

Office of the Principal/Secretary
GOUR MAHAVIDYALAYA

ACCREDITED BY NAAC (3rd Cycle) B⁺⁺

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Principal
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Memo No. 463/GM/2026

Date: 09/09/26

Invitation of Quotation for Supply of Students Identity Card at Gour Mahavidyalaya

Sealed Quotation are hereby invited by the undersigned on behalf of the Principal, Gour Mahavidyalaya, Malda, for Supply of **Students Identity Card** for the Institute as per terms & conditions mentioned below. The filled quotations along with the entire required document must be dropped in Quotation Box located in front of office door to the undersigned or before 15th September, 2026 (Tuesday), 2:00 p.m. (Excepting holidays) and opening of Quotation 16/09/2026 at 2.00 P.M.

Subject:-1. Students Identity Card (Rate per Piece with sample)

The details of the works are mentioned below:

1. Size: 8.5 c.m X 5.5 c.m
 2. Cotton Ribbon with printed college Name
 3. Materials: P.V.C card (Best Quality)
 4. Printing Quality: One side high quality multi colour print.
 5. Data and Picture: to be provided by the college.
- For more details please contact with college office at working days.

Terms and conditions:

1. Bidder should inspect the sample Identity card on the college office –Counter No.-04 (Gour Mahavidyalaya) before Submitting the quotation.
2. Rates must be quoted For basis (including Freight charges, installation etc.)
3. Suppliers /vendors must enclose the self attested photocopies of PAN Card, GST Registration certificate with Number, Income tax return; trade License, Credentials, along with quotation.
4. College reserves the right of selection.
5. After receiving ID card if any mismatch of data found in printing and quality, the party should be liable to supply rectified ID card within three working days without any extra charges.
6. No. advance payment will be paid .the 100% payment will be made only after satisfactory completion of job. The job needs to be done within 10 days after receiving work order.
7. The qualifying bidder should supply all items which are listed in awarded purchase order.
8. The Under signed shall have the right of rejecting all or any of the quotation without assigning any reasons thereof.

The quotation in sealed envelope marked “Students Identity card “should be addressed to The Principal, Gour Mahavidyalaya, Mangalbari, Malda.

(Dr.A.K.Sarkar)
Principal

Gour Mahavidyalaya

Principal
GOUR MAHAVIDYALAYA
Mangalbari, Malda.

Copy to:

1. Notice Board of the College
- 2 Informatics officer
3. S.D.O Sadar
4. Bengali daily News Paper.
- 5 College website. www.gourmaha.ac.in
6. Office file