour Mahavidyalaya.

Sealed Quotation are hereby invited by the undersigned on behalf of the Principal Gour Mahavidyalaya for Glass Slider in front of English Language Department at Gour Mahavidyalaya.

Details of Quotation:

### Specification

Total area 230 square feet.

Willing service providers are requested to visit our college and submit their rate of quotation within 05/07/24 at 4 P.M. in hard copy sealed packet.

N.B. - Rate /Amount must be including all taxes.

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Memo No. 351/GM/2024

Date: 21/06/24

## NOTICE INVITING RATE QUOTATIONS [SEEKING SECURITY SERVICES FROM REGISTERED PRIVATE AGENCY]

Sealed quotations are invited from reputed Security agencies having experience of at least three years in this service for providing 03 (three) numbers of Security Guards (without gun) & 01(one) numbers of Security Guard(with gun) preferably Ex-Service man on a contract basis to provide security for Gour Mahavidyalaya, Mangalbari, Malda. It is mandatory for agencies to have registration Labour Law.

Last date of submission of quotations papers: 08/07/2024

Terms & Conditions:

1). Eligibility to submit quotations:

- a) Copy of Licence for carrying on the business of private Security Service by the Agency issued by the Home department of Govt. of west Bengal. b) Copy of ESI registration. c) Copy of EPF registration.
- d) Copy of PAN Card. e) Copy of Trade License. f) Copy of GST Registration. g) Copy of Service Tax registration.
2. Pro-Forma Of Submission Of Rate Quotation enclosed annexure –I
3. Scope of work enclosed annexure-II
4. Agencies should inspect Gour Mahavidyalaya before submitting quotations; obtain all the information required on all matter such as nature of work to carry out in different security area like location.
5. The age of the security guard deployed should be between 21 to 50 years, and he should be physically fit to work, should have been trained in fire fighter skills, First Aid, disaster management  
With good behavioral attitude.
6. The agency has to issue two pairs of uniforms, cap and shoes to the personal deployed as security.
7. Duration of the Contract: The duration of the contract is 12 Calendar months which can be extendable for a further period at the discretion of the college. The contract can be terminated by either party by one month's notice.
8. No advance shall be paid for carrying out the service operations.
9. The contractor is permitted to allow a day's paid casual leave per month to the persons deployed. In case any employee remains absent from the work for one or the other reason, it shall be responsibility of the contractor to give a suitable substitute within 48 hours of receiving information from the college.
10. Unsatisfactory performance: If the services rendered by the agency are not satisfactory, the same will be brought to the notice of the agency with view to provide an opportunity to improve the same in a stipulated period. The services of the agency can be terminated by the College by the giving one month's notice to the agency without assigning any reason whatsoever.
11. In case of any damage or accident happens to security persons with in campus the college shall not be responsible. The whole responsibility lays with the agency.
12. In case during the agreement period any additional security personal is required additional amount will be paid as per existing rates of the agreement.
13. The agency will be fully responsible for any loss, shortage, damage of Govt. property and the cost of the same, as fixed by the authority will be recovered from the bills of the agency.
14. The College authority shall not be responsible to supply Raincoat /umbrella /torch or any allied accessories or materials whatsoever, if required bidder as clarified.
15. The duty hour will be 8 (Eight) hours for each security personal and will be fixed by the college authority.
16. The persons engaged for security duty will have to be dressed in similar uniform and bear similar Identity cards for recognition.

(Dr.A.K.Sarkar)  
Principal

Gour Mahavidyalaya  
Mangalbari, Malda

Principal

**GOUR MAHAVIDYALAYA**  
Mangalbari, Malda.

Copy Forwarded to:-

1. The S.D.O (Sadar) Malda.
2. The DIO, NIC, Malda for wide publicity.
3. Gour Mahavidyalaya website. www.gourmaha.org
4. Gour Mahavidyalaya Notice Board.



## Annexure –I

### Pro-Forma of Submission of Rate Quotation

Sl.No	Description of work	Person designation	Quantity (No.of Persons)	Daily rate per Security Guard (₹/day)	GST and others (%)	Total
1	Providing Security Guards for Gour Mahavidyalaya	Gun Man	01			
2		Without Gun Security Personals	03			

#### Note:

1. Optional bid will not be entertained.
2. No condition should be in inserted in the price bid.

#### DECLARATIONS

- (i) I/We.....  
(names of partners/proprietors or shareholders) do hereby declare that entries made in this application form are true to the best of my/our knowledge and belief that we shall be bound by the terms and conditions.
- (ii) I/We also hereby declare that all matters related to Gour Mahavidyalaya, Malda shall be treated as Confidential and no information shall be passed on to my unauthorized person without written permission of the college.
- (iii) Mr. ....is the authorized representative of this firm.
- (iv) I/We also undertake the responsibility to communicate all subsequent changes in the constitution or working of firm from time to time.

Signature of partners /proprietors

Date (with firm's Seal)

Gour Mahavidyalaya, Mangalbari, Malda.

## Scope of Work

The agency shall be sole responsibility for providing security arrangement for guarding of Gour Mahavidyalaya premises along with office, department, boys Hostel, ladies Hostel vehicles etc. round the clock 1<sup>st</sup> floor ,2<sup>nd</sup> floor ,beside Chemistry building and prevention of entry of unauthorized person(s) in the College campus and beyond office hours, three security personnel will have to be deployed by the contractor on shifty duty basis in Gour Mahavidyalaya with quality and promptness as per details given below:-

1 <sup>st</sup> Shift	One Security guard –from 6.00 AM TO 2.00PM
2 <sup>nd</sup> Shift	One Security guard –from 2.00 PM to 10.00 P.M
3 <sup>rd</sup> Shift	One security guard –from 10.00 PM to 6.00 AM
3 <sup>rd</sup> Shift	One security guard –from 10.00 PM to 6.00 AM

Gour Mahavidyalaya, Mangalbari, Malda.